

SWAMPSCOTT MASSACHUSETTS



Annual Town Report

July 1, 2002 - June 30, 2003

Cover photo:

The original "Big Dig": the widening of Humphrey Street. The street needed to be graded, as well as widened, from the Lynn line to the Fish House. The project began in 1914 and finished in 1917. Construction of the Fisherman's Beach seawall was also done at this time.

ONE HUNDRED FIFTY FIRST
ANNUAL REPORT
OF THE TOWN OFFICERS

**SWAMPSCOTT
MASSACHUSETTS**

For the period July 1, 2002 through June 30, 2003



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GENERAL INFORMATION

Swampscott was incorporated as a Town on May 21, 1852

Situated:	About 15 miles northeast of Boston
Population:	State Census 2000, 14,412. Persons of all ages taken every year in Town Census
Area:	3.05 square miles
Assessed Valuation:	\$1,892,843,508
Tax Rate:	\$13.52 Residential and Open Space \$24.26 Commercial and Industrial \$24.26 Personal
Form of Government:	Representative Town Meeting (Accepted May 17, 1927. First meeting held February 27, 1928)
Governing Town Body:	Board of Selectmen Elihu Thomson Administration Building 22 Monument Avenue
Governor:	Mitt Romney
Attorney General:	Thomas F. Reilly
Secretary of the Commonwealth:	William F. Galvin
State Legislative Body:	Representing Swampscott: Senator Thomas Magee of Lynn (1 st Essex District) Representative Douglas W. Petersen (8 th Essex District) is the Representative in the General Court
United States Congress:	Massachusetts Representatives: Senator Edward M. Kennedy Senator John F. Kerry
Representative in Congress:	John Tierney (6 th Congressional District)
Member of Governor's Council:	Patricia Dowling of Lawrence (5 th District)
Qualifications of voters:	Must be 18 years of age, born in the United States or fully naturalized in accordance with the provisions in Chapter 587, Acts of 1972 and Chapter 853, Acts of 1973, there is no duration residential requirement for "who is a resident in the city or town where he claims the right to vote at the time he registers" may be registered.
Registration:	Monday through Thursday 8:00 a.m. to 4:30 p.m. Friday 8:00 a.m. to 12:00 p.m. These hours are subject to change. Special sessions held preceding elections.
Where to Vote:	1 & 2-Clarke School on Norfolk Avenue side adjoining park 3 & 4-First Church on Monument Avenue 5 & 6-High School on Forest Avenue
Tax Bills:	Property taxes are assessed on a fiscal year basis which begins July 1 st and ends June 30 th . Payments are due quarterly on August 1 st , November 1 st , February 1 st and May 1 st . Interest is assessed after due dates at the rate of 19 percent per annum computed per day.

TOWN OFFICERS - 2003 ELECTED

Moderator

Martin Goldman (2004)

Board of Selectmen

Marc R. Paster, Chair (2005)

Daniel R. Santanello, Vice Chair (2004)

Paul E. Levenson (2004)

Reid J. Cassidy (2005)

William R. Hyde, Sr. (2006)

Carole B. Shutzer (2003)

Board of Assessors

Vera C. Harrington, Chair (2005)

John V. Phelan, III (2006)

Neil Sheehan (2004)

Board of Health

Lawrence S. Block, MD, Chair (2004)

Martha Pitman, MD (2005)

Nelson Kessler (2006)

Constables

Paul Minsky (2004)

Carl Reardon (2004)

Stephen B. Simmons (2004)

Housing Authority

James L. Hughes, Chair (2004)

Albert DiLisio (2006)

Barbara Eldridge (2005)

Patricia Krippendorf (2008)

Planning Board

Eugene Barden, Chair (2008)

Jeffrey Blonder (2007)

Veeder C. Nellis (2006)

John V. Phelan, III (2005)

Richard T. McIntosh (2004)

School Committee

Mary H. DeChillo, Chair (2004)

Arthur Goldberg, Vice Chair (2004)

Dan Yeager (2005)

Shelley Sachett (2005)

Philip Rotner (2006)

Kevin F. Breen (did not seek re-election) (2003)

Trustees of Public Library

Carl Reardon, Chair (2005)

Cynthia Zeman (resigned) (2004)

John R. Karwowski (2006)

APPOINTED BY THE SELECTMEN
(Appointments effective in FY 2003)

Town Administrator		Director of Emergency	
Andrew Maylor	(10/2007)	Management	
Administrative Assistant		Bruce Gordon	(2003)
Maureen Gilhooley	(2003)	Assistant Engineer	
Town Accountant		Gino Cresta	(2003)
David Castellarin	(1/2006)	Fence Viewers	
Assistant Accountant		Reid J. Cassidy	(2003)
Linda D'Ambrosio	(2003)	Joseph Latronica	(2003)
Animal Control Officer		Andrew Maylor	(2003)
Richman Cassidy	(2003)	Forest Warden	
Inspector of Buildings		Laurence J. Galante	(2003)
& Inspector of Smoke		Graves Officer	
Joseph Latronica	(2003)	John Dipietro	(2003)
Local Inspector		Assistant Graves Officer	
Kathleen Magee	(2003)	Robert B. Vernava	(2003)
Burial Agent		Harbormaster	
Hugh J. Schultz	(2003)	Lawrence P. Bithell	
Clerk/Collector		<i>Permanent Appointment 7/1/98</i>	
Jack L. Paster	(12/31/2004)	Assistant Harbormasters	
Constables to Post Warrants &		John T. Cawley	(2003)
Other Similar Work		William F. Hennessey	(2003)
Paul Minsky	(2003)	Roger P. Bruley	(2003)
Constable for Serving		Roger Carroll	(2003)
Civil Process		Harris Tibbetts	(2003)
Junior Clark	(2004)	Keeper of the Lockup	
David H. Janes	(2004)	Ronald J. Madigan	(2003)
Ronald DePaolo	(2004)	Network Specialist	
Town Counsel		Michael Donovan	(2003)
Leonard Kopelman, Esquire	(2003)	Personnel Manager	
Senior Building Custodian		Nancy Lord	(2003)
Brian Cawley	(2003)	Shellfish Constable	
Junior Custodian		Lawrence P. Bithell	(2003)
John J. Gliha	(2003)	Assistant Veteran's Agent	
Assistant Shellfish Constable		Steven DeFelice	(2003)
Joseph C. Cardillo	(2003)	Weights & Measures Inspector	
John T. Cawley	(2003)	Frances Corcoran	(2003)
Treasurer		Wire Inspector	
Denise Demboski	(2003)	Daniel C. Cahill	(2003)
Assistant Treasurer		Assistant Wire Inspectors	
Elise Van Zoest	(2003)	Gordon Lyons	(2003)
Tree Warden		Ronald Marks	(2003)
Gene Gardiner	(2003)	Superintendent of Public Works & Town Engineer	
Veterans' Service Agent		Silvio Baruzzi	(2003)
Hugh J. Schultz	(2003)	Assistant Town Clerks	
Director of Public Health		Brenda Corso	(2003)
James J. Marotta	(2003)	Marcia Willis	(2003)
Public Health Nurse		Gas & Plumbing Inspector	
June Blake, RN	(2003)	Peter T. McCarriston	(2003)
		Assistant Plumbing Inspector	
		Michael Waldman	(2003)

*In accordance with the Town Charter, all appointments made by the Board of Selectmen, with the exception of the Town Administrator, are based on the recommendations of the Town Administrator.

COMMITTEES APPOINTED BY THE SELECTMEN
(Appointments effective in FY 2003)

ADA Oversight Committee

Reid J. Cassidy (2003)

Affirmative Action

Reid J. Cassidy (2003)

Council on Aging

Mary Abramson, Chair (2004)

Estelle Epstein (2003)

Mary Elizabeth Cobbett (2004)

Felice Litman (2004)

Susan Fisher (2005)

Bea Breitstein (2005)

Marion Stone (2005)

Deborah Giovannucci (2005)

Arlene Rosen (2006)

Zoning Board of Appeals

Edward Breen, Acting Chair (2003)

Robert Baker (2005)

David Janes (2004)

Anthony Scibelli (2003)

Kenneth B. Shutzer (2003)

Associate Members

Damon Seligson (2003)

Donald Hause (2003)

Conservation Commission

Geralyn P.M. Falco, Co-Chair (2006)

Nelson Kessler, Co-Chair (2006)

Mark Mahoney (2004)

Joseph Crimmins (2004)

Antigone Simmons (2005)

Tom Ruskin (2004)

Peter Vasilou (2003)

Associate Member

Cultural Council

Cynthia Zeman, Chair (2004)

Ellen M. Reardon (2004)

Elin Spring (2004)

Maryann Reynolds (2004)

Mark McHugh (2004)

Jill Soucy (2004)

Sarah Hitchcock (2004)

Board of Public Works

Lawrence Picariello, Chair (2003)

Robert Ward (2003)

Milton Fistel (2003)

Rails to Trails Committee

William DiMento, Esq. (2003)

Sgt. William Waters (2003)

David Whelan, Jr. (2003)

JoAnn Simons (2003)

Margaret Barmack, Esq. (2003)

Myles Brown (2003)

Design Selection Committee

John V. Phelan, III (2003)

Louis Modini (2003)

John M. Colletti (2003)

Earth Removal Advisory Committee

Eugene Barden, Chair (2003)

Joseph Capone (2004)

William Maher (2005)

Jacob Lee (2006)

Nelson Kessler (2006)

Joseph Crimmins (2003)

Daniel Dandreo, *non-voting member* (2003)

Laurence Galante, *non-voting member* (2003)

Board of Election Commissioners

Linda J. Thompson, Chair (2006)

Barbara Devereaux (2005)

Edward Golden (2004)

Paul DeBole (2006)

Harbor Advisory Committee

Michael Gambale, Chair (2003)

William F. Hennessey, Clerk (2003)

Lawrence P. Bithell (2003)

John O'Shea (2003)

Peter C. McCarriston (2003)

Geralyn P.M. Falco (2003)

Historical Commission

Sylvia Belkin, Chair (2003)

Douglas Maitland (2005)

Mary Doane Cassidy (2004)

Jean Reardon (2003)

Brian Best (2005)

Sheila Leahy (2003)

David Callahan, *Emeritus for life*

Angela Ippolito (2005)

Louis Gallo

Associate Members

Jack Butterworth (2005)

Insurance Advisory Committee

Michael Cassidy (2003)

Andrew Roberts (2003)

Swampscott Building Committee

Dana Anderson

Charlie Baker

Kevin Breen

Vinnie Camerlengo

Steve Fox

Joe Markarian

Chris Mauriello

Andrew Maylor

Nick Menino

Patricia Shanahan

COMMITTEES APPOINTED BY THE SELECTMEN
(Appointments effective in FY 2003)

Recreation Commission

Andrew B. Holmes, Chair	(2005)
Eve Gambale	(2006)
David Whelan	(2005)
John Hughes, Jr.	(2004)
Mary Ellen Fletcher	(2005)
Paul Gorman	(2004)
Leslie Kiely, <i>Member at Large</i>	(2005)

Revitalization Committee

William DiMento, Esq.	(2003)
Silvio Baruzzi	(2003)
Marc Paster	(2003)
Jean Reardon	(2003)
Deborah Shelkin Remis	(2003)
Peter McNerney	(2003)
Brian Watson	(2003)
Kenneth Shutzer	(2003)
John Phelan	(2003)
Larry Scaglione	(2003)
Geralyn Falco	(2003)
Richard Smith	(2003)
Keli Howe	(2003)

Safety/Security Committee

Laurence Galante	(2003)
Joseph Latronica	(2003)
Ronald Madigan	(2003)

Sailing Subcommittee

Agatha Morrell	(2003)
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Technology Committee

Michael Donovan	(2005)
Herb Belkin	(2005)
Peter McNerney	(2005)
Tom Reid	(2005)
Neila Straub	(2005)
Roberto Villanueva	(2005)
Kevin Breen	(2005)
Jeff Goldstein	(2005)

Traffic Study Committee

Sid Novak, Chair	(2003)
Louise LaConte	(2003)
Michael Patriarcha, <i>appt. 3/11/03</i>	(2003)
Silvio Baruzzi	(2003)
Jeff Goldstein	(2003)
Sgt. John Behen	(2003)
Cpt. Dave Fessenden	(2003)

Veterans' Affairs Committee

Hugh J. Schultz	(2003)
John Stinson	(2003)
John DiPietro	(2003)
William Wollerscheid	(2003)

War Memorial Scholarship Fund Committee

Joseph J. Balsama, Chair	(2004)
Jim Schultz, Ex Officio	(2004)
Eileen Ventresca, Secretary	(2005)
Thomas B. White, Jr.	(2004)
Paul E. Garland	(2004)
James H. Lilly	(2004)
Ida S. Pinto	(2004)
Jean F. Reardon	(2004)
Barbara Eldridge	(2005)

*In accordance with the Town Charter, all appointments made by the Board of Selectmen, with the exception of the Town Administrator, are based on the recommendations of the Town Administrator.

REPRESENTATIVES, LIAISONS, DESIGNEES, COORDINATORS

Clean Air & Oil Spill Coordinator

Silvio Baruzzi

Harardous Waste Coordinator

James J. Marotta

Labor Service Coordinator

1 Vacancy

Massachusetts Bay Transportation Authority

Joseph J. Balsama

Massachusetts Water Resources Authority

Silvio Baruzzi

Metropolitan Area Planning Council

Brian Watson

North Shore Task Force

Brian Watson

National Organization on Disability Liaison & Handicap Coordinator

1 Vacancy

Right to Know Law Coordinator

Brian Cawley

Massachusetts Bays Program 2003 Representatives

1 Vacancy

North Shore Regional Vocational School District Representative

Mary Marrs

Winter Planning Coordinator

Silvio Baruzzi

APPOINTED BY THE MODERATOR

Capital Improvement Study Committee

Mounzer Aylouche, Chair

Dana Anderson

Jack Fischer

Nelson Kessler

Lawrence Picariello

Finance Committee

Cynthia Merkle, Chair (2004)

Mary Regan Marrs (2003)

David Bowen (2005)

Robert Jolly (2005)

Cynthia McNerney (2004)

Joseph Markarian (2003)

Scott Burke (2003)

Thomas Dawley (2005)

Zoning By-Law Review Committee

Robert Baker, Chair

Scott Burke

Kenneth Shutzer

Eugene Barden

Kathleen Magee

Ann Whittemore

Joseph Latronica

Anthony Scibelli

Andrew Maylor

APPOINTED BY THE SELECTMEN AND MODERATOR

Personnel Board

Gene Nigrelli, Chair (2003)
Mike Tumulty (2003)
Peter C. McCarriston (2004)
David Van Dam (2005)
Debbie Freidlander (2006)
Nancy Lord, Ex-Officio

APPOINTED BY THE MASS. EMERGENCY RESPONSE COMMISSION

Emergency Planning Committee

Reid Cassidy, Chair, Board of Selectmen
Ronald J. Madigan, Chief, Police Department
Laurence J. Galante, Chief, Fire Department
Nelson Kessler, Chair, Conservation Commission
Bruce Gordon, Emergency Management Director
Silvio Baruzzi, Superintendent, Public Works
James J. Marotta, Director of Public Health

APPOINTED BY PROBATE COURT

Roland Jackson Medical Scholarship Committee

Reverend Dean Pederson
Dr. Brian Coughlin
Dr. Peter M. Barker

**APPOINTED BY THE CONTRIBUTORY RETIREMENT BOARD AND SELECTMEN
AND ELECTED BY THE TOWN EMPLOYEES**

Contributory Retirement Board

John Kiely, Chair - appointed by the Retirement Board (2006)
Thomas H. Driscoll, Jr. - appointed by the Board of Selectmen (2005)
John Behen, Employee Representative - (2005)
Christopher Thomson, Employee Representative - (2004)
David Casterllarin, Ex-Officio, Town Accountant

**APPOINTED OR ELECTED BY ORGANIZATIONS
OF THE EMPLOYEES AFFECTED**

Group Insurance Advisory Ccommittee

Thomas Stephens, Police Department Representative
James Snow, Fire Department Representative
Dorothy Forman, Izzy Abrams & Maureen McCarthy, Library Representatives
Judy Kenney, School Representative
Sheryl Levenson, Town Hall Representative
Nancy Lord, Non-Union employee Representative
Carl Reardon, Department of Public Works & Custodians Representatives

Union Presidents

Police Department - Thomas Stephens
Fire Department - James Snow
Library - Dorothy Forman & Izzy Abrahms
Teachers - Pat Shanahan
School Custodians & Cafeteria Workers - Carl Reardon
School Secretaries - Nancy Olson (at High School)
Public Works - Carl Reardon (at High School)
Town Hall Clerical - Carl Reardon

DEMOCRATIC TOWN COMMITTEE

OFFICERS

Margaret A. Somer (Chair)
Jeffrey Blonder (Vice-Chair)
Mary Regan Marrs (Clerk)
Ted Patrikis (Treasurer)

REGULAR MEMBERS

Reid Cassidy
Mary Dechillo
Barbara Devereaux
Ralph (Skip) DiPesa
Thomas Driscoll
Doris Feldman
Sophie Godley
Ed Golden
Fran Golden
Richard Huber
Nancy Kaufman
Sheila Kearney
John Maloney
Chris Mauriello
John Moynihan
Mark Mulgay
Dan Munnely
Marc Paster
David Richmond
Marcia Richmond
Burt Rosenthal
Bill Shanahan
Carole Shutzer
Antigone Simmons
Jim Smith
Gary Young
Mona Young

LIFETIME MEMBERS

Edythe Baker
Robert Baker

ASSOCIATE MEMBERS

Dan Diamant
Cheryl DiPesa
Ed Kalman
Representative Doug Petersen
Alix Smullin
Gerdy Weiss

REPUBLICAN TOWN COMMITTEE

REGULAR MEMBERS

Budreau, William
Butters, Bryan
Butters, John
Butters, Joy
Chelsey, Bruce
Cross, David
Collins, Henry J.
Hall, Jeanne
Leger, Michael
McGrath, Kevin
McGrath, Marianne
Minsky, Paul
Mizioch, Lauren
Palleschi, Arthur
Palleschi, Edward
Perry, Frank Sr.
Perry, Frank Jr.
Perry, Frank III
Perry, Marilyn
Perry, Robert – Chair
Sinatra, Beverly
Sinatra, Joseph
Taubert, Alan
Tennant, Alexander
Tennant, Cynthia
Thompson, Anneliese
Thompson, Glen
Thompson, Linda
Thompson, Susan
Williams, Tracy
Withrow, Mary Susan
Withrow, Robert
Wood, Mike

ASSOCIATE MEMBERS

Bargoot, Joyce
Barr, Sam
Mancini, Francis A.
Paster, Jack
Warnock, Donald Jr.

BOARD OF SELECTMEN TOWN ADMINISTRATOR

The header to this report is indication enough of the significant changes that have transpired during the past twelve months. The implementation of the new Town Charter adopted by the State Legislature and the voters of Swampscott during fiscal 2002 has begun. After more than five months and sixty applicants the Town Administrator Search Committee recommended the names of three finalists to the Board of Selectmen. At the Board of Selectmen's meeting on September 10, 2002, the Board voted unanimously to select Andrew W. Maylor, as the Town's first Town Administrator. Andrew's background included more than seventeen years of public and private experience with the last six years being spent with the City of Chelsea in various senior management positions including Acting City Manager and Deputy City Manager.

Andrew's first day was October 7, 2002, and the era of centralized administration and municipal service delivery began. The Charter called for the Town Administrator to present an annual financial forecast by the fifteenth of November each year to a joint meeting of the School Committee, Board of Selectmen and Finance Committee. The Town Administrator presented the first such forecast on November 14, 2002.

In the fall of 2002, the Board of Selectmen accepted the provisions of the state sponsored Early Retirement Incentive. By December 31, 2002, twenty employees had taken advantage of the program and retired. Among those that retired was former Executive Secretary, Patricia George. With that as a backdrop, the Town Administrator presented a reorganization plan, which would help the Town realize an annualized savings of more than \$20,000 while enhancing municipal service delivery. As part of the plan, Technology Specialist, Denise Demboski, assumed the duties of Town Treasurer, previously performed by the Collector/Clerk. The Inspector of Buildings assumed supervisory authority of the Plumbing and Electrical Inspectors and the responsibilities of personnel administration were centralized and assumed by Nancy Lord, who had previously served as an Administrative Assistant to the Board of Selectmen.

In early 2003, the Board of Selectmen adopted a series of "Fundamental Principles" to be used by the Town Administrator as guideposts for running a professional, efficient, competent and responsive government. These principles address municipal service delivery in five categories. The five categories are Financial, Neighborhood Enhancement, Community Development, Public Safety and Governmental Philosophy.

In January of 2003, the Board of Selectmen received a request from the Attorney General's Office to discontinue holding public meetings in the Elihu Thomson Administration Building (Town Hall) until upgrades could be made to improve handicapped accessibility to the building. In February 2003, the Massachusetts Historical Commission endorsed a proposal to remove the elevated area of the first floor of the building for the purpose of creating a clear and accessible path of travel to the Douglas F. Allen Meeting Room. A public bid was issued in April 2003, and there is every reason to believe that before the end of the calendar year 2003, public meetings will resume in this wonderful historical building.

In February 2003, the Personnel Board, Personnel Manager and the Town Administrator began work on a complete re-write of the Town's twenty-five year old Personnel By-law. The revisions were presented to the Board of Selectmen, Finance Committee and Town Meeting and met with unanimous support. On May 19, 2003, Town Meeting voted to adopt the Personnel Policy Governing Compensation and Employment Benefits replacing the existing Personnel Board By-Laws. The new policy will greatly assist the Town in effectively addressing personnel related issues, which did not exist with the previous version of the Personnel Board By-laws. At the conclusion of this substantial undertaking, long standing Personnel Board member and Chairman, Gene Nigrelli, resigned from the Board having felt that many of the issues that compelled him to serve had been addressed with the adoption of the updated policy. The Board of Selectmen would like to recognize Mr. Nigrelli for his extraordinary commitment to the Personnel Board and wish him well in all his future endeavors.

On March 7, 2003, the Town Administrator submitted to the Board of Selectmen the first budget based upon the provisions of the new Charter. Although Fiscal 2004 posed economic challenges not faced by municipalities in at least a decade, the budget presented to the Board of

Selectmen recommended no layoffs and left reasonable balances in reserve accounts. At the March 11, 2003 meeting, the Board of Selectmen endorsed the \$40.4 million plan prepared by the Town Administrator, unanimously adopting it without amendment. As required by the Charter, this budget included school department spending and was forwarded to the Finance Committee for further action.

On June 23, 2003, the Board of Selectmen and Swampscott Historical Commission were presented with plans for the renovation and expansion of the Elihu Thomson Administration Building. The design includes a three-story connector between the main house and carriage house, full handicapped accessibility (including an elevator), restoration of the exterior and updating the mechanical and electrical systems. The cost of the project was estimated at approximately \$2,100,000, of which one-third of the project would go to deferred maintenance items. Reinhardt and Associates prepared the design at a cost of \$60,000. A \$30,000 grant was received from the Massachusetts Historical Commission, defraying a portion of that cost to the Town.

The Board would like to take this opportunity to express its appreciation to all those individuals who have taken time away from their families and friends to serve on the many committees, commissions and boards. The Board is grateful for the wide array of knowledge and skill that each individual brings to these committees providing a positive future for the Town. The Board of Selectmen and the Town Administrator would like to recognize the effort of Administrative Assistant, Maureen Gilhooly, who has assimilated extraordinarily well since being hired in February 2003.

It is both an honor and privilege to serve the Town as members of the Board of Selectmen and we appreciate the opportunity you have given to each of us to do so.

Respectfully submitted,

Marc R. Paster, Chair
Daniel R. Santanello, Vice Chair
Reid J. Cassidy (Chair – 2002)
William Hyde, Sr.
Paul E. Levenson
Carole B. Shutzer (through April 2003)

Andrew W. Maylor, Town Administrator

2002 SPECIAL TOWN MEETING

Return of Service:

Pursuant to the within warrant to me directed, I have notified the inhabitants of the Town of Swampscott, qualified to vote in elections and in town affairs by posting an attested copy thereof at the Town Administration Building, at the Post Office, and at least two public and conspicuous places in each precinct in the town and at or in the immediate vicinity of the Swampscott railroad Station. Said posting was done on October 11, 2002, and not less than fourteen (14) days before the date appointed for said meeting.

Attest: Paul Minsky
Constable of Swampscott

Mailing of Warrant and Annual Report:

The Warrants for the Special Town Meeting were mailed to Town Meeting members on October 10, 2002. Copies of the Annual Report for the 18th month period, January 1, 2001 to June 30, 2002 were mailed to Town Meeting members in the same package. Copies of the Warrant and Annual Report were also available free of charge to any interested person at the Town Administration Building.

Notice of Special Town Meeting:

To the Town Meeting Members:

Notice is hereby given in accordance with Article II, Section 3, of the Bylaws of the Town of Swampscott that a Special Town Meeting will be held on Monday, October 28, 2002, beginning at 7:00 p.m. in the auditorium of the Swampscott Middle School on Greenwood Avenue.

Moderator Martin C. Goldman, Esquire, will preside.

Jack L. Paster
Clerk of Swampscott

Meeting Certifications:

I hereby certify that the Special Town Meeting of October 28, 2002 was held in the Swampscott Middle School auditorium on Greenwood Avenue and was called to order at 7:01 pm with the necessary quorum being present (289).

I hereby certify that at 10:41 pm on October 28, 2002 the Special Town Meeting was dissolved.

Legal Advertisement Published:

In accordance with the By-Laws of the Town of Swampscott the following legal advertisement was published, as indicated, concerning the session of Town Meeting:

TOWN OF SWAMPSCOTT
Commonwealth of Massachusetts
Office of the Town Clerk

Notice is hereby given in accordance with Article II, Section 2 of the By-Laws of the Town of Swampscott that a Special Town Meeting will be held on Monday, October 28, 2002 beginning at 7:00 pm in the auditorium of the Swampscott Middle School on Greenwood Avenue.

Martin C. Goldman, moderator of Swampscott, will preside.

Item
10/11/2002

Jack L. Paster
Clerk of Swampscott

Attendance:

For the 2002 Special Town Meeting attendance, by precinct, see the list at the end of this report.

TOWN MEETING ACTION

Town Clerk Jack L. Paster read the Return of Service.

Moderator Martin C. Goldman introduced various town officers. Reid Cassidy, chairman of the Board of Selectmen, introduced Andrew Maylor, the town's first Town Administrator.

ACTION UNDER THE ARTICLES

ARTICLE 1. To hear and act on the reports of the Town Officials, Boards and Committees

Sponsored by the Board of Selectmen

No votes taken under article 1. The Town Meeting heard reports from the chairman of the Board of Selectmen and the chairman and members of the School Committee as well as their respective representatives.

ARTICLE 2. To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, or otherwise and to accept the grant to the inhabitants of the Town of a permanent easement in, under, through, across, upon, and along a portion of the property located at 207 Forest Avenue, now or formerly owned by Tedesco Country Club, (the Tedesco easement) being a portion of the property shown as Lots 35, 31, and 25, and as set forth in the easement plan, on Plate 17 of the Swampscott Assessor's Map,

for the purpose of constructing fields and recreational facilities, upon such terms and conditions as the Board shall determine appropriate, and to raise and appropriate, transfer from available funds or borrow a sum of money for such purposes, or take any other action relative thereto.

Sponsored by the School Committee

Voted Article 2. That this article be adopted as presented.

Unanimous Vote.

10/28/2002

ARTICLE 3. To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, or otherwise and to accept the grant to the inhabitants of the Town of a permanent easement in, under, through, across, upon, and along a portion of the property located along the Carson Terrace right of way, now or formerly owned by Bardon Trimount, Inc., Aggregate Industries, Inc. (the Aggregate easement) being a portion of the property shown as Lot 99, and as set forth in the easement plan, on Plate 12 on the Swampscott Assessor's Map, for the purpose of constructing fields and recreational facilities, upon such terms and conditions as the Board shall determine appropriate, and to raise and appropriate, transfer from available funds or borrow a sum of money for such purposes, or take any other action relative thereto.

Sponsored by the School Committee

Voted Article 3. That this article be adopted as presented.

Unanimous Vote.

10/28/2002

ARTICLE 4. To see if the Town will vote to create a School Building Committee to be appointed by the Moderator in accordance with the provision of MGL Chapter 71, §68, with not less than seven (7) or more than nine (9) members, including the Superintendent of Schools or his designee, two (2) members of the School Committee, one (1) member of the teaching staff, the High School Principal, one (1) member of the Finance Committee, and the remaining two (2) to four (4) members citizens or employees of the Town of Swampscott, or take any other action relative thereto.

Sponsored by the School Committee

Voted Article 4. That the Town create a School Building Committee to be appointed by the Moderator in accordance with the provisions of Massachusetts General Laws Chapter 71, Section 68, with not less than seven (7) or more than nine (9) members.

Majority Vote.

10/28/2002

ARTICLE 5. To see if the Town will vote to appropriate and borrow the sum of forty-seven million dollars (\$47,000,000) for the purpose of planning, designing, constructing and furnishing a High School on Essex Street at the current site of Jackson Park, fields and recreational facilities on the so-called "Aggregate easement" site described in Article 3 of this warrant, and fields and recreational facilities on the so-called "Tedesco easement" site described in Article 2 of this warrant, said funds for this purpose to be expended by a School Building Committee with the approval of the Board of Selectmen and the School Committee and authorize the Treasurer, with the approval of the Board of Selectmen, to issue any bonds or notes that may be necessary for the above stated purposes, as authorized by MGL Chapter 44, §7, MGL Chapter 70B, or by any other general or special law, and to authorize the Board of Selectmen and/or the School Committee to submit, on behalf of the Town, any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts or the United States under any state and/or federal programs and to receive and accept such grants or reimbursement for this purpose, and/or any others in any way connected with the scope of this Article, provided, however, that this appropriation and debt authorization be contingent upon passage of a Proposition 2½ debt exclusion referendum under MGL Chapter 59, §21C(k), and provided further, that except for the sum of three million two hundred thousand dollars (\$3,200,000) which may be borrowed pursuant to this vote to pay costs of developing architectural plans and specifications necessary for the placement of this project on The Commonwealth of Massachusetts' School Building Assistance Priority List, so-called, or any other similar list, no other amounts may be borrowed under the authority of this vote until the Town shall have received written evidence that the project authorized hereby has been placed upon The Commonwealth of Massachusetts' School Building Assistance Priority List, so-called or any other similar list, or take any other action relative thereto.

Sponsored by the School Committee

Voted Article 5. That this article be adopted as presented.

Roll Call Vote: 244, yes; 46, no.

10/28/2002

ARTICLE 6. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact special legislation changing the use of portions of the town owned park land on Essex Street known as Jackson Park from its current recreational use to the site of a new high school, and to transfer the care, custody, maintenance and control of those portions from the Board of Public Works to the School Committee, or take any other action relative thereto.

Sponsored by the School Committee

Voted Article 6. That this article be adopted as presented.

Unanimous Vote.

10/28/2002

ARTICLE 7. To see if the Town will place the care, custody, control and maintenance of the Tedesco easement described in Article 1 and the Aggregate easement described in Article 2 to the School Committee so long as the same are used for such activities as are permitted within the grants themselves, or take any other action relative thereto.

Sponsored by the School Committee

Voted Article 7. That this article be adopted as presented.

Unanimous Vote.
10/28/2002

ARTICLE 8. To see if the Town will transfer \$475,000 from the Assessor's Overlay Surplus Account of the Town to the account of Current Revenue to be used and applied by the Board of Assessors in the reduction of the tax levy, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 8. That this article be adopted as presented.

Unanimous Vote.
10/28/2002

TOWN OF SWAMPSCOTT
OFFICE OF THE TOWN CLERK
Special Town Meeting Financial Report

Identification	Voted:	From:	From:	Enterprise	From:
	Appropriation	Tax Rate	Avail. Funds	Fund	Bonding
New High School	\$ 47,000,000				\$ 47,000,000
TOTAL	\$ 47,000,000				\$ 47,000,000

Swampscott Special Town Meeting Attendance - 10/28/2002

Pre	Name	10/28/02
1	Adams, Deborah	X
1	Adams, Ryan	O
1	Alpert, Julius H.	O
1	Baldacci, Richard R.	X
1	Bartram - DePaolo, Amanda S.	X
1	Bartram, Glenn D.	X
1	Batchelder, Kathleen	X
1	Bates, Wallace T.	X
1	Bickford, Barbara	X
1	Birchmore, Sally	X
1	Bitman, Bernard	X
1	Blonder, Cindy M.	X
1	Blonder, Jeffrey S.	X
1	Brenner, Lawrence	X
1	Buchanan, Susan	X
1	Chouinard, Conrad L.	X
1	Chouinard, Madeline	X
1	Cresta, Gino A. Jr.	O
1	Cropley, John H. Jr.	X
1	Dandreo, Robert	X
1	Doherty-Healey, Mary	X
1	Feinberg, Helen I.	X
1	Finlay, Patricia	X
1	Gallant, Cheryl	O
1	Genest, Lee Bartlett	X
1	Harrington, Vera C.	X
1	Healey, Thomas J.	X
1	Hyde, Sally A.	O
1	Hyde, William R.	O
1	Jaeger, Robert C.	X
1	Johnson, Maryalice	X
1	Kaloust, Gerald J.	X
1	Kaloust, Roberta A.	X
1	Kearney, Sheila	X
1	Kessler, Nelson	X
1	Legere, Arthur J.	X
1	Lombard, James	X
1	Maher, William M.	X
1	Maitland, J. Richard	X
1	Maitland, Susan	X
1	Marrs, Mary Regan	X
1	Montague, Neil	X
1	Patrikis, Theodore A.	X
1	Perry, Robert E.	X
1	Perry, Stefanie	O
1	Picariello, John A.	X
1	Picariello, Lawrence	X
1	Rizzo, John F.	X
1	Shannon, Cynthia	X
1	Shapiro, Barbara R.	X
1	Shiloh, Naomi R.	X
1	Speranza, Frances M.	X
1	Speranza-Hartmann, Marianne	X
1	Whittier, Douglas	X

Swampscott Special Town Meeting Attendance - 10/28/2002

Pre	Name	10/28/02
2	Barden, Eugene	X
2	Best, Mary A.	X
2	Booras, Peter	X
2	Bowen, David	X
2	Brown, Mary Lisa	X
2	Cameron, Janell A.	X
2	Carrigan, Lisa	X
2	Cassidy, Timothy P.	X
2	Curry, Martha	X
2	Doherty, Daniel E.	X
2	Doherty, John J.	X
2	Dunn, Judith F.	X
2	Dunn, Larry	X
2	Giosa, Kellie	O
2	Hebert, Donald	X
2	Hebert, Janet	X
2	Higgins, Wilbur III	O
2	Hitchcock, Sarah P.	X
2	Hoey, Robin	X
2	Huber, Carol	X
2	Huber, Richard	X
2	Hunt, Kim	X
2	Hunt, Stephen	X
2	Jackson, Lorene	X
2	Laband, Andrew	X
2	LaConte, Louise M.	X
2	LaConte, Vincent A.	X
2	Lyons, Sean	X
2	Lyons, Wendy A.	X
2	Marcou, Martha L.	X
2	McHugh, Terri	O
2	Murphy, Brian C.	X
2	Myette, Robert	X
2	Newhall, Linda A.	X
2	Newhall, Walter	X
2	Owens, Charles	X
2	Palleschi, Edward A.	X
2	Pitman, Michael	X
2	Ramstine, Patricia Karamas	X
2	Reardon, Ellen M.	X
2	Richmond, David E.	X
2	Romano, John L.	X
2	Rubin, Debra	X
2	Ruggiero, John	X
2	Ryan, Leah	X
2	Schultz, Jackson	X
2	Shanahan, Joseph E. Jr.	X
2	Sinrich, Michael	O
2	Strauss, Danielle	X
2	Strauss, Mathew	X
2	Sullivan, Brian	X
2	WheLan, Jean	O
2	Whelan, David	X
2		

Swampscott Special Town Meeting Attendance - 10/28/2002

Pre	Name	10/28/02
3	Barden, Michele Cobban	X
3	Bennett, Ralph E. II	X
3	Boggs, Deborah	X
3	Breen, Kevin	X
3	Breen, Leslie A.	X
3	Campbell, Michael S.	X
3	Cardenas, Patricia	X
3	Cassidy, John R.	X
3	Coletti, John M.	X
3	Cormier, Kathleen	X
3	Dandreo, Daniel J. III	O
3	Donahue, Linda Bray	O
3	Donnelly, Robert	X
3	Doolan, James E.	O
3	Driscoll-Fields, Anne	X
3	Eldridge, Barbara F.	X
3	Frenkel, Lenora T.	X
3	Frenkel, Richard	X
3	Gay, Donna	X
3	Gilberg, Richard	O
3	Golden, Edward	O
3	Goodwin, Jeremy	O
3	Hayes, Paul E.	X
3	Holmes, Betty Dean	X
3	Iudice, Michael A.	O
3	Jolly, Linda J.	X
3	Jolly, Robert V. Jr.	X
3	Kelleher, Martha G.	X
3	Lawlor, James C.	X
3	Ledbury, Lisa J.	X
3	Legere, Donald R. Jr.	X
3	Lincoln, Loring B. Jr.	X
3	Lincoln, Maria F.	X
3	Luke, Gerald	X
3	Magee, Kathleen	X
3	Marvosh, Smilia	X
3	McIntosh, Richard T.	X
3	Meister, Bunny Young	X
3	Moltz, Sandra	X
3	Perry, Gerard D.	X
3	Richard, Dianne	X
3	Sachs-Freeman, Barbara	X
3	Sainato, Maryann	X
3	Sheehan, Neil G.	X
3	Stone, James S. Sr.	X
3	Thomsen, Maureen	X
3	Vogel, John M.	X
3	Vogel, Kristen S.	X
3	Weaver, David	X
3	Webster, Mary	X
3	Welch, Thomas F.	X
3	White-DePaolo, Jan	X
3	Wright, Suzanne	O
3	Zeman, Cynthia	X

Swampscott Special Town Meeting Attendance - 10/28/2002

Pre	Name	10/28/02
4	Anderson, Dana	X
4	Baker, Janet N.	O
4	Balliro, Anita	X
4	Balsama, Joseph J.	X
4	Barden, Marc	X
4	Cassidy, Francis J. Jr.	X
4	Cassidy, Marilyn T.	O
4	Cecil, Sarah P.	X
4	Dawley, Thomas	X
4	DeChillo, Mary H.	X
4	DiMento, Carol A.G.	X
4	DiMento, William R.	X
4	Donelan, Robert E.	X
4	Drummond, Brian J.	X
4	Drummond, Ellen M.	X
4	Duffy, Pauline	X
4	Falco, Michael	X
4	Foley, Phyllis Serafini	X
4	Goldman, Iris	X
4	Goudreau, Connie	X
4	Hall, David	X
4	Hughes, Jack	X
4	Hughes, Nancy T.	X
4	Johnson, Anne	X
4	Keeter, Terri	X
4	Kinney, Jacqueline	X
4	Krippendorf, Edward W. Sr.	O
4	Leger, Jeanne	X
4	McClung, Michael D.	X
4	McNerney, Cynthia	X
4	Meninno, Christine	X
4	Morretti, Nunzio	X
4	O'Brien, Laurie	X
4	Paster, Jack L.	X
4	Phelan, John V. III	X
4	Poska, Matthew	X
4	Powell, Amy	X
4	Reagan, John	X
4	Santanello, Daniel	X
4	Scibelli, Anthony A.	X
4	Scolamiero, Dennis M.	X
4	Shanahan, Patricia D.	X
4	Shanahan, William E.	X
4	Shore, Geraldine J.	X
4	Shore, Warren	X
4	Somer, Margaret A.	X
4	Squires, Deborah	X
4	Squires, John Jr.	X
4	Stone, Myron S.	X
4	Vaucher, Catherine M.	X
4	Wagner, Elizabeth Swift	X
4	Watts, Jody	O
4	Weaver, Sharon	X
4	Withrow, Marysusan Buckley	X

Swampscott Special Town Meeting Attendance - 10/28/2002

Pre	Name	10/28/02
5	Akim, Marta	O
5	Belhumeur, Cynthia Hatch	O
5	Belhumeur, Thomas R.	O
5	Bermani, Doris P.	X
5	Burke, Scott Douglas	X
5	Bush, Fred	X
5	Caplan, Edward	X
5	Carangelo, Lisa	X
5	Carr, Heather M.	X
5	Cerra, Anthony W. Jr.	X
5	Chapman, Randy	X
5	Connolly, Loretta	X
5	Devlin, Michael K.	X
5	Forman, Amy	X
5	Garner, Ronald	X
5	Gil, Desiree	X
5	Goldman, Charles	X
5	Goldsmith, Alice	X
5	Hennessey, William F.	X
5	Jancsy, John F.	X
5	Karwowski, John R.	X
5	Keller, ellen Long	X
5	Lawler, John	X
5	Lawler, Sami	X
5	Levy, Eric	X
5	Lewis, Susan E.	X
5	Lipson, Philip	X
5	Nellis, Veeder C.	X
5	Patkin, Randall	X
5	Potash, Leola	X
5	Pye, Darlene	X
5	Reardon, Carl	X
5	Reichert, Leslie E.	X
5	Rodenstein, Claudia	X
5	Rogers, Roberta C.	X
5	Rossmann, Neil	X
5	Rubin, Ken	X
5	Samilijan, Peter	X
5	Sneirson, Gerald	X
5	Spartos, Mary Anne	X
5	Steinman, Roy	O
5	Stephens, Thomas J.	O
5	Sullivan, Jill	X
5	Talkov, Roger	X
5	Toner, Colleen	X
5	Tripolsky, Sharon Jaffe	X
5	Van Dam, David S.	X
5	Vanderburg, Linso	O
5	Wayne, Kenneth	O
5	Wilson, Catherine	O
5	Winston, Alice Jane	X
5	Zarinsky, Irma	X
5	Zeller, David E.	X
5	Zuchero, William R.	X

Pre	Name	10/28/02
6	Baker, Robert	X
6	Bayard, Susan	X
6	Beerman, Jack	X
6	Block, Ina-Lee	X
6	Block, Lawrence S.	X
6	Burgess, Sue	X
6	Burke, Michael F.	X
6	Cassidy, Reid J.	X
6	Cassidy-Driscoll, Tara L.	X
6	Dembowski, Claire C.	X
6	Derr, Jo Ann Simons	X
6	DiLisio, Robert	X
6	Driscoll, Thomas H. Jr.	X
6	Dussault, Barbara	X
6	Erllich, Norman	X
6	Gold, Anne W.	X
6	Goldberg, Arthur	X
6	Goldman, Jeffrey W.	X
6	Gorman, Paul J.	X
6	Gupta, Mary Kelley	X
6	Horwitz, Patricia Kravtin	X
6	Kane, Susan K.	X
6	Klayman, Nancy	X
6	Koidin, Jill	X
6	Levenson, Paul E.	X
6	Levenson, Sheryl	X
6	Locke, Judith E.	X
6	Markarian, Joseph	X
6	Merkle, Cynthia	X
6	Nigrelli, Eugene	X
6	O'Hare, Mary Michael	X
6	Paster, Marc	X
6	Paster, Ruth	X
6	Pelletier, Maria	X
6	Pitman, Martha	X
6	Polison, Sharon	X
6	Rotner, Philip	X
6	Ryan, Daniel H.	X
6	Sackett, Shelly A.	X
6	Schultz, Jim	O
6	Seligman, Edward	X
6	Shulkin, Catherine	X
6	Shulkin, Randall S.	X
6	Shutzer, Carole B.	X
6	Shutzer, Kenneth B.	X
6	Sims, Bobbye Lou	X
6	Valle, Michele M.	X
6	Walsh, Kerin T.	X
6	Watson, Brian T.	X
6	Weaver, Walter	X
6	Witt, Sherrie Lynn	X
6	Yaeger, Dan	X
6	Yaeger, Lisa L.	X
6	Yellin, Benjamin	X

CLERK OF SWAMPSCOTT
JACK L. PASTER

OFFICIAL TOWN STATISTICS - 7/1/2002 TO 6/30/2003

Marriage Intentions Filed / Marriage Licenses Issued: 73

Marriages Recorded: 73

Births Recorded: (77, females; 78, males)

Deaths Recorded: (111, females; 71, males)

Applications for Variances and Special Permits processed: 54

Oath of Office Administered to Town Officials: 200

Massachusetts wetlands Protect Act/

Commission Commission filings processed: 0

Conflict of Interest Statements recorded/processed: 9

Resignations of Town Officials accepted and processed: 9

Applications for Planning Board action processed: 5

Site Plan Review Applications processed: 35

Earth Removal Applications processed: 1

Public Meeting Notices recorded and posted: 853

Uniform Commercial Code (UCC) Filings processed: 0

Certificates of Business (DBA) issued and processed: 107

Gas Storage (Flammables) Renewal Permits issued: 16

Raffle/Bazaar Permits issued: 0

Dog Licenses issued: 1,232

NOTE:

By vote of Town Meeting, the annual report of all municipal departments now covers the fiscal year, July 1 to June 30. Since many local, state and federal agencies require statistics for birth, death and marriage to be on a calendar year basis, January 1 to December 31, we herewith present the last three calendar years to maintain the historical integrity and usefulness of this report:

2000 - Births, 176; deaths, 193; marriages 56.

2001 - Births, 139; deaths, 90; marriages 58.

2002 - Births, 155; deaths, 182; marriages 73.

TOWN WARRANT

The Town of Swampscott Town Warrant April 2003

SS.

To either of the Constables of the Town of Swampscott

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in elections and Town affairs to vote at:

Precinct One	Clarke School	Norfolk Avenue
Precinct Two	Clarke School	Norfolk Avenue
Precinct Three	First Church in Swampscott Congregational	Monument Avenue
Precinct Four	First Church in Swampscott Congregational	Monument Avenue
Precinct Five	Swampscott High School	Forest Avenue
Precinct Six	Swampscott High School	Forest Avenue

on **Tuesday, the twenty-ninth day of April, 2003**, from 7:00 a.m. to 8:00 p.m. for the following purpose:

To choose a Moderator for one (1) year

To choose one (1) member for the Board of Selectmen for three (3) years

To choose one (1) member for the Board of Assessors for three (3) years

To choose one (1) member for the School Committee for three (3) years

To choose one (1) member for the Board of Health for three (3) years

To choose one (1) member for the Planning Board for five (5) years

To choose one (1) member for the Planning Board for one (1) year

To choose one (1) member for the Trustees of the Public Library for three (3) years

To choose one (1) member for the Housing Authority for five (5) years

To choose eighteen (18) Town Meeting members in each of the six (6) Precincts for three (3) years

To choose one (1) Town Meeting member in precinct five for a one (1) year term

For the results of the 2003 Town Election, see the report of the Election Commission.

2003 ANNUAL TOWN MEETING

Returns of Service:

Pursuant to the within warrants to me directed, I have notified the inhabitants of the Town of Swampscott, qualified to vote in elections and in town affairs, by posting attested copies thereof at the Town Administration Building, at the Post Office and at least two public and conspicuous places in each precinct in the town and at or in the immediate vicinity of the Swampscott Railroad Station. Said postings were done on May 5, 2003 and not less than seven days before the date appointed for said meetings.

Attest: Paul Minsky
Constable of Swampscott

Mailing of Warrants:

The Warrants for the Annual Town Meeting were mailed to Town Meeting Representatives on 5/8/2003. Copies of the Warrant were available, free of charge, for any interested person at the Town Administration Building.

NOTICE OF ANNUAL TOWN MEETING

The Annual Town Meeting of 2003 will convene on Tuesday, April 29, 2003, with Article 1 (the Town Election) at 7:00 a.m. in the Town's regular polling places. At 8:00 p.m., the Town Meeting will be adjourned until Monday, May 19, 2003, 7:15 p.m., in the auditorium of the Swampscott Middle School on Greenwood Avenue.

NOTICE OF ADJOURNED ANNUAL TOWN MEETING MONDAY, MAY 19, 2003, 7:15 P.M.

To the Town Meeting members:

Notice is hereby given in accordance with Article I, Section 2, of the Bylaws of the Town of Swampscott that the Adjourned Annual Town Meeting will be held on Monday, May 19, 2003, beginning at 7:15 p.m. in the auditorium of the Swampscott Middle School on Greenwood Avenue.

Moderator Martin C. Goldman will preside.

Jack L. Paster
Clerk of Swampscott

MEETING CERTIFICATIONS

I hereby certify that in accordance with the adjournment of the Annual Town Meeting of April 29, 2003 the Adjourned Annual Town Meeting of May 19, 2003 was held at the Swampscott Middle School auditorium on Greenwood Avenue and was called to order at 7:22 pm with the necessary quorum being present (214). At 10:25 pm it was voted to adjourn to Tuesday, May 20, 2003.

I hereby certify that in accordance with the adjournment of May 19, 2003, the Adjourned Town Meeting of May 20, 2003 was held at the Swampscott Middle School auditorium on Greenwood Avenue and was called to order at 7:24 pm with the necessary quorum being present (187). At 10:25 pm it was voted to adjourn the Town Meeting to Wednesday, May 21, 2003.

I hereby certify that in accordance with the adjournment of May 20, 2003, the Adjourned Town Meeting of May 21, 2003 was held at the Swampscott Middle School auditorium on Greenwood Avenue and was called to order at 7:28 pm with the necessary quorum being present (174).

At 9:58 pm it was voted to dissolve the 2003 Annual Town Meeting.

ATTENDANCE

For the 2003 Town Meeting attendance, by precinct, see the list at the end of this report.

TOWN MEETING ACTION

The Return of Service was read by Town Clerk Jack L. Paster who then administered the Oath of Office to the Town Meeting members.

Reverend Dean Pederson, spiritual leader of the First Church in Swampscott, Congregational, offered the invocation.

The curtain to the auditorium stage then opened and a nine-member Color Guard, organized by Swampscott Veterans' Service Officer Agent H. James Schultz, presented the United States and military service flags. The National Anthem was played and Town Meeting members joined those on stage to recite the Pledge of Allegiance led by Reverend Pederson. Members of the Color Guard unit included John Stinson, Joe Croteau and John Sacherski of the Marine Corps League; John DiPietro, Dave Gustavsen and Nunzio Morretti of the American Legion Post 57; and Paul Hodgen and George Fitzhenry of the VFW Post 1240.

Moderator Martin C. Goldman presented Distinguished Citizen Awards to Warren C. Sawyer and to Reverend Dean Pederson for their many contributions to the town and its residents. The recipients received a standing ovation from the members.

Town Meeting members recognized Finance Committee member Mary Marrs who has received the coveted Rotary Club Paul Harris Award.

ACTION UNDER THE ARTICLES

ARTICLE 2. To hear and act on the reports of Town Officials, Boards and Committees.
Sponsored by the Board of Selectmen

Voted Article 2. That the following reports be accepted:

Town Administrator Andrew Maylor – a report on the financial matters of the town.

Mary DiChillo, chairman of the School Committee – a report on the School Department.

William DiMento, chairman of the Recreational Trail Study Committee – a report on the committee's efforts and findings. **MOTION: That a recommendation be made to the Selectmen that the committee, having now finished its assignment, be disbanded.**

Moderator Martin C. Goldman – a report on the Swampscott 150th Celebration including a financial accounting which shows a surplus of \$14,930 after all expenses. **MOTION: That the Moderator be authorized to select a committee to plan a celebration marking the 375th anniversary of the settling of the Town of Swampscott.**

Joseph Markarian, chairman of the School Building Committee – a report on the efforts to plan and construct a new high school at Jackson Park on Essex Street.

Majority Votes.
5/19/2003

ARTICLE 3. To see if the Town will vote to transfer unexpended balances as shown on the books of the Town Accountant as of June 30, 2002, to the Surplus Revenue Accounts, or take any action relative thereto.

Sponsored by the Town Administrator

Voted Article 3. That action on this article be postponed indefinitely.

Majority vote.

5/19/2003

ARTICLE 4. To see if the Town will vote to transfer from the Surplus Revenue Account of the Town to the account of Current Revenue a sum of money to be used and applied by the Board of Assessors in the reduction of the tax levy, or take any action relative thereto.

Sponsored by the Town Administrator

Voted Article 4. That the sum of \$793,000 be transferred as specified in the article.

Majority Vote. 5/21/2003

ARTICLE 5. To see if the Town will vote to transfer funds from various Town accounts which have monies remaining therein to such other Town accounts which reflect a deficit, or take any action relative thereto.

Sponsored by the Town Administrator

Voted Article 5. That the sum of \$25,000 be transferred from the Rubbish and Recyclables line item for FY 2003 to the Finance Committee's Reserve Fund.

Majority Vote.

5/19/2003

ARTICLE 6. To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, for the following projects, or take any action relative thereto.

No.	Purpose	Amount
School Department		
04-01	Fire Alarm Upgrade at High School	\$100,000
04-02	Extraordinary Textbook Replacement Program	\$80,000
04-03	Elec., Plum., and Heating Service Repairs	\$100,000
04-04	Instructional Technology	\$125,000
04-05	Windows at Clarke and Stanley – Phase 2	\$100,000
04-06	Install Univents Machon, Stanley & Hadley	\$100,000
Department of Public Works		
04-07	Replace Water Meters	\$2,000,000
04-08	Paving (Chapter 90)	\$210,000
04-09	Improve Water System	\$560,000
04-10	Equipment – Sidewalk Plow	\$70,000

04-11 Equipment – Perpetual Care	\$30,000
04-12 Improve Drainage System at Public Buildings	\$150,000
04-13 Playground and Open Space Improvements	\$50,000
04-14 Public Buildings Maintenance	\$35,000
04-15 Heating and Electrical Upgrade – Town Hall	\$170,000
Police Department	
04-16 Additions and Renovations to Police and Fire Stations	\$554,000
Fire Department	
04-17 Vehicle	\$35,000
Recreation Department	
04-18 Renovations to Field House	\$50,000
Emergency Management Agency	
04-19 Emergency Management Communication and other Emergency Operation Center	\$35,000
TOTAL	\$4,554,000

Note: \$2,800,000 of total will be supported by other sources (SEE BELOW).

Each numbered item will be considered a separate appropriation. The budgeted amount may be spent only for the stated purpose.

Sponsored by the Capital Improvement Committee

Voted Article 6. That the Town appropriate the sum of \$4,554,000 for the purposes specified in this Article; further that the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow this amount through the issuance of bonds or notes under the appropriate section of the Massachusetts General Laws, and that the Treasurer be authorized to combine the borrowing with any other borrowing authorized by this Town Meeting.

Unanimous Vote.
5/19/2003

Notes:

The actual bond amount for this Article will be \$3,754,000.

\$800,000 of the projects will be funded through Available Funds: \$210,000 – Chapter 90 Grant;

\$560,000 – MWRA loan; \$30,000 – Cemetery Perpetual Care.

ARTICLE 7. To see if the Town will vote appropriate the necessary funds, by borrowing or otherwise, for the following projects, or take any action relative thereto.

No.	Purpose	Requested	Recommended
School Department			
04-20	Roof, Vent, Gutter Replacement	\$250,000	0
04-21	Bituminous Repairs to School Parking Lots	\$100,000	0
04-22	Waterproof and Repoint Brick	\$175,000	0
04-23	Intercom Replacement at All Schools	\$100,000	0
04-24	Asbestos Tile Removal and Floor Replacement	\$100,000	0

04-25 Furniture	\$100,000	0
04-26 Exterior/Interior Finish Upgrades	\$100,000	0
04-27 Science Lab Conversion – H.S.	\$100,000	0
04-28 Stair and Glass Block Repair – Hadley	\$100,000	0
04-29 Bleacher/Gym Repairs - middle School	\$100,000	0
04-30 Stanley Cupola	\$150,000	0
04-31 New Boiler Middle School	\$400,000	0
Department of Public Works		
04-32 Improve Drainage on Prospect Street	\$250,000	0
Recreation Department		
04-33 Field and Court Improvement	\$30,000	0
	\$2,055,000	0

Each numbered item will be considered a separate appropriation. The budgeted amount may be spent only for the stated purpose.

Sponsored by the Capital Improvement Committee

Voted Article 6. That action on this article be postponed indefinitely.

Majority Vote.

5/19/2003

ARTICLE 8. To see if the Town will vote to authorize the continuation of the Council on Aging Revolving Account as authorized by Chapter 44, Section 53E1/2, of the Massachusetts General Laws, said account to be under the direction of the Council on Aging and used for the deposit of receipts collected through public donations; and further to allow the Council on Aging to expend funds not to exceed \$20,000 for fiscal year 2004 from said account for ongoing supplies and equipment. This would be contingent upon an annual report from the Council on Aging to the Town on the total receipts and expenditures of the Account each fiscal year, or take any action relative thereto.

Sponsored by the Town Administrator

Voted Article 8. That this article be approved.

Majority Vote.

5/19/2003

ARTICLE 9. To see if the Town will vote to authorize the continuation of the Recycling – Blue Bins Revolving Account as authorized by Chapter 44, Section 53E1/2, of the Massachusetts General Laws, said account to be under the direction of the Health Department and used for the deposit of receipts collected through the sale of recycling bins; and further to allow the Health Department to expend funds not to exceed \$5,000 for fiscal year 2004 from said account for ongoing supplies and equipment. This would be contingent upon an annual report from the Health Department to the Town on the total receipts and expenditures of the Account each fiscal year, or take any action relative thereto.

Sponsored by the Town Administrator

Voted Article 9. That this article be approved.

Majority Vote.
5/19/2003

ARTICLE 10. To see if the Town will vote to amend the Job Classification and Salary Plan of the Personnel Board Bylaws, as it applies to those positions not covered by collective bargaining agreements, and appropriate the necessary funds, by borrowing or otherwise, as recommended by the Personnel Board, or take any action relative thereto.

Sponsored by the Personnel Board

Voted Article 10. That action on this article be postponed indefinitely.

Majority Vote.
5/19/2003

ARTICLE 11. To see if the Town will vote to amend the Personnel Board Bylaws, including the Position and Salary Classification Plans, as recommended by the Personnel Board, or take any action relative thereto.

Sponsored by the Personnel Board

Voted Article 11. That this article be approved.

Majority Vote.
5/19/2003

NOTE: The effect of this article is that the town has adopted a new and amended set of Personnel Board By-Laws to replace the By-Laws as originally adopted in 1981.

ARTICLE 12. To see if the Town will vote to amend the Personnel Board Bylaws so as to reclassify certain existing positions, as recommended by the Personnel Board, or take any action relative thereto.

Sponsored by the Personnel Board

Voted Article 12. That action on this article be postponed indefinitely.

Majority Vote.
5/19/2003

ARTICLE 13. To see if the Town will vote to appropriate the funds necessary, by borrowing or otherwise, to implement the collective bargaining agreements between the Board of Selectmen and the various unions under the Board of Selectmen, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 13. That action on this article be postponed indefinitely.

Majority Vote.

5/19/2003

ARTICLE 14. To see if the Town will vote to appropriate the funds necessary, by borrowing otherwise, to implement the collective bargaining agreements between the School Department personnel and the Town, which includes, but is not limited to, teachers, school administrators, custodians, cafeteria workers, clerical and non union employees, or take any action relative thereto.
Sponsored by the School Committee

Voted Article 13. That action on this article be postponed indefinitely.

Majority Vote.
5/19/2003

ARTICLE 15. To act on the report of the Finance Committee on the Fiscal Year 2004 budget and to raise and appropriate or transfer from available funds money for the operation of the Town's Departments and the payment of debt service and all other necessary and proper expenses for the year, or take any action relative thereto.

Voted Article 15. That the Town approve this Article and that the following amounts of money be appropriated for the several purposes hereinafter itemized. Each numbered item is to be considered a separate appropriation. The budgeted amount may be spent only for the stated purpose.

Majority Vote.
5/19/2003

TOWN OF SWAMPSCOTT
OFFICE OF THE TOWN CLERK
FY2004 OPERATING BUDGET and 2003 TM ARTICLES REPORT

Identification	Voted: Appropriation	From: Tax Rate	From: Avail. Funds	From: Enterprise	From: Bonding
4 Selectmen - Expenses	\$ 10,350	\$ 10,350			
5 Town Administrator - Salaries	\$ 157,736	\$ 157,736			
6 Expenses	\$ 2,000	\$ 2,000			
7 Law Dept. - Town Counsel Contract Expense	\$ 55,000	\$ 55,000			
8 Parking Ticket Clerk - Supplies	\$ 7,500	\$ 7,500			
9 Workers' Compensation - Expenses, Benefits and Insurance	\$ 290,000	\$ 290,000			
0 Accounting Department - Salaries	\$ 114,098	\$ 114,098			
1 Uncompensated Balances	\$ 146,000	\$ 146,000			
2 Expenses	\$ 35,000	\$ 35,000			
3 Technology Dept. - Computer Analyst	\$ 40,000	\$ 40,000			
4 Expenses	\$ 96,190	\$ 96,190			
5 Treasurer - Salaries	\$ 92,410	\$ 92,410			
6 Expenses	\$ 7,200	\$ 7,200			
7 Town Clerk - Collector - Salaries	\$ 132,291	\$ 132,291			
8 Town Postage Account (for all depts.)	\$ 36,000	\$ 36,000			
9 Expenses	\$ 12,300	\$ 12,300			
0 Election Commission - Salaries	\$ 41,440	\$ 41,440			
1 Expenses	\$ 11,618	\$ 11,618			
2 Assessors - Salaries	\$ 135,706	\$ 135,706			
3 Expenses	\$ 10,200	\$ 10,200			
4 Outside Services	\$ 10,000	\$ 10,000			
5 Zoning Board of Appeals - Secretary	\$ 2,985	\$ 2,985			
6 Expenses	\$ 4,100	\$ 4,100			
8 Planning Board - Expenses	\$ 500	\$ 500			
9 Contributory Retirement - Pension Cont.	\$ 1,998,870	\$ 1,998,870			
0 Non-Contributory Retirement - Pen. Contrib.	\$ 228,000	\$ 228,000			
1 Police - Salaries	\$ 2,406,478	\$ 2,406,478			
2 Expenses	\$ 124,900	\$ 124,900			
2A Police Vehicles	\$ 29,000	\$ 29,000			
3 Animal Control Officer - Salary	\$ 10,000	\$ 10,000			
4 Expenses	\$ 1,500	\$ 1,500			
5 Boarding Animals / Pound Supplies	\$ 1,500	\$ 1,500			
6 Fire - Salaries	\$ 2,202,029	\$ 2,202,029			
7 Expenses	\$ 78,000	\$ 78,000			
8 Protective Clothing	\$ 23,000	\$ 23,000			
9 Lynn Dispatch / Mutual Aid	\$ 60,500	\$ 60,500			
0 Training	\$ 30,000	\$ 30,000			
1 Harbormaster - Salary	\$ 6,764	\$ 6,764			
2 Expenses	\$ 2,500	\$ 2,500			
3 Emergency Management - Director	\$ 1,384	\$ 1,384			
4 Expenses	\$ 3,300	\$ 3,300			
5 Sealer of Weights and Measures - Salary	\$ 6,150	\$ 6,150			
6 Expenses	\$ 535	\$ 535			
7 Constable - Salary	\$ 100	\$ 100			
8 Building/Plumbing/Gas Inspector - Salaries	\$ 142,473	\$ 142,473			
9 Expenses	\$ 11,960	\$ 11,960			
0 Conservation Commission - Expenses	\$ 800	\$ 800			
1 Insurance-Group Health/Property/Casualty	\$ 3,000,000	\$ 3,000,000			
2 Health Department - Salaries	\$ 119,955	\$ 119,955			
3 Expenses	\$ 4,000	\$ 4,000			
4 Inspections and Tests	\$ 6,500	\$ 6,500			
5 Tests/State Charges	\$ 7,500	\$ 7,500			

TOWN OF SWAMPSCOTT
OFFICE OF THE TOWN CLERK
FY2004 OPERATING BUDGET and 2003 TM ARTICLES REPORT

Line Item	Identification	Voted: Appropriation	From: Tax Rate	From: Avail. Funds	Enterprise Fund	From Bond
56	Rubbish and Recyclables Collections	\$ 800,000	\$ 800,000			
57	Public Works - General Salaries	\$ 552,612	\$ 552,612			
58	General Expenses	\$ 141,200	\$ 141,200			
59	Snow and Ice	\$ 75,000	\$ 75,000			
60	Highway Maintenance (Includes \$ for Ch. 497 wk and repairs to private roads)	\$ 50,000	\$ 50,000			
61	Sewer Salaries	\$ 256,967			\$ 256,967	
62	Sewer Expenses	\$ 100,600			\$ 100,600	
63	Lynn Sewer	\$ 900,000			\$ 900,000	
64	Water System Improvements	\$ 50,000			\$ 50,000	
65	Indirect Costs	\$ 152,825			\$ 152,825	
66	Administration	\$ 15,144			\$ 15,144	
67	Pension	\$ 42,723			\$ 42,723	
68	Principal	\$ 138,604			\$ 138,604	
69	Interest	\$ 34,773			\$ 34,773	
70	Water Salaries	\$ 260,401			\$ 260,401	
71	Water Expenses	\$ 68,595			\$ 68,595	
72	MWRA Water	\$ 1,500,000			\$ 1,500,000	
73	Water Improvements	\$ 75,000			\$ 75,000	
74	Indirect Costs	\$ 152,825			\$ 152,825	
75	Pension	\$ 44,838			\$ 44,838	
76	Principal	\$ 250,597			\$ 250,597	
77	Interest	\$ 29,438			\$ 29,438	
78	Cemetery Salaries	\$ 188,892	\$ 188,892			
79	Cemetery Expenses	\$ 14,000	\$ 14,000			
80	DPW Special Accounts	\$ 147,500	\$ 147,500			
81	Recreation Commission - Salaries	\$ 67,278	\$ 67,278			
82	Expenses	\$ 11,620	\$ 11,620			
83	Council on Aging - Salaries	\$ 56,400	\$ 56,400			
84	Part-time position with no benefits	\$ 11,500	\$ 11,500			
85	Expenses	\$ 28,000	\$ 28,000			
86	Veterans' Services - Director's Salary	\$ 9,215	\$ 9,215			
87	Expenses	\$ 2,300	\$ 2,300			
88	Assistance	\$ 7,500	\$ 7,500			
89	Debt - Municipal	\$ 1,763,140	\$ 1,763,140			
90	Debt - Water/Sewer	\$ 1,083,644	\$ 1,083,644			
91	Library - Salaries	\$ 360,404	\$ 360,404			
92	Expenses	\$ 33,800	\$ 33,800			
93	Materials	\$ 107,991	\$ 107,991			
94	Town Reports	\$ 3,500	\$ 3,500			
95	Telephone Expense - most departments	\$ 25,000	\$ 25,000			
96	Street Lighting	\$ 140,000	\$ 140,000			
97	Reserve Fund	\$ 160,000	\$ 160,000			
98	Audit	\$ 39,000	\$ 39,000			
99	Historical Commission	\$ 1,000	\$ 1,000			
100	Medicare Tax	\$ 225,000	\$ 225,000			
102	Ambulance Service	\$ 138,000	\$ 138,000			
103	Regional Vocational School	\$ 136,000	\$ 136,000			
104	School Budget	\$ 17,404,230	\$ 17,404,230			
	TOTAL OPERATING BUDGET	\$ 39,815,378	\$ 35,742,048	\$ -	\$ 4,073,330	\$

TOWN OF SWAMPSCOTT
OFFICE OF THE TOWN CLERK
FY2004 OPERATING BUDGET and 2003 TM ARTICLES REPORT

Identification	Voted: Appropriation	From: Tax Rate	From: Avail. Funds	Enterprise Fund	From: Bonding
Transfer to Current Revenue	\$ 793,000		\$ 793,000		
From Surplus Revenue Account					
Transfer to Reserve Fund	\$ 25,000		\$ 25,000		
From Rubbish/Recyclables Line Item					
Capital Improvement Projects - 19 projects	\$ 4,554,000		\$ 800,000		\$ 3,754,000
\$210,000 from Ch. 90 Grant;					
\$560,000 from MWRA Loan; and					
\$30,000 from Perpetual Care Account					
Departmental Operating Budgets	\$ 39,815,378	\$ 35,742,048		\$ 4,073,330	
Sources of funds cited on pages 1&2					
Transfer to Current Revenue	\$ 175,000		\$ 175,000		
From Assessors' Overlay Surplus					
Transfer to offset FY 2004 budget	\$ 353,500		\$ 353,500		
From Stabilization Fund					
Transfer to offset FY 2004 budget	\$ 453,762		\$ 453,762		
From unexpended capital articles					
Street light procurement program	\$ 208,000				\$ 208,000
TOTAL BUDGET AND ARTICLES	\$ 46,377,640	\$ 35,742,048	\$ 2,600,262	\$ 4,073,330	\$ 3,962,000

ARTICLE 16. To see if the Town will vote to appropriate a sum of money to repair, construct or reconstruct streets, together with all necessary work incidental thereto, including engineering, in conjunction with the Commonwealth of Massachusetts, under General Laws, Chapter 90 or otherwise; and to transfer for the purpose any unexpended balance of appropriations voted for this purpose at prior Town Meetings.

Sponsored by the Superintendent of Public Works

Voted Article 16. That this article be approved.

Majority Vote.

5/19/2003

ARTICLE 17. To see if the Town will authorize the Chief Procurement Officer or his designee, pursuant to the provisions of Article IV, section 22 of the General By-Laws of the Town of Swampscott to rent, convey, abandon or otherwise dispose of the town owned real property identified on Assessors' Map 27, Block 300, Lot 0 at a minimum of \$1.00.

Sponsored by the Town Administrator

Voted Article 17. That this article be approved.

Unanimous Vote.

5/19/2003

ARTICLE 18. To see if the Town will vote the funds appropriated under Article 6 of this warrant and that the Board of Selectmen and/or the Board of Public Works be authorized to contract for and expend any federal, state or MWRA aid available for the project, and to authorize the Board of Selectmen and/or the Board of Public Works to submit, on behalf of the Town, any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts or the United States under any state and/or federal programs to receive and accept such grants or reimbursement for this purpose, and/or any others in any way connected with the scope of this Article, provided that the amount of the authorized borrowing shall be reduced by the amount of such aid received prior to the issuance of bonds or notes under this vote and that the Board of Selectmen and/or the Board of Public Works be authorized to take any other action necessary to carry out this project., or take any action relative thereto.

Sponsored by the Superintendent of Public Works

Voted Article 18. That this article be adopted.

Majority Vote.

5/19/2003

ARTICLE 19. To see if the Town will vote to authorize the Board of Selectmen and the Board of Public Works to enter into a contract not to exceed twenty years with wireless telecommunication tower companies to lease antenna space on the Water Tank, Town Hall, the Paradise Road DPW garage and on Humphrey Street Pumping Station, or take any action relative thereto.

Sponsored by the Town Administrator

Unanimous Vote.
5/20/2003

ARTICLE 20. To see if the Town will vote to amend the General By-Laws, Article XIII: Earth Removal, Section four: General Limitations, Subsection (7), related to hours of operation, to read as follows:

Hours of Operation for all Quarries within the Town Limits:

- A. Crushing. All crushing operations shall be conducted between the hours of 7:00 AM and 5:00 PM Monday through Friday. Saturday crushing hours shall be 7:30 AM to 1:00 PM. Associated loaders, trucks and other motor vehicles shall not operate in a quarry before the 7:00 AM and 7:30 AM starting times.
- B. Drilling Operations. Drilling operations shall be conducted between the hours of 7:00 AM and 5:00 PM Monday through Friday. Saturday drilling hours shall be between 7:30 AM and 1:00 PM.
- C. Blasting Operations. All blasts shall be scheduled to be shot between the hours of 10:30 AM and 2:00 PM Monday through Friday. Weather and safety considerations will supersede this time frame. Blasting shall be avoided on severely overcast days when early weather forecasts allow.
- D. Quarry Stockpiling Operations. Quarry stockpiling and moving of materials shall be conducted between 6:00 AM and 5:00 PM Monday through Friday. Saturday hours for same shall be between 7:30 AM and 1:00 PM.
- E. Customer Sales. The sale of materials and loading of trucks that exit quarries shall be between the hours of 6:00 AM and 5:00 PM Monday through Friday. Saturday hours for sales shall be between 7:30 AM and 1:00 PM. Saturday hours for trucks picking up product shall be 7:30 AM to 1:00 PM. Trucks will not enter quarries prior to 6:00 AM on weekdays or 7:30 AM on Saturdays.
- F. Bituminous Production. Should bituminous production be part of a quarries activities, it shall operate 24hrs./day, 7 days/week, to the extent permitted by Massachusetts's law.
- G. Concrete Production. Should concrete production be part of a quarries activities, it shall operate 24hrs./day, 7 days/week, to the extent permitted by Massachusetts's law.
- H. All other types of production shall occur between 7:00 AM and 5:00 PM Monday through Friday and 7:30 AM and 1:00 PM on Saturdays.
- I. Cleanup and maintenance. Cleanup and maintenance activities shall be conducted between the startup times and 6:00 PM Monday through Friday and 1:00 PM on Saturdays.
- J. Sunday and Holiday Hours. Except for the provisions provided in sections F and G, operations on Sundays and the following legal holidays are not allowed: New Year's Day, Martin Luther King Day, President's Day, Patriot's Day, Memorial Day, Fourth of July, Labor Day, Columbus Day, Veteran's Day, Thanksgiving and Christmas.
- K. Only in the event of an emergency that threatens life or property shall activity be allowed to be conducted outside of these hours.

Sponsored by Smilia Marvosh, et al.

Voted Article 20. That action on this article be postponed indefinitely.

Majority Vote.
5/20/2003

ARTICLE 21. To see if the Town will transfer \$175,000 from the Assessor's Overlay Surplus Account of the Town to the account of Current Revenue to be used and applied by the Board of Assessors in the reduction of the tax levy, or take any action relative thereto.

Sponsored by the Town Administrator

Voted Article 21. That this article be approved.

Majority Vote.

5/20/03

ARTICLE 22. To see if the Town will authorize the transfer of \$353,500 from the Stabilization Fund to offset various Fiscal 2004 Town budgets.

Sponsored by the Town Administrator

Voted Article 22. That this article be approved.

Unanimous Vote.

5/20/2003

ARTICLE 23. To see if the Town will vote to transfer \$453,762 from various unexpended capital articles to offset various Fiscal 2004 Town budgets.

Sponsored by the Town Administrator

Voted Article 23. That this article be approved.

Majority Vote.

5/20/2003

ARTICLE 24. To see if the Town will vote to adopt Chapter 242, of the Acts of 2000 as codified in M.G.L. c.31, 58A which reads as follows:

"Notwithstanding the provisions of any general or special law to the contrary, in any city, town or district that accepts this section, no person shall be eligible to have his name certified for original appointment to the position of firefighter or police officer if such person has reached his thirty-second birthday on the date of the entrance examination. Any veteran shall be allowed to exceed the maximum age provision of this section by the number of years served on active military duty, but in no case shall said candidate for appointment be credited more than four years of active military duty." Or take any action relative thereto.

Sponsored by the Board of Selectmen, Town Administrator, Police Chief, and Fire Chief

Voted Article 24. That the town accept the provisions of Chapter 242 of the Acts of 2000 as codified in Massachusetts General Laws Chapter 31 Section 58A.

Majority Vote.

5/21/2003

ARTICLE 25. To see if the Town will vote to raise and/or appropriate and or appropriate from available funds, the funds necessary to procure and install trees on the public ways immediately adjacent to the Jackson Park area.

Sponsored by the Board of Selectmen

Voted Article 25. That action on this article be postponed indefinitely.

Majority Vote.

5/20/2003

ARTICLE 26. To see if the Town will vote to authorize the Board of Selectmen and the Town Administrator to lease a portion of Phillips Park to a nonprofit for a term of twenty (20) years for the purpose of constructing and operating an Ice Rink/Community Center at Phillips Park and to authorize the Board of Selectmen to petition the Massachusetts General Court to authorize the lease of a portion of Phillips Park for the purposes stated herein pursuant to the provisions of Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts, or take action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 26. That the town authorize the Board of Selectmen and the Town Administrator to lease a portion of land consisting of 47,061 square feet adjacent to and part of Phillips Park identified as the "Lease Area" drawn on a plan entitled Lease Plan, Swampscott, Massachusetts, prepared for the Town of Swampscott, dated April 5, 2003; and said plan drawn by Parsons and Faia, Inc., 60 Lewis Street, Lynn, Massachusetts to a non-profit corporation as contemplated by MGL Chapter 40A, Section 3, to be formed for a term of twenty (20) years for the purpose of constructing and operating an Ice Rink/Community Center at Phillips Park and to authorize the Board of Selectmen to petition the Massachusetts General Court to authorize the lease of a portion of Phillips Park for the purpose stated herein pursuant to the provisions of Article 97, Chapter 45, and any other state provisions relevant to the subject intended use of the land.

The approval of Town Meeting is subject to the following conditions:

1. Establishment of a five member "Phillips Park Acre Lease Committee" consisting of: one member as designated by the Town Moderator, one member of the Finance Committee or their selected designee, one member of the Board of Selectmen or their selected designee, one member of the Recreation Commission or their selected designee, and the Town Administrator or his selected designee, for the purpose of holding a public meeting or meetings and development of all documents pertaining to, but not limited to, a proposed lease and conditions for construction of the facility and conditions for the Request for Proposals.
2. Full financial review and approval by the Finance Committee prior to the award of the successful bidder on the RFP and approval of all required financial documents to be part of the RFP process.
3. Approval of all documents by Town Counsel.
4. All approvals in regard to zoning, environmental, and by-law issues shall be obtained prior to the Board of Selectmen and the Town Administrator executing said lease.
5. All money for construction and initial infrastructure be raised by the next annual Town Meeting.

Majority Vote.

5/20/2003

ARTICLE 27. To see if the Town will vote to appropriate \$208,000, by borrowing or otherwise, for the purpose of procuring the town's streetlights from Massachusetts Electric.
Sponsored by the Town Administrator

Voted Article 27. That the Town appropriate the sum of \$208,000 for the purpose specified in this Article; further that the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow this amount through the issuance of bonds or notes under the appropriate section of the Massachusetts General Laws, and that the Treasurer be authorized to combine the borrowing with any other borrowing authorized by this Town Meeting.

Unanimous Vote.
5/20/2003

ARTICLE 28. To see if the Town will vote to accept, upon its passage into law by the Legislature and having been signed by the Governor, the Early Retirement Incentive Program as provided for under Chapter 32 of the Massachusetts General Laws, or take any action relative thereto.
Sponsored by the Board of Selectmen

Voted Article 28. That action on this article be postponed indefinitely.

Majority Vote.
5/20/2003

ARTICLE 29. To see if the Town will vote to amend the General By-Laws for the purpose of preserving and protecting significant buildings within the Town by instructing the Building Inspector to inform the Swampscott Historical Commission of any request for a demolition permit of a structure which is in whole or in part seventy five years or more old. The Historical Commission, through study, research and discussion, determines if the building reflects the architectural, cultural, economic, political or social history of the town. If the Historical Commission determines that the building is "preferably preserved", a delay of twelve months is imposed. Specific procedures for the implementation of this by-law to be established by the Building Inspector.
Sponsored by the Swampscott Historical Commission

Voted Article 29. That the subject matter of this article be referred back to the Historical Commission for further study.

Unanimous Vote.
5/21/2003

ARTICLE 30. To see if the Town will vote to amend the Zoning Bylaws as follows:
Replace existing section 2.2.7.5 with the following:
2.2.7.5. Catastrophe, Demolition or Condemnation. Any nonconforming structure may be reconstructed after a fire, explosion or other catastrophe, or after demolition or condemnation, provided that such reconstruction is commenced within twelve months after such catastrophe, demolition or condemnation, whichever occurs first, and provided that the building(s) as reconstructed shall be on the same footprint and only as great in volume and gross floor area as the original nonconforming structure unless a

different footprint or larger volume or gross floor area is authorized by special permit from the Board of Appeals, and further provided that reconstruction is approved by the Planning Board pursuant to 5.4.0.0. Such time for reconstruction may be extended by special permit from the Board of Appeals for good cause.

Sponsored by the Zoning Bylaw Review Committee

Voted Article 30. That the Zoning By-Laws of the Town of Swampscott be amended as specified in the article.

Unanimous Vote.

5/20/2003

ARTICLE 31. To see if the Town will vote to amend the Zoning Bylaws as follows:

Replace existing section 5.4.3.0 with the following:

5.4.3.0. Procedures. Applicants for site plan approval shall submit five (5) copies of the site plan to the Planning Board for review, two (2) copies of the site plan review materials with the application to the Town Clerk, and within three (3) days thereafter shall also submit a copy of the site plan materials to the Board of Health, Board of Appeals, Building Inspector, Town Engineer, Fire Department and Conservation Commission for their advisory review and comments. The Planning Board shall review the site plan and approve it, or approve it with conditions as deemed appropriate, or disapprove it if it finds that the application including the site plan review materials is incomplete. Conditions included in a site plan review approval may include reference(s) to the requirements of zoning compliance set forth elsewhere in the Swampscott Zoning By-Law. The Planning Board shall act upon the site plan within sixty (60) days of its receipt, and notify the applicant of its decision. The decision of the Planning Board shall be upon a majority of those present and shall be in writing. No building permit or certificate of occupancy shall be issued by the Building Inspector without the written approval of the site plan by the Planning Board, unless sixty (60) days lapse from the date of the submittal of the site plan without action by the Planning Board.

Sponsored by the Zoning Bylaw Review Committee

Voted Article 31. That the Zoning By-Laws of the Town of Swampscott be amended as specified in the article.

Unanimous Vote.

5/20/2003

ARTICLE 32. To see if the Town will vote to take the following action:

Amend the zoning by-laws by deleting the text of Section 3.4.1.0 and replacing it with the words "Repealed - number is reserved for future use" and further direct the moderator to appoint a Environmental Disturbance By-Law Review Committee to study a new method to regulate environmental disturbances and report back at the next town meeting or special town meeting and that such committee be comprised of the chief of police or designee, the building inspector, the health officer, the town administrator or designee, citizens with expertise in environmental issues (noise, light, air, etc.), if possible, and any other persons the moderator deems appropriate and that such committee remain until disbanded by act of town meeting.

Sponsored by the Zoning Bylaw Review Committee

Voted Article 32. That the Zoning By-Laws of the Town of Swampscott be amended as specified in the article.

Unanimous Vote.

5/20/2003

ARTICLE 33. To see if the Town will vote to amend the Zoning Bylaws as follows
Replace the existing definition of "building coverage" in Article VI with the following:
Building coverage: That percentage of the lot area covered by the total square feet of the footprint of the building or buildings located thereon.

Sponsored by the Zoning Bylaw Review Committee

Voted Article 33. That the Zoning By-Laws of the Town of Swampscott be amended as specified in the article.

Unanimous Vote.
5/21/2003

ARTICLE 34. To see if the Town will vote to amend the Zoning Bylaws as follows
Replace the existing figure referenced in the definition of "building height" in Article IV with the following:

See Figure 1(a), 1(b) & 1(c) in Appendix B.

Further, replace the page in the existing By-Law labeled, "Figure 1," with three new pages labeled Figures 1(a), 1(b) & 1(c) that are attached.

Further, revise the existing definition of "story" in Article VI by adding the following sentence: A half-story is a story which is compromised of 50% or less of the square footage of the floor below.

Sponsored by the Zoning Bylaw Review Committee

Voted Article 34. That the Zoning By-Laws of the Town of Swampscott be amended as specified in the article.

Unanimous Vote.
5/21/2003

ARTICLE 35. To see if the Town will vote to amend the Zoning Bylaws as follows
Replace the existing definition of "gross floor area" and add a definition for "attic" in Article VI with the following:

Gross floor area: The total square feet of floor space within the outside dimensions of a building including each floor level, without deduction for hallways, stairs, closets, thickness of walls, columns, or other features, including floor area of attic containing seven feet, three inches (7'3") or greater in height as measured perpendicular to the floor, but excluding basement/cellars if more than 50% of the height of the basement/cellar is below the average finished grade of the ground adjoining the basement/cellar.

Attic: The space between the ceiling beams of the top story and roof rafters.

Sponsored by the Zoning Bylaw Review Committee

Voted Article 35. That the Zoning By-Laws of the Town of Swampscott be amended as specified in the article.

Unanimous Vote.
5/21/2003

ARTICLE 36. To see if the Town will vote to amend the Zoning Bylaws as follows
Replace the existing definition of "lot, frontage or" in Article VI with the following:

Lot, frontage of: A lot line coinciding with the sideline of a street, said line to be measured continuously along a single street or along two (2) intersecting streets if their angle of intersection is greater than one hundred and twenty (120) degrees.

Sponsored by the Zoning Bylaw Review Committee

Voted Article 36. That the Zoning By-Laws of the Town of Swampscott be amended as specified in the article.

Unanimous Vote.
5/21/2003

ARTICLE 37. To see if the Town will vote to take the following action:
That the Town Administrator be directed to appoint a Map Committee to study the Town's zoning, street map, wetland map, and such other maps as the committee deems necessary, seek state assistance, grants or other funding to update maps as necessary, and report back at the next town meeting or special town meeting, and thereafter, with progress reports and that such committee be comprised of a member of the planning board, the conservation commission, the zoning board of appeals, the town engineer or designee, the town administrator or designee, citizens with expertise in cartography, if possible, and any other persons the town administrator deems appropriate and that such committee remain until disbanded by act of town meeting.

Sponsored by the Zoning Bylaw Review Committee

Voted Article 37. That this article be adopted.

Unanimous Vote.
5/21/2003

ARTICLE 38. To see if the Town will vote to amend the Zoning Bylaws as follows:
Replace the existing definition of "gross floor area" in Article IV with the following: Gross floor area:
For clarification in calculations add: "excluding basement and cellars"

Sponsored by the Planning Board

Voted Article 38. That action on this article be postponed indefinitely.

Majority Vote.
5/20/2003

ARTICLE 39. To see if the Town will vote to amend the Zoning Bylaws as follows:
Replace the existing definition of "lot, frontage of" in Article IV with the following:
To simplify and correct a drafting and editing error replace the existing definition with the following:
A lot line coinciding with the sideline of a street which provides both legal rights of vehicular access and physical vehicular access to the lot, said line to be measured continuously along a single street or along two (2) intersecting streets. See Figure 2 in Appendix B.

Sponsored by the Planning Board

Voted Article 39. That action on this article be postponed indefinitely.

Majority Vote.
5/20/2003

ARTICLE 40. To see if the Town will vote to amend the Zoning Bylaws as follows:
Amend Section 2.3.3.0. by adding a new Section, 2.3.3.4 to add clarity to Town policies regarding fences as follows: 2.3.3.4 Fences not more than six feet in height are permitted accessory structures in all districts. Fences greater in height than six feet may be erected on a lot in any district pursuant to a special permit issued by the Zoning Board of Appeals in accordance with Section 5.3.0.0.

Sponsored by the Planning Board

Voted Article 40. That action on this article be postponed indefinitely.

Majority Vote.
5/20/2003

ARTICLE 41. To see if the Town will vote to amend the Zoning Bylaws as follows:
Amend Section 2.2.7.3.a. by add the following language at the end of the section: "and further provided that if the set-back(s) of the proposed addition from any property line is less than the minimum permitted by zoning, that site plan approval shall be obtained from the Planning Board pursuant to Section 5.4.0.0. for any addition, including additions of less than 501 square feet of gross floor area, and said approval may include a condition that the set-back (s) of the addition comply with zoning dimensional requirements;"

Sponsored by the Planning Board

Voted Article 41. That the subject matter of this article be referred back to the Planning Board for further study.

Majority Vote.
5/21/2003

ARTICLE 42. To see if the Town will vote to amend the Zoning Bylaws as follows:
Amend Section 3.4.1.0. deleting Section 3.4.1.0. Disturbances, and replace it with the following language "Section 3.4.1.0. Noise Disturbances. The maximum permissible sound pressure level at the closest residential lot line shall not exceed 69 decibels between the hours of 8:00 a.m. and 7:00 p.m. and 61 decibels between 7:00 p.m. and 8:00 a.m. as measured on a frequency band of 125 cycles per second using a general purpose sound level meter complying with the provisions of the American National Standards Institute, properly calibrated and operated on the "A" weighted network. This regulation shall not apply to:

Transient noises of moving vehicles

Noises of safety signals, warning devices, and pressure relief valves.

Noises emanating from temporary construction and maintenance activities between 7:00 a.m. and 7:00 p.m."

Sponsored by the Planning Board

Voted Article 42. That action on this article be postponed indefinitely.

Majority Vote.
5/20/2003

ARTICLE 43. To see if the Town will vote to amend the Zoning Bylaws as follows:
Amend Sections 4.1.0.0. and 4.2.0.0. replacing the word "Wetlands" with "Wetland" or take any action
relative thereto.

Sponsored by the Planning Board

Voted Article 43. That the Zoning By-Laws of the Town of Swampscott be amended as specified in the
article.

Unanimous Vote.

5/21/2003

ARTICLE 44. To see if the Town will vote to amend the Zoning Bylaws and Zoning Map of
The Town of Swampscott 1985 by adding new streets and subdivision lots, and by deleting the map
notation "FLOOD PLAIN/WETLAND PROTECTION DISTRICT OVERLAY ZONE EL 16", and by adding
a new notation to the map as follows: REFER TO FLOOD PLAIN/WETLAND PROTECTION DISTRICT
MAP OF THE TOWN OF SWAMPSCOTT APRIL 1, 1976, AS REVISED, FOR DELINEATION OF THE
FLOOD/PLAIN WETLAND PROTECTION OVERLAY DISTRICT", and by changing the map date to
2003.

Sponsored by the Planning Board

Voted Article 44. That action on this article be postponed indefinitely.

Majority Vote.

5/21/2003

ARTICLE 45. To see if the Town will vote to create a By-Law which would make it illegal to
perform car dissections in town and impose a fine of \$75 for each infraction.

Sponsored by Alice Jane Winston, et al.

Voted Article 45. That action on this article be postponed indefinitely.

Majority Vote.

5/21/2003

ARTICLE 46. To see if the Town will vote to authorize the Board of Selectmen to establish a
seven member Rail Trail Implementation Committee for the purpose of creating a recreational trail
along the former railroad corridor, now owned by the National Grid Power Company. The Committee
will work with the Town Administrator for purposes to include, but not limited to, negotiating land use,
fund raising, trail design and construction and coordinating with relevant town departments. The seven
member implementation committee will be comprised of interested residents and will supplemented
with liaisons/advisors from the Conservation Commission, Recreation Commission, Department of
Public Works, Police Department, Fire Department, Community Development Committee, Rail Study
Committee and Trail Neighbors.

Sponsored by Ron Talkov, et al.

Voted Article 46. That this article be approved.

Majority Vote.

5/21/03

ARTICLE 47. To see if the Town will rescind a revolving account established under the provisions of MGL Chapter 71, section 71F originally established by Article 48 of the spring 1995 Town Meeting for the purpose of receiving and spending, without further appropriation, funds received by non-resident students.

Sponsored by the Finance Committee

Voted Article 47. That action on this article be postponed indefinitely.

Majority Vote.

5/21/2003

ARTICLE 48. To see what action the Town will take in relation to the salaries of elected Town Officials for the ensuing year.

Sponsored by the Board of Selectmen

Voted Article 48. That the town set the salary of the elected Constable at \$100 per year for Fiscal Year 2004.

Majority Vote.

5/21/2003

ARTICLE 49. To see if the Town will vote to amend Article II, Section 2 of the Town Bylaws by inserting at the end of the first sentence of the second paragraph, the following, “; provided, however, that the warrant for the Annual Town Meeting shall be mailed to each town meeting member not less than seven days prior to the date set for the business portion of the representative town meeting.”

Sponsored by the Board of Selectmen

Voted Article 49. That the General By-Laws of the Town of Swampscott be amended as specified in the article.

Majority Vote.

5/21/2003

ARTICLE 50. To see if the Town will vote to appropriate and raise, by borrowing or otherwise, under any general or special law which authorizes the Town to raise money, by borrowing or otherwise, such sums of money as may be necessary for any and all of the purposes mentioned in the foregoing articles.

Sponsored by the Board of Selectmen

Voted Article 50. That action on this article be postponed indefinitely.

Majority Vote.

5/21/2003

Pre	Name	May 19	May 20	May 21
	Alpert, Julius H.	O	O	O
	Baldacci, Richard R.	X	X	X
	Bartram - DePaolo, Amanda S.	X	O	O
	Bartram, Glenn D.	X	O	O
	Batchelder, Kathleen	X	X	X
	Bates, Wallace T.	X	X	X
	Bickford, Barbara	X	X	X
	Birchmore, Sally	O	O	O
	Bitman, Bernard	X	X	O
	Blonder, Cindy M.	X	X	O
	Blonder, Jeffrey S.	X	X	O
	Brenner, Lawrence	X	O	X
	Buchanan, Susan	X	O	X
	Caron, Mark	X	X	X
	Chouinard, Conrad L.	X	X	X
	Chouinard, Madeline	X	X	X
	Cresta, Gino A. Jr.	X	X	X
	Cropley, John H. Jr.	X	X	O
	Dandreo, Robert	X	X	X
	Feinberg, Helen I.	X	X	O
	Finlay, Patricia	X	X	X
	Genest, Lee Bartlett	X	X	O
	Harrington, Vera C.	O	O	O
	Healey, Mary Doherty	X	X	O
	Healey, Thomas J. III	X	X	X
	Hyde, Sally A.	X	X	X
	Hyde, William R.	X	X	X
	Jaeger, Robert C.	O	O	O
	Johnson, Maryalice	X	X	O
	Kaloust, Gerald J.	X	X	O
	Kaloust, Roberta A.	X	X	O
	Kearney, Sheila	O	X	X
	Kessler, Nelson	X	X	X
	Legere, Arthur J.	X	X	O
	Lombard, James G.	X	X	X
	Maher, William M.	X	X	O
	Maitland, J. Richard	O	O	O
	Maitland, Susan	X	X	X
	Marrs, Mary Regan	X	X	X
	Montague, Neil	X	X	O
	Niram, Gadi R.	X	X	O
	Patrikis, Theodore A.	X	X	O
	Perry, Robert E.	O	O	O
	Perry, Stefanie	O	O	O
	Picariello, John A.	X	X	X
	Picariello, Lawrence	X	X	X
	Ralph, Jennifer	X	X	O
	Rizzo, John F.	X	X	O
	Shannon, Cynthia	X	X	X
	Shapiro, Barbara R.	X	X	O
	Shiloh, Naomi R.	X	X	X
	Speranza, Frances M.	X	X	O
	Speranza-Hartmann, Marianne	X	X	O
	Whittier, Douglas	X	X	X

Swampscott Town Meeting Members

Pre	Name	May 19	May 20	May 21
2	Bacik, Lisa A. Carrigan	X	X	O
2	Barden, Eugene	X	X	X
2	Best, Mary A.	X	O	O
2	Booras, Peter J.	X	X	X
2	Boucher, Jennifer Hunt	O	O	O
2	Bowen, David	X	X	X
2	Brown, Mary Lisa	X	X	O
2	Cameron, Janell A.	X	X	X
2	Carey, George	X	O	O
2	Carey, Lisa	X	X	O
2	Cassidy, Timothy P.	O	O	O
2	Collins, Diane	X	X	X
2	Curry, Martha	X	X	X
2	Doherty, Daniel E.	X	X	X
2	Doherty, John J.	O	O	X
2	Dunn, Judith F.	X	X	X
2	Dunn, Larry A.	X	O	X
2	Gambale, Charles	O	O	O
2	Giosa, Kellie	X	X	O
2	Hebert, Donald	X	O	O
2	Hebert, Janet	X	X	X
2	Hitchcock, Sarah P.	X	X	O
2	Huber, Carol	X	X	X
2	Huber, Richard	X	X	X
2	Hunt, John	X	X	O
2	Hunt, Stephen R.	X	X	X
2	Jackson, Lorene	X	X	X
2	Laband, Andrew	X	X	X
2	LaConte, Louise M.	X	O	X
2	LaConte, Vincent A.	X	O	X
2	Lyons, Wendy A.	X	X	X
2	Marcou, Martha L.	X	X	O
2	McHugh, Terri	O	O	O
2	Murphy, Brian C.	O	O	O
2	Myette, Robert J.	X	X	O
2	Newhall, Linda A.	X	X	X
2	Newhall, Walter	X	X	X
2	Palleschi, Edward A.	X	X	X
2	Palleschi, Sheila	X	X	O
2	Pitman, Michael	X	X	X
2	Ramstine, Patricia Karamas	X	X	X
2	Reardon, Ellen M.	X	X	X
2	Richmond, David E.	X	X	X
2	Romano, John L.	X	X	O
2	Rubin, Debra	X	X	X
2	Ruggiero, John	X	X	X
2	Ryan, Leah	X	X	O
2	Schultz, Jackson	X	X	X
2	Shanahan, Joseph E. Jr.	X	O	O
2	Strauss, Danielle	X	X	O
2	Strauss, Mathew	X	O	O
2	Sullivan, Brian	X	X	X
2	Taverna, Joseph	X	X	X
2	Whelan, David	O	O	O

Swampscott Town Meeting Members

Pre	Name	May 19	May 20	May 21
3	Barden, Michele Cobban	X	X	X
3	Bennett, Ralph E. II	X	X	X
3	Boggs, Deborah A.	X	X	X
3	Breen, Kevin	X	O	X
3	Breen, Leslie A.	X	X	O
3	Campbell, Michael S.	X	O	X
3	Cardenas, Patricia	X	X	X
3	Cassidy, John R.	O	O	O
3	Coletti, John M.	X	X	X
3	Cormier, Kathleen	X	X	X
3	Dandreo, Daniel J. III	X	X	X
3	Donaher, Karen	X	X	X
3	Donnelly, Robert	O	O	O
3	Driscoll-Fields, Anne	X	X	X
3	Eldridge, Barbara F.	X	O	X
3	Gay, Donna	X	X	X
3	Golden, Edward	X	X	X
3	Goodwin, Jeremy	X	O	O
3	Hayes, Paul E.	X	X	O
3	Holmes, Betty Dean	O	X	X
3	Iudice, Michael A.	X	X	O
3	Jolly, Linda J.	X	X	X
3	Jolly, Robert V. Jr.	X	X	X
3	Kelleher, Martha G.	X	X	X
3	Kenney, Stephen	X	X	X
3	Lawlor, James C.	X	X	X
3	Ledbury, Lisa J.	X	X	X
3	Legere, Donald R. Jr.	X	O	O
3	Lincoln, Loring B. Jr.	X	X	X
3	Lincoln, Maria F.	X	X	O
3	Luke, Gerald	X	X	X
3	Magee, Kathleen	X	X	X
3	Marvosh, Smilia	X	O	X
3	McIntosh, Richard T.	O	O	O
3	Meister, Bunny Young	X	X	X
3	Moltz, Sandra	X	X	O
3	Mulgay, Mark H.	X	X	O
3	Patriarca, Michael	X	X	X
3	Perry, Gerard D.	X	X	X
3	Pilotte, Denis A.	X	X	X
3	Richard, Dianne M.	X	X	X
3	Sachs-Freeman, Barbara	X	X	X
3	Sainato, Maryann	X	X	X
3	Sheehan, Neil G.	X	O	X
3	Stone, James S. Sr.	O	O	O
3	Thomsen, Maureen	X	X	X
3	Vogel, John M.	X	O	X
3	Vogel, Kristen S.	X	O	X
3	Weaver, David S.	X	X	O
3	Webster, Mary	X	X	X
3	Welch, Thomas F.	X	X	X
3	White-DePaolo, Jan	X	X	X
3	Wright, Suzanne	X	X	X
3	Zeman, Cynthia	X	X	X

Swampscott Town Meeting Members

Pre	Name	May 19	May 20	May 21
4	Anderson, Dana	O	O	O
4	Baker, Janet N.	X	O	X
4	Balliro, Anita	X	X	O
4	Balsama, Joseph J.	X	X	X
4	Barden, Marc	X	X	X
4	Bonazzoli, Paula M.	X	X	X
4	Brown, Rachel	X	X	X
4	Carlson, Elizabeth	X	X	X
4	Cassidy, Francis J. Jr.	O	O	O
4	Cassidy, Marilyn T.	X	O	O
4	Dawley, Thomas	X	X	X
4	DeChillo, Mary H.	X	X	X
4	DiMento, Carol A.G.	X	X	O
4	DiMento, William R.	X	X	X
4	Donelan, Robert E.	X	X	X
4	Donnenfeld, Neil D.	X	X	X
4	Drummond, Brian J.	O	X	X
4	Drummond, Ellen M.	O	X	X
4	Duffy, Pauline	X	X	O
4	Falco, Michael	X	X	X
4	Foley, Phyllis Serafini	O	O	O
4	Goldman, Iris	X	X	X
4	Goudreau, Connie	X	O	O
4	Hall, David S.	X	X	X
4	Hughes, Jack	X	X	X
4	Hughes, Nancy T.	X	O	X
4	Johnson, Anne M.	X	X	X
4	Keeter, Terri	X	X	O
4	Krippendorf, Edward W. Sr.	X	X	X
4	Leger, Jeanne	X	X	X
4	McClung, Michael D.	X	X	X
4	McNerney, Cynthia	X	X	O
4	Meninno, Christine	X	X	X
4	Morretti, Nunzio	X	X	X
4	Moynihan, John	X	X	X
4	O'Brien, Laurie	X	X	O
4	Paster, Glenn P.	X	X	O
4	Paster, Jack L.	X	X	X
4	Phelan, John V. III	X	X	X
4	Poska, Matthew P.	X	X	X
4	Powell, Amy	X	O	X
4	Reagan, John	X	X	X
4	Santanello, Daniel	X	X	X
4	Scibelli, Anthony A.	X	X	X
4	Scolamiero, Dennis M.	X	X	X
4	Shanahan, Patricia D.	X	X	X
4	Shanahan, William E.	X	X	X
4	Squires, Deborah	O	X	O
4	Squires, John Jr.	O	X	O
4	Stone, Myron S.	X	X	X
4	Vaucher, Catherine M.	X	X	X
4	Watts, Jody	O	O	O
4	Weaver, Sharon	X	O	O
4	Withrow, Marysusan Buckley	X	X	X

Swampscott Town Meeting Members

Pre	Name	May 19	May 20	May 21
5	Akim, Marta	O	O	O
5	Belhumeur, Cynthia Hatch	X	X	O
5	Belhumeur, Thomas R.	X	X	O
5	Bermani, Doris P.	X	X	O
5	Brooks, Gerald A.	X	X	X
5	Burke, Scott Douglas	X	X	X
5	Caplan, Edward	X	X	X
5	Carangelo, Lisa	O	X	X
5	Carr, Heather M.	X	X	X
5	Cerra, Anthony W. Jr.	X	X	X
5	Chapman, Randy	X	X	O
5	Connolly, Loretta	X	X	X
5	Devlin, Michael K.	X	X	O
5	Forman, Amy	X	X	X
5	Garner, Ronald L.	O	O	O
5	Goldsmith, Alice	O	O	O
5	Hennessey, Mersine	X	X	X
5	Hennessey, William F.	X	X	X
5	Jancsy, John F.	O	O	O
5	Karwowski, John R.	X	X	X
5	Keller, Ellen Long	X	X	X
5	Lawler, John	X	X	X
5	Lawler, Sami	X	X	X
5	Levy, Eric S.	O	O	O
5	Lewis, Susan E.	X	X	X
5	Lipson, Philip D.	X	X	X
5	Nellis, Veeder C.	X	X	X
5	Patkin, Randall	X	O	O
5	Potash, Leola	X	X	O
5	Pye, Darlene	X	X	O
5	Reardon, Carl	X	X	X
5	Reichert, Leslie E.	X	X	O
5	Rodenstein, Claudia	X	X	X
5	Rogers, Roberta C.	X	X	X
5	Rossmann, Neil	O	O	O
5	Rubin, Kenneth A.	X	X	X
5	Samilijan, Peter	X	X	O
5	Sneirson, Gerald	X	X	X
5	Spartos, Mary Anne	O	O	O
5	Steinman, Roy H.	X	O	O
5	Stephens, Thomas J.	O	O	O
5	Sullivan, Jill	X	X	X
5	Talkov, Roger	X	X	X
5	Toner, Colleen	X	X	O
5	Tripolsky, Sharon Jaffe	X	X	X
5	Van Dam, David S.	X	X	X
5	Vanderburg, Linso	O	X	X
5	Weiner, Lawrence J.	X	X	O
5	Wilson, Catherine E.	X	X	O
5	Winston, Alice Jane	X	X	X
5	Zarinsky, Irma	X	X	X
5	Zeller, David E.	X	X	X
5	Zeller, Virginia	X	X	X
5	Zuchero, William R.	O	X	O

Swampscott Town Meeting Members

Pre	Name	May 19	May 20	May 21
6	Baker, Robert	X	X	X
6	Bayard, Susan	O	O	O
6	Belkin, Sylvia B.	X	X	X
6	Block, Ina-Lee	X	X	O
6	Block, Lawrence S.	X	X	O
6	Burke, Michael F.	X	X	O
6	Cassidy, Reid J.	X	X	X
6	Cassidy-Driscoll, Tara L.	X	O	O
6	Dembowski, Claire C.	X	O	O
6	Derr, Jo Ann Simons	X	O	O
6	DiLisio, Robert	X	X	X
6	Driscoll, Thomas H. Jr.	X	X	X
6	Dussault, Barbara	X	X	X
6	Erich, Norman	X	X	O
6	Freedman, Lawrence	X	X	X
6	Gold, Anne W.	X	X	X
6	Goldberg, Arthur	X	X	O
6	Goldman, Jeffrey W.	X	X	O
6	Gorman, Paul J.	X	O	X
6	Gupta, Mary Kelley	X	X	X
6	Horwitz, Patricia Kravtin	X	X	X
6	Kane, Susan K.	X	O	O
6	Klayman, Nancy	X	X	X
6	Koidin, Jill	X	X	X
6	Levenson, Paul E.	X	X	X
6	Levenson, Sheryl	X	X	X
6	Locke, Judith E.	O	O	O
6	Markarian, Joseph	X	X	X
6	Merkle, Cynthia	X	X	X
6	O'Hare, Mary Michael	X	X	X
6	Paster, Marc	X	X	X
6	Paster, Ruth	X	X	X
6	Pelletier, Maria	X	X	X
6	Pitman, Martha	X	X	X
6	Pollison, Richard P.	X	X	X
6	Pollison, Sharon	X	X	X
6	Rotner, Kim	X	X	X
6	Rotner, Philip	X	O	O
6	Ryan, Daniel H.	X	X	X
6	Sackett, Shelly A.	X	X	O
6	Seligman, Edward	X	X	O
6	Shulkin, Catherine	X	X	X
6	Shulkin, Randall S.	X	X	X
6	Shutzer, Carole B.	X	X	X
6	Shutzer, Kenneth B.	X	X	X
6	Valle, Michele M.	O	X	X
6	Wagner, Elizabeth Swift	X	X	X
6	Walsh, Kerin T.	X	O	O
6	Watson, Brian T.	X	X	X
6	Weaver, Walter	O	X	O
6	Witt, Sherri L.	X	X	X
6	Yaeger, Dan	X	X	X
6	Yaeger, Lisa L.	X	X	X
6	Yellin, Benjamin	X	X	X

TOWN COLLECTOR and COLLECTOR OF TAXES	
JACK L. PASTER	
IN ACCOUNT WITH THE TOWN OF SWAMPSCOTT - 7/1/2002 to 6/30/2003	
COLLECTIONS:	
Real Estate Taxes	\$ 26,472,507.31
Personal Property Taxes	\$ 339,624.53
Tax Title Collections	\$ 5,338.57
Deferred Tax Collections	\$ -
Automobile Excise Taxes	\$ 1,824,246.20
Water/Sewer Collections	\$ 1,847,199.29
Water Service Charges	\$ 8,459.47
Harbor Mooring Fees	\$ 12,153.00
Boat Excise Taxes	\$ 7,244.98
NOTE:	
Interest/charges/demand fees are included in the above figures	
Departmental Accounts Receivables:	
Dept. Receipts received through Collector's "CASH" System	\$ 505,879.31
Veteran Pension Reimbursements	\$ -
Non-Contributory Reimbursements	\$ 27,587.13
School Tuitions	\$ 1,049,993.40
Rentals (Fish House, DAR etc)	\$ 24,090.00
Fire Alarm Box Fees	\$ 7,032.00
Other interest/charges/demand fees/RMV mark&clear fees	\$ 19,448.05
Fees for preparing Certificates of Municipal Lien	\$ 51,150.00
Fines assessed on Returned Checks	\$ 1,748.07
Interest earned on Collector's Cash Management account	\$ 9,184.57
Total Collected - July 1, 2002 to June 30, 2003	\$ 32,212,885.88

TREASURER

Denise M. Dembkoski

Treasurer's Cash Statement

In account with the Town of Swampscott:

Balance on hand July 1, 2002:	\$10,634,231
Receipts and income from all sources:	\$47,827,221
Less warrants paid (payroll and vendor):	<u>(\$43,889,556)</u>
Balance on hand June 30, 2003:	<u>\$14,571,896</u>
Interest income earned 07/01/02 - 06/30/03:	\$117,999

TOWN OF SWAMPSCOTT TRUST AND SPECIAL FUNDS

	Balance 7/1/02	Deposits	Interest	Withdrawals	Balance 06/30/03
Cemetery Gifts & Bequeaths	\$114,991	\$0	\$3,155	\$0	\$118,146
Cemetery Perpetual Care	\$313,540	\$27,900	\$8,910	(\$3,299)	\$347,051
Library - General Library Trust	\$67,239	\$0	\$1,845	\$0	\$69,084
Library - Linscott Trust	\$120,779	\$0	\$3,254	(\$34,313)	\$89,720
Library - Hussey Trust	\$76,417	\$0	\$1,999	(\$9,219)	\$69,197
Library - Johnson Trust	\$44	\$0	\$1	\$0	\$45
Police - Dare Account	\$62,748	\$3,531	\$893	(\$32,287)	\$34,885
Police - Community Policing	\$52,743	\$17,725	\$1,609	(\$71,641)	\$437
Police - Cops Fast	\$368	\$0	\$1	(\$369)	(\$0)
Police - Cops More	\$463	\$0	\$1	(\$464)	(\$0)
Police - Drug Enforcement	\$6,276	\$3,719	\$173	(\$6,131)	\$4,037
Police - Law Enforcement	\$3,509	\$0	\$75	(\$825)	\$2,759
Police - School Resource Officer	\$52,276	\$97,222	\$1,930	(\$137,538)	\$13,890
Stabilization Account	\$751,916	\$388,078	\$20,834	\$0	\$1,160,828
Conservation Fund	\$75,600	\$1,125	\$2,088	\$0	\$78,813
Phillips Medal	\$3,159	\$0	\$84	(\$234)	\$3,009
MWRA Program	\$28,559	\$0	\$783	(\$1,742)	\$27,600
Performance Bonds	\$165,841	\$0	\$3,225	(\$75,788)	\$93,279
War Memorial Fund	\$122,677	\$1,780	\$3,274	(\$4,635)	\$123,096
Totals	\$2,019,145	\$541,080	\$54,134	(\$378,485)	\$2,235,874

Respectfully Submitted,
Denise M. Dembkoski
Treasurer

TOWN ACCOUNTANT'S REPORT

For the Fiscal Year Ending 2003 the Town of Swampscott had to comply with Governmental Accounting Standards Board Statement 34 for fixed assets. This is the first time that cities and towns had to show fixed assets on our books and the depreciation associated with them. The Town had an Inventory done in June of 2002 for all assets valued over \$1,000 with the Town's threshold for GASB 34 being \$15,000. We were also required to operate Enterprise Funds for Water and Sewer. The Funds are now known as Proprietary Funds.

The following is the Fiscal Year 2003-year end Governmental Funds Balance Sheet, Statement of Revenues, Expenditures and Changes in Fund Balances for Governmental Funds, Statement of Net Assets for Proprietary Funds, Statement of Revenue, Expenses and Changes in Fund Net Assets for Proprietary Funds, Statement of Fiduciary Net Assets for Fiduciary Funds, Statement of Changes in Fiduciary Net Assets for Fiduciary Funds and Schedule of Revenues, Expenditures and Changes in Fund Balance, Budget to Actual for the General Fund.

Respectfully Submitted,

David Castellarin
Town Accountant

**GOVERNMENTAL FUNDS
BALANCE SHEET**

JUNE 30, 2003

	General	Special Revenue	Capital Projects	Governmental Trust Funds	Total Governmental Funds
ASSETS					
Cash and short-term investments.....	\$ 2,757,827	\$ 3,006,647	\$ 6,068,442	\$ 860,108	\$ 12,693,024
Receivables, net of uncollectibles:					
Real estate and personal property taxes.....	434,505	-	-	-	434,505
Tax liens.....	242,422	-	-	-	242,422
Motor vehicle excise taxes.....	83,030	-	-	-	83,030
Trash fees.....	446	-	-	-	446
TOTAL ASSETS.....	\$ 3,518,230	\$ 3,006,647	\$ 6,068,442	\$ 860,108	\$ 13,453,427
LIABILITIES AND FUND BALANCES					
LIABILITIES:					
Warrants payable.....	\$ 199,383	\$ 62,389	\$ 327,458	\$ -	\$ 589,230
Tax refunds payable.....	30,000	-	-	-	30,000
Other liabilities.....	216,753	-	-	-	216,753
Deferred revenues.....	506,875	-	-	-	506,875
Notes payable.....	-	-	3,200,000	-	3,200,000
TOTAL LIABILITIES.....	953,011	62,389	3,527,458	-	4,542,858
FUND BALANCES:					
Reserved for:					
Encumbrances and continuing appropriations.....	299,552	-	-	-	299,552
Perpetual permanent funds.....	-	-	-	402,865	402,865
Unreserved:					
Designated for subsequent year's expenditures.....	793,000	-	-	-	793,000
Undesignated, reported in:					
General fund.....	1,472,667	-	-	-	1,472,667
Special revenue funds.....	-	2,944,258	-	-	2,944,258
Capital projects funds.....	-	-	2,540,984	-	2,540,984
Permanent funds.....	-	-	-	457,243	457,243
TOTAL FUND BALANCES.....	2,565,219	2,944,258	2,540,984	860,108	8,910,569
TOTAL LIABILITIES AND FUND BALANCES.....	\$ 3,518,230	\$ 3,006,647	\$ 6,068,442	\$ 860,108	\$ 13,453,427

GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 2003

	General	Special Revenue	Capital Projects	Governmental Trust Funds	Total Governmental Funds
REVENUES:					
Real estate and personal property taxes, net of tax refunds.....	\$ 26,829,298	\$ -	\$ -	\$ -	\$ 26,829,298
Motor vehicle and other excise taxes.....	1,783,066	-	-	-	1,783,066
Charges for services.....	295	-	-	-	295
Penalties and interest on taxes.....	101,052	-	-	-	101,052
Intergovernmental.....	6,700,974	1,316,359	-	-	8,017,333
Departmental and other.....	1,029,782	2,429,061	-	-	3,458,843
Contributions.....	-	388,078	-	30,939	419,017
Investment income.....	131,517	24,120	-	24,857	180,494
TOTAL REVENUES.....	36,575,984	4,157,618	-	55,796	40,789,398
EXPENDITURES:					
Current:					
General government.....	2,595,040	40,082	131,818	4,517	2,771,457
Public safety.....	5,019,778	355,099	9,647	6,131	5,390,655
Education.....	17,443,567	2,663,773	1,685,512	-	21,792,852
Public works.....	1,137,968	309,992	82,373	-	1,530,333
Human services.....	1,060,886	22,118	22,723	-	1,105,727
Culture and recreation.....	581,084	42,925	32,355	39,831	696,195
Pension benefits.....	4,806,833	-	-	-	4,806,833
Employee benefits.....	2,704,752	-	-	-	2,704,752
Other.....	20,000	-	-	-	20,000
State and county charges.....	546,976	-	-	-	546,976
Debt service:					
Principal.....	1,250,000	-	-	-	1,250,000
Interest.....	520,744	-	-	-	520,744
TOTAL EXPENDITURES.....	37,687,628	3,433,989	1,964,428	50,479	43,136,524
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES.....	(1,111,644)	723,629	(1,964,428)	5,317	(2,347,126)
OTHER FINANCING SOURCES (USES):					
Proceeds from bonds and notes.....	-	-	1,981,000	-	1,981,000
Premium from issuance of bonds.....	26,082	-	-	-	26,082
Operating transfers out.....	(612,399)	-	-	-	(612,399)
TOTAL OTHER FINANCING SOURCES (USES)...	(586,317)	-	1,981,000	-	1,394,683
NET CHANGE IN FUND BALANCES.....	(1,697,961)	723,629	16,572	5,317	(952,443)
FUND BALANCES AT BEGINNING OF YEAR.....	4,263,180	2,220,629	2,524,412	854,791	9,863,012
FUND BALANCES AT END OF YEAR.....	\$ 2,565,219	\$ 2,944,258	\$ 2,540,984	\$ 860,108	\$ 8,910,569

PROPRIETARY FUNDS
STATEMENT OF NET ASSETS

JUNE 30, 2003

				Business-type Activities - Enterprise Funds		
				Water	Sewer	Total
ASSETS						
CURRENT:						
Cash and short-term investments.....	\$	1,241,535	\$	277,943	\$	1,519,478
Water fees.....		1,415,733		-		1,415,733
Sewer fees.....		-		977,048		977,048
Intergovernmental.....		-		442		442
Total current assets.....		2,657,268		1,255,433		3,912,701
NONCURRENT:						
Receivables, net of allowance for uncollectibles:						
Intergovernmental.....		-		830,025		830,025
Capital assets, net of accumulated depreciation.....		1,110,618		16,824,009		17,934,627
Total noncurrent assets.....		1,110,618		17,654,034		18,764,652
TOTAL ASSETS.....		3,767,886		18,909,467		22,677,353
LIABILITIES						
CURRENT:						
Warrants payable.....		46,129		19,564		65,693
Accrued interest.....		4,649		264,838		269,487
Bonds and notes payable.....		222,026		925,254		1,147,280
Total current liabilities.....		272,804		1,209,656		1,482,460
NONCURRENT:						
Bonds and notes payable.....		1,346,240		10,714,272		12,060,512
Total noncurrent liabilities.....		1,346,240		10,714,272		12,060,512
TOTAL LIABILITIES.....		1,619,044		11,923,928		13,542,972
NET ASSETS						
Invested in capital assets, net of related debt.....		455,797		5,206,354		5,662,151
Unrestricted.....		1,693,045		1,779,185		3,472,230
TOTAL NET ASSETS.....	\$	2,148,842	\$	6,985,539	\$	9,134,381

PROPRIETARY FUNDS
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2003

	Business-type Activities - Enterprise Funds		
	Water	Sewer	Total
OPERATING REVENUES:			
Charges for services	\$ 2,260,669	\$ 1,548,160	\$ 3,808,829
Intergovernmental.....	-	447,639	447,639
TOTAL OPERATING REVENUES	2,260,669	1,995,799	4,256,468
OPERATING EXPENSES:			
Cost of services and administration	1,621,623	750,515	2,372,138
Depreciation.....	34,056	501,826	535,882
TOTAL OPERATING EXPENSES	1,655,679	1,252,341	2,908,020
OPERATING INCOME (LOSS).....	604,990	743,458	1,348,448
NONOPERATING REVENUES (EXPENSES):			
Investment income.....	36,333	10,876	47,209
Interest expense.....	(27,047)	(641,166)	(668,213)
TOTAL NONOPERATING REVENUES (EXPENSES), NET.....	9,286	(630,290)	(621,004)
INCOME (LOSS) BEFORE OPERATING TRANSFERS.....	614,276	113,168	727,444
OPERATING TRANSFERS:			
Transfers in.....	-	612,399	612,399
TOTAL OPERATING TRANSFERS.....	-	612,399	612,399
CHANGE IN NET ASSETS.....	614,276	725,567	1,339,843
NET ASSETS AT BEGINNING OF YEAR.....	1,534,566	6,259,972	7,794,538
NET ASSETS AT END OF YEAR.....	\$ 2,148,842	\$ 6,985,539	\$ 9,134,381

FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET ASSETS

JUNE 30, 2003

	Pension Trust Fund (as of December 31, 2001)	Private Purpose Trust Funds	Agency Funds
ASSETS			
CURRENT:			
Cash and short-term investments.....	\$ 1,541,009	\$ 294,308	\$ 124,080
Investments.....	20,981,872	-	-
Receivables, net of allowance for uncollectibles:			
Departmental and other.....	1,287,893	-	-
TOTAL ASSETS.....	23,810,774	294,308	124,080
LIABILITIES			
Warrants payable.....	424,403	-	-
Liabilities due depositors.....	-	-	124,080
TOTAL LIABILITIES.....	424,403	-	124,080
NET ASSETS			
Held in trust for pension benefits and other purposes.....	\$ 23,507,258	\$ 294,308	\$ -

FIDUCIARY FUNDS
STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2003

	Pension Trust Fund (as of December 31, 2001)	Private Purpose Trust Funds
ADDITIONS:		
Contributions:		
Employer.....	\$ 2,022,976	\$ -
Employee.....	721,921	-
Private donations.....	-	292,101
Total contributions.....	2,744,897	292,101
Net investment income (loss):		
Net change in fair value of investments.....	(2,831,231)	-
Interest.....	1,337,161	2,207
Total investment income (loss).....	(1,494,070)	2,207
Less: investment expense.....	(173,816)	-
Net investment income (loss).....	(1,667,886)	2,207
Intergovernmental.....	258,271	-
Transfers from other systems.....	159,360	-
TOTAL ADDITIONS.....	1,494,642	294,308
DEDUCTIONS:		
Administration.....	135,889	-
Transfers to other systems.....	194,060	-
Retirement benefits and refunds.....	3,217,363	-
TOTAL DEDUCTIONS.....	3,547,312	-
CHANGE IN NET ASSETS.....	(2,052,670)	294,308
NET ASSETS AT BEGINNING OF YEAR.....	25,559,928	-
NET ASSETS AT END OF YEAR.....	\$ 23,507,258	\$ 294,308

GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 2003

	Budgeted Amounts					Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance to Final Budget
	Amounts Carried forward From Prior Year	Current Year Initial Budget	Original Budget	Final Budget				
REVENUES:								
Real estate and personal property taxes,								
net of tax refunds.....	\$ -	26,721,855	26,721,855	26,721,855	\$ 26,689,469	\$ -	(32,386)	
Motor vehicle and other excise taxes.....	-	1,673,548	1,673,548	1,673,548	1,783,068	-	109,518	
Charges for services.....	-	-	-	-	295	-	295	
Penalties and interest on taxes.....	-	-	-	-	101,052	-	101,052	
Intergovernmental.....	-	4,086,073	4,086,073	4,086,073	4,000,974	-	(85,099)	
Departmental and other.....	-	1,044,436	1,044,436	1,044,436	1,029,782	-	(14,654)	
Investment income.....	-	177,016	177,016	177,016	131,517	-	(45,499)	
TOTAL REVENUES.....	-	33,702,928	33,702,928	33,702,928	33,736,155	-	33,227	
EXPENDITURES:								
Current:								
General government.....	314,357	2,751,912	3,066,269	2,944,611	2,595,040	175,231	174,340	
Public safety.....	85,093	5,020,133	5,105,226	5,151,972	5,019,778	91,541	40,653	
Education.....	-	17,445,262	17,445,262	17,445,262	17,443,567	750	945	
Public works.....	41,400	1,084,183	1,125,583	1,212,978	1,137,968	28,566	46,444	
Human services.....	19,000	1,157,558	1,176,558	1,159,575	1,060,886	-	98,689	
Culture and recreation.....	13,842	580,217	594,059	598,559	581,084	3,464	14,011	
Pension benefits.....	-	-	-	2,136,033	2,106,833	-	29,200	
Employee benefits.....	117,000	4,876,553	4,993,553	2,857,520	2,704,752	-	152,788	
Other.....	-	-	-	20,000	20,000	-	-	
Slate and county charges.....	-	433,187	433,187	-	546,978	-	(546,978)	
Principal.....	866,021	1,100,300	1,966,321	1,936,321	1,250,000	-	686,321	
Interest.....	208,384	228,438	436,822	446,822	520,744	-	(73,922)	
TOTAL EXPENDITURES.....	1,665,097	34,677,743	36,342,840	35,909,653	34,987,628	299,552	622,473	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES.....	(1,665,097)	(974,815)	(2,639,912)	(2,206,725)	(1,251,473)	(299,552)	655,700	
OTHER FINANCING SOURCES (USES):								
Premium from issuance of bonds.....	-	-	-	-	26,082	-	26,082	
Operating transfers out.....	-	-	-	-	(612,399)	-	(612,399)	
TOTAL OTHER FINANCING SOURCES (USES).....	-	-	-	-	(586,317)	-	(586,317)	
NET CHANGE IN FUND BALANCE.....	(1,665,097)	(974,815)	(2,639,912)	(2,206,725)	(1,837,790)	(299,552)	69,383	
BUDGETARY FUND BALANCE, Beginning of year.....	4,179,480	4,179,480	4,179,480	4,179,480	4,179,480	-	-	
BUDGETARY FUND BALANCE, End of year.....	2,514,383	3,204,665	1,539,568	1,972,755	2,341,690	(299,552)	69,383	

BOARD OF ASSESSORS

Vera H. Harrington, Chairman
Neil G. Sheehan, Secretary
John V. Phelan, III

Michael A. Tumulty, Assistant Assessor
Pamela R. Hogan, Clerk
Linda L. Paster, Clerk

In accordance with Article 4 Section 2 of the by-laws of the Town of Swampscott, the Board of Assessors herewith submits its annual report to the citizens of the Town of Swampscott for the fiscal year 2003.

In Fiscal 2003, real estate values continued to increase, not only in Swampscott, but across the state. However, the Board of Assessors left overall assessments unchanged from FY2002. The decision was based on the significant increase in FY2002 combined with the 2002 override, which resulted in an increase in the tax bill. Although the increase in assessment did not contribute to an increase in the average tax bill, the Board determined the taxpayers should have an opportunity to discuss the increase in assessment.

Under the provisions of Proposition 2½, the Department of Revenue requires all real estate to reflect 100% of market value every three years at minimum. However, the Department of Revenue strongly recommends the property assessments to be analyzed every year and the assessments reflect the real estate values every year. This process is referred to as interim year adjustments (those fiscal years between the three year mandated revaluation). Since no interim year adjustment was done in 2003, the difference in assessments and sale prices is approximately 20% necessitating an interim year adjustment in 2004. However, an increase in 2004 assessments will not necessarily result in higher tax bills beyond the aggregate 2½% allowed by law.

Additionally, under proposition 2½, the town is required to physically measure and inspect all real estate within the community every ten years. The last time a complete measure and listing of all properties was conducted was in 1995. Therefore the assessors have implemented a measure and inspection program, which will be complete by 2005. Taxpayers are asked for their cooperation since this process ensures a more accurate assessment resulting in fair and equitable assessments, and a fair and consistent distribution of the tax burden.

The practice of interim year adjustments has allowed the Board to maintain fair and defensible values at the Appellate Tax Board. This has resulted in the Board voting once again to release \$750,000 from the overlay reserve to the surplus account. This release brings the total amount released by the Board to \$1.5 million since 1997.

At the town wide election in April, Mr. John V. Phelan, III was elected to his third three year term. Subsequently, at the Board of Assessors reorganizational meeting, Mrs. Vera Harrington serving in her 42nd year with the town, was voted Chairperson. Mr. Neil G. Sheehan was appointed Secretary to the Board.

The Senior abatement work-off program is now in its 4th year and continues to benefit both the town and seniors through the voluntary work performed by twenty senior citizens throughout the town. The total amount of abatements issued through the program for Fiscal 2003 was \$10,000.

In a joint meeting on November 26, 2002, the Board of Selectmen once again voted to maintain a split tax rate. The approved rates for Fiscal 2003 are \$13.52 per thousand for residential property and \$24.26 per thousand for commercial, industrial, and personal property.

Statutory exemptions, which is mandatory under Chapter 59 MGL totaled \$113,938 to 235 qualified homeowners

MOTOR VEHICLE EXCISE TAX

Number of Vehicles	12, 521
Excise Tax	\$1,667,576

BOAT EXCISE

Number of Vessels	212
Excise Tax	\$9,338.00

The Board of Assessors wishes to express its appreciation to Mr. Andrew Maylor, David Castellarin, Jack Paster and Denise Dembkoski for their cooperation and assistance throughout the year.

The Board of Assessors, herewith submits its figures used to determine the tax rate for Fiscal year 2003.

Respectfully submitted

Vera H. Harrington, Chairperson

Neil G. Sheehan, Secretary

John V. Phelan, III

THE COMMONWEALTH OF MASSACHUSETTS

DEPARTMENT OF REVENUE

FISCAL 2003 TAX LEVY LIMITATION FOR

SWAMPSCOTT

FOR BUDGET PLANNING PURPOSES

I. TO CALCULATE THE FY2002 LEVY LIMIT

A. FY2001 Levy Limit	21,870,611
A1 ADD Amended FY2001 Growth	0
B. ADD (IA + IA1) X 2.5%	546,765
C. ADD FY2002 New Growth	180,347
D. ADD FY2002 Override	2,469,790
E. FY2002 Subtotal	25,067,513
F. FY2002 Levy Ceiling	47,012,686

I. \$ 25,067,513
FY2002 Levy Limit

II. TO CALCULATE THE FY2003 LEVY LIMIT

A. FY2002 Levy Limit from I.	25,067,513
A1 ADD Amended FY2002 Growth	0
B. ADD (IIA + IIA1) X 2.5%	626,688
C. ADD FY2003 New Growth	259,116
D. ADD FY2003 Override	
E. FY2003 Subtotal	25,953,317
F. FY2003 Levy Ceiling	47,321,088

II. \$ 25,953,317
FY2003 Levy Limit

III. TO CALCULATE THE FY2003 MAXIMUM ALLOWABLE LEVY

A. FY2003 Levy Limit from II.	25,953,317
B. FY2003 Debt Exclusion(s)	1,074,405
C. FY2003 Capital Expenditure Exclusion(s)	
D. FY2003 Other Adjustment	
E. FY2003 Water / Sewer	
F. FY2003 Maximum Allowable Levy	\$ 27,027,722

ZONING BOARD OF APPEALS

Kenneth B. Shutzer, Esquire, Chairman
Anthony Scibelli, Esquire, Vice-Chairman
Robert Baker, Clerk
Edward M. Breed

David Janes

ASSOCIATE MEMBERS:

Michael Gorenstein

Daniel Doherty, Esquire

The Zoning Board of Appeals held 14 hearings during the fiscal year ending June 30, 2003; 51 new petitions were filed, 43 approved, 3 withdrawn, 3 denied and 22 continued for further hearing. We would like to thank Joseph Latronica, the new full-time Inspector of Buildings, for his technical support and assistance. The Associate Members of the Board contributed valuable expertise to the Board. The Board's Secretary, Linda Paster has been invaluable to the Board for her thoroughness and professionalism and by the assistance shown to Petitioners.

The Board wishes to acknowledge Michael Gorenstein and Daniel E. Doherty as Associate Members of the Board. In addition, Edward M. Breed was reappointed to a five (5) year term as a regular member. Michael Gorenstein was reappointed to a two (2) year term as an associate member. The Board wishes to further recognize its retiring Vice-Chairman, Anthony Scibelli, Esquire for the dedication and professionalism afforded his colleagues and the public during the prior past six (6) years of service. Mr. Scibelli's keen wit and deliberative reasoning will be sadly missed.

In the course of the last fourteen (14) hearings and numerous new and continued petitions, the Board periodically identifies an issue(s) having greater and more profound impact than the property on which it is situated. In that regard, the Board notes the continued importance of the adoption of the new Swampscott Zoning By-Law, which was unanimously approved at Town Meeting. As with all revisions there are certain unforeseen refinements, changes and modifications that will periodically be presented to Town Meeting for their review in an attempt to continue to refine and improve upon our current Zoning By-Law. In this regard, the Board of Appeals thanks all of the members of the Zoning By-Law Review Committee who have tirelessly over the last year sought the input of the Board of Appeals and Planning Board in its attempt to define incongruities and inconsistencies unforeseen when the current By-Law was remanded by Town Meeting back to the Planning Board for further study.

Another area of interest concerns the status of municipal legislation to restrict local control of low and moderate income housing pursuant to Massachusetts General Laws, Chapter 40B, commonly referred to as the "Anti-Snob Zoning Act." The act provides for an expedited hearing and review procedure for low and moderate-income housing proposals. Qualified applicants file an application for a single "comprehensive permit" with the Zoning Board of Appeals rather than filing individual applications with each local agency or official having jurisdiction over every aspect of the proposal. The critical element of this process is the power given the Board of Appeals to override local requirements and regulations that are not "consistent with local needs." Additionally, the act although obligated to encourage or require developers to fund or construct affordable housing, is now being used as a vehicle to expend the perimeters of local zoning by-laws by permitting the Board of Appeals to supersede local zoning by-law regulations through the comprehensive permitting process. The unsuccessful applicant, if denied the permit by the Board of Appeals, can appeal the denial of the permit or the conditions imposed in a permit, to the Housing Appeal Committee (HAC), a state agency within the Department of Housing and Community Development. The scope of this process and the complexity of the procedure have resulted in Board Members attending Chapter 40B instructional seminars to better prepare for the application(s) which appear to be in the pipeline. A recent example of this process was the allowance of an eight (8) unit project at 225 Humphrey Street, which will provide the community two (2) low and moderate-income housing units and the remainder to be sold at market rates. Insofar as, this trend is new to the Town, but for the previously permitted Bertram House the Board thoroughly reviews and confers with its sister boards as well as employing the services of an independent expert chosen by the Board, but yet funded by the applicant. This process provides the needed input by an objective third party schooled in the area of like projects.

A recurring issue is the interrelationship between existing structures and a residential district, especially one involving an expansion and impact on abutting properties. That issue was directly explored as an outgrowth of a Petition to convert the former Parkview/Fenders restaurant into a Dunkin Donuts fast food restaurant establishment. The concept and the use albeit permissible, when taken into consideration with the advent of the proposed new high school directly across the street and the traffic

flow patterns and parking at the site it became an impracticable location to site the business. This decision when taken in the larger context confirms the nature of the site-specific decision as opposed to any generalized plan or scheme employed by the Board in making its decisions. It is in this regard that the Board is cognizant of an ever-increasing trend in densely populated and desirable towns to demolish and/or rebuild structures, which may or may not be in keeping with the public sentiment or character of the area. Matters such as this can not be viewed in a vacuum and require the input and vigilant oversight of both the Selectmen and Planning Board (site plan review) to insure that the introduction of any new growth is not at the expense of its residential abutters or for that matter, existing businesses.

A unique aspect of Swampscott's demographics and zoning districts is the introduction of a dozen or more grandfathered business lots and pre-existing usage, which abut residential neighborhoods. This issue, albeit problematic is best handled on an individual case by case basis to structure a systematic inter-relationship on a site-specific basis. Crafting such decisions mindful of the concerns voiced by neighbors requires comprehensive review and detailed reasoning to minimize the potential risk of extensive court litigation. It is with that charge that the Board of Appeals views its responsibility to adopt the needs of the public, which it serves.

The Board, through its Chair, wishes to personally thank the Chairman of the Zoning By-Law Review Committee Robert Baker and the tireless efforts of its members, who systematically incorporated the revisions mandated by the Attorney General's Office. The Board in particular believes that the new streamlined and demystified Zoning By-Law provides for a more cogent and user-friendly document to the individual applicant.

With the potential for new or redefined growth, the Board encourages participation both in neighborhood issues as well as matters that have the potential for Town wide impact. The Board therefore, continues to encourage individual participation at the Public Hearings.

Issues such as these and other matters have enormous import to the Town requiring exhaustive review and deliberations. The Board welcomes the opportunity to serve the Town in this capacity as well as the special permit requests by individual homeowners.

The Board acknowledges the difficult decisions which it is called upon to render but can state its decisions have generally withstood the scrutiny of the Courts and have ultimately resulted in fewer appeals and reduced costs to the Town both legal and otherwise.

The Board further appreciates the professionalism shown to it by members of the Bar and individuals who appear on their own behalf in the preparation of petitions and supporting documentation as requested.

Kenneth B. Shutzer was reelected Chairman, Anthony Scibelli elected Vice-Chairman, and Robert Baker elected Clerk of the Board.

Respectfully submitted,

Chairman

Kenneth B. Shutzer, Esquire

BUILDING DEPARTMENT

INSPECTOR OF BUILDINGS: JOSEPH LATRONICA
ADMINISTRATIVE ASSISTANT: MICHELE POSTE
LOCAL INSPECTOR: KATHY MAGEE
PLUMBING/GAS INSPECTOR: PETER MCCARRISTON
ALTERNATE PLUMBING/GAS INSPECTOR: MICHAEL WALDMAN
ELECTRICAL INSPECTOR: DANIEL CAHILL
ALTERNATE ELECTRICAL INSPECTOR: GORDON LYONS

The Town of Swampscott Building Department, in order to better serve the community, has instituted several changes this year. A full time administrative assistant has been hired. The inspector of wires and alternate Inspector of wires are now part of the Building Department, and the Building Department offices have been re-located to the first floor of Town Hall, in the connector, previously the location of the Department of Public Works.

These changes should add considerably to the access to and information from the Building Department.

The Building Department is charged with the interpretation and enforcement of the Massachusetts State Building Code and the Town of Swampscott Zoning By-Laws. The review of all projects and issuance of permits to construct, re-construct, alter, repair and demolish.

The Building Department would like to acknowledge the time, effort and expertise of Richard McIntosh, serving as interim Inspector of Buildings from May 2002 until February of 2003, and especially to Helen Collins for seventeen years of service, as Building Department administrative assistant, thank you both.

The following information outlines the Building Department activity for the fiscal year 2003 (July 1, 2002-June 30, 2003). Fire alarm master box invoices sent out were forty-six (46) total amount collected \$9200.00. Total number of permits issued, fee amounts and estimated construction costs that have been collected are as follows:

<u>Permits and Fees:</u>	<u>Total # of permits:</u>	<u>Total \$ of fees:</u>	<u>Total Constr. Cost:</u>
Building	387	\$114,978.00	\$20,209,404.80
Plumbing	355	\$10,328.00	-
Gas	302	\$9,300.00	-
Wiring	365	\$32,604.00	-
Cert. of Inspection	8	\$280.00	-
Cert. Of Occupancy	14	\$385.00	-
	<u>1431</u>	<u>\$167,875.00</u>	<u>\$20,209,404.80</u>

Respectfully,
Joseph P. Latronica
Inspector of Buildings

CONSERVATION COMMISSION

Nelson Kessler, Co-Chairman
Mark T. Mahoney
Thomas Ruskin
Antigone Simmons, Esquire

Geralyn P. M. Falco, Co-Chairman
Joseph P. Crimmins, Esquire
Peter Vasiliou, P.E.

The Conservation Commission is a seven member appointed body. Its function is to oversee activities in the coastal zone and other wetlands in town, enforce the Massachusetts Wetlands Protection Act, and to uphold the Massachusetts Rivers Protection Act.

In fiscal year 2003, the Commission held twenty-nine (29) meetings, at which: three (3) Requests for Determination of Applicability were made, followed up by two (2) Determinations of Applicability; two (2) Abbreviated Notices of Intent and nine (9) Notices of Intent were made, followed up by the issuance of six (6) Orders of Condition; one (1) Extension of an Order of Condition was issued; no Enforcement Order were issued; and three (3) Certificates of Compliance were granted. Several informational meetings with the School Building Committee to clarify issues surrounding the building of a new high school at Jackson Park. A special meeting was held to discuss the jurisdiction of the Commission regarding Article 97 of state law.

The Commission would also like to thank the DPW, the Building Inspector, and all of the officials both public and private that have worked with us throughout the year. We would like to extend our special thanks to the help that all the lawyers in town made to further the understanding of Article 97 and how it affects the Commission.

COUNCIL ON AGING

MISSION STATEMENT

To serve all Seniors with dignity and positive regard

- To identify and respond to the needs of elders and to advocate on their behalf
- To promote an awareness in the community of issues regarding seniors.

BOARD MEMBERS

Mary Abramson, Chairperson
Estelle Epstein, Special Programs
Mary Cobbett, Policy
Bea Breitstein, GLSS Board Member
Susan Fisher, Secretary/Policy
Felice Litman, Arts/S.H.I.N.E. Counselor
Marion Stone, Special Events
Arlene Rosen, Special Projects
Deborah Giovannucci, Special Projects

STAFF

Executive Director, Martha Marcou
Van Driver, Bob Gordon
GLSS Site Manager, Helen Richard
Outreach Coordinator, Warren Hopkins
Activities Coordinator, Kathy Laurino
Office Assistant, Susan Pierce

The Swampscott Council on Aging is a Policy-making board. At the present time we have a full board with nine members serving on special committees. We welcome new members Arlene Rosen and Deborah Giovannucci to the board.

HIGHLIGHTS OF 2002-2003

The volunteer appreciation lunch with entertainment by Brandy Irish was held at the Porthole Pub on May 28, 2003. Marc Paster, chairman of the Board of Selectmen presented awards of recognition from Congressman Tierney's office to several of our hard working volunteers. Rita Dilisio, Mary Lydon, Mary and Tony Rossetti, Ella Corke, Larry Katz, Helen Richard, and Leonard Melanson. We are privileged to have three volunteers who have been with us for twenty years or more. They are the unsung heroes, the ones who avoid the spotlight and are my role models on how to live a longer life while serving others; they are Ginnie and Angelo Losano, and Roland Dube.

Folks enjoyed the Duck Tour, Horizon's Edge Cruise and lunch at North Shore Vocational and Technical High School where the students served a delicious lunch; they also published our first information booklet. In March we held our annual St. Patrick's Day party and members of the Nahant Senior Center were our invited guests. The Big Dig Tour was a success as well as the Turkey Train and Warren's Lobster House in Kittery Maine. In September the French Chef made his annual appearance and the meal was superb. The 55 Alive driving safety program was well attended and was thought to be worthwhile by the participants. Several informative and entertaining events are being planned for the upcoming year. Several of our trips are being planned with Dot Mancilli Guy's and Doll's. Watch for upcoming trips in the monthly newsletter The Compass.

RENOVATIONS

During the past year a new handicapped ramp was installed and the parking lot was repaved. This makes a much safer entrance and exit for the elders.

TRANSPORTATION

Transportation is a very important part of the services offered to Swampscott seniors. The Council continues to offer transportation to and from the center for the lunch program. Food shopping and banking take place on Monday, Tuesday, and Thursday. Local trips to department stores take place on Friday. Reservations are made by calling the Senior Center on the day that the ride is needed. Medical transportation can be arranged through GLSS, The Ride and private vendors.

OUTREACH PROGRAM

One of the primary functions of any senior center is their outreach effort. Currently a professional who meets with or visits elders in our community staffs Swampscott's outreach program. This service requires strict attention on the part of our staff when it comes to listening to and understanding people's problems. In this way we can refer them to the proper agency and minimize the amounts of forms and telephone calls for those involved. Medical and legal concerns, along with health care, housing, transportation, finance, and insurance are some of the issues that are addressed.

INFORMATION AND REFFERAL

The information and referral service provides a very essential function for the senior community. Although we try to assist elders and their families directly whenever possible, many times we act as the intermediary, referring people to various agencies. Issues regarding transportation, home health care, and meals on wheels, nursing homes and adult day care are just some of the many areas in which information and assistance are available.

ELDER OUTREACH

In January of 2003 an Elder Outreach Group was formed to encourage people in the community to be aware of elders in their neighborhood and to watch for signs of distress. The committee consists of representatives from the Board of Selectmen, Council on Aging, Health Department, C.O.A. Board of Directors, Police Department, Fire Department, Representatives from G.L.S.S., and The Attorney General's Office. The results of these meetings led to the establishment of several initiatives. The first being the Are You O.K.? Program, a telephone reassurance program formed in conjunction with the Nahant Police Department. Secondly, the L.E.A.P. program (Local Elderly Awareness Program) under the direction of Sue Sussman, Swampscott Middle School nurse was formed. A pamphlet was developed describing observations that may indicate that elders need help. The students then presented the results of their research to the elementary school pupils.

CAREGIVER SUPPORT GROUP

A Caregiver Support Group that is facilitated by Debby Segil of G.L.S.S., meets twice a month at the senior center and functions as a support activity for those caring for elderly friends or family who are ailing.

S.H.I.N.E.

S.H.I.N.E. (Serving the Health Insurance Needs of Elders) SHINE counselor Jim Kehoe retired this year after serving the seniors of Swampscott for 10 years. We are most appreciative of his efforts. We were most fortunate to have two highly skilled people to pick up the torch and take the training for this very important program. Warren Hopkins and Felice Litman have both been certified as counselors and are available on Thursday mornings at 11:00 and by appointment.

MEN'S CLUB SPEAKER SERIES

There were several interesting speakers arranged by Warren Hopkins during the past year. Topics vary and all are welcome. Dick Lynch, former football and basketball coach here in Swampscott did a presentation of "Sport Highlights" that occurred during his tenure. In September Dr. Sandeep Jain from the Massachusetts Eye and Ear Infirmary spoke about eye diseases and current treatments. November brought Susan Cripps regional director of the S.H.I.N.E. program, Serving the Health Insurance Needs of Elders. She addressed issues regarding Medicare and Medi-Gap. At the anniversary dinner in January Andrew Maylor, Town Administrator highlighted the state of the town and his goals for the Town of Swampscott. Cheryl Gresek from Congressman Tierney's office gave a very timely talk on Identity Theft. In March Rachel Weiner and Pamela Meisner from the Attorney General's Office talked about consumer fraud. On a lighter note Nick Lopardo gave an overview of the many improvements made to Fraser Field in Lynn, home of the North Shore Spirit baseball team. The recent enactment of the H.I.P.A.A. (Health Insurance Portability and Accountability Act) was explained by Brian Kozik and James Harris of the North Shore Medical Center. In June Joe DeMarkey from the Bank of New York spoke about the details of reverse mortgages. We are always open to suggestions; call the senior center with your ideas.

Other programs conducted during the year include:

Flu Shot Clinic in collaboration with the Swampscott Board of Health
Stroke Prevention Clinic

Distribution of Farmers Market Coupons to low-income seniors

A grant funded taxi service for elders who require non-emergency medical transportation on short notice

The Inter-faith Food Pantry collects non-perishable foods from local churches and temples and distributes groceries at the Senior Center and Senior Housing units monthly

NUTRITION

Meals are served five days a week from 11:45 until 12:30. No reservations are required for lunch. Meals on Wheels for homebound seniors are available. Presently, Greater Lynn Senior Services deliver approximately 50 meals daily to Swampscott residents.

PROGRAMS, CLASSES, TRIPS

Several classes and trips are offered to seniors. Information on classes and trips appear in our monthly newsletter, The Compass, the Swampscott Reporter, Lynn Item, and Salem News, and by calling the Center. Classes continue in Osteoporosis Prevention Exercise, Writing and Stretch and Tone. The Stretch and Tone is a new class this year that was initially funded by Title III grants and is now self-supporting.

HEALTH PROGRAMS

Blood pressure readings take place on every Tuesday. The Swampscott's town nurse, All Care V.N.A., the Swampscott Marblehead V.N.A, and Action Ambulance conduct readings. A new program this year involves having the town public health nurse, June Blake here each Thursday from 11:30 until 12:30. She is available for consultation regarding medical issues, prescription questions and blood pressure readings.

NEWSLETTER

The Compass is published monthly and contains the monthly menu, activities for the coming month, coming events and the latest information of interest to seniors.

FRIENDS OF THE COUNCIL ON AGING

The Friends of the Swampscott Council On Aging was formed in February of 1995, and continues to lend assistance to the Center. We hope that people will contribute and join the Friends Group.

THANK YOU

A very special thank you to all who helped make 2002-2003 a successful year. A very special thank you to all that volunteer at the Senior Center. Your efforts are greatly appreciated. Respectfully submitted,

Martha L. Marcou
Executive Director

TOWN COUNSEL

In 2002 and the first six months of 2003, Town Counsel responded to a number of requests for opinions from Town officials on a wide variety of issues and represented the Town in several pending court actions. We advised the Board of Selectmen with respect to numerous zoning appeals, town meeting procedure, amendments to bylaws, wetlands issues, custody and management of parkland, site plan review procedures, election law issues, procurement and contract issues, and various other general municipal matters.

As always, we strive to provide fast and concise responses to requests for advisory opinions. Town Counsel has represented the Town and its officers in judicial proceedings before the District Court, Superior Court, Land Court, and the Housing Court. We have also worked hard to provide effective representation of the Town in all of the Town's pending litigation. We continue to represent the Town in court on various litigation matters, and have successfully defended numerous zoning appeals.

The office of Town Counsel has continued to work with the Town to reduce municipal legal costs, by researching many issues of municipal law and mailing Memoranda addressing those issues at no charge to the Town. For example, in the last eighteen months, we have advised the Town with regard to drafting local wetlands laws and regulations, the Federal Terrorism Risk Insurance Act of 2002, the USA Patriot Act, marriage license fees, the authority of administrative agents to enter private property, and many other timely municipal topics.

We have attended meetings of the Board of Selectmen and other Town Boards at the Town's request, and with permission of the Board of Selectmen, to provide advice on pending litigation and for the purposes of risk management.

Town Counsel's objective continues to be to provide high quality legal services to the Town in a responsive and timely manner at a reasonable cost.

We extend our appreciation to the Board of Selectmen for their confidence in retaining this firm, and we appreciate the assistance and cooperation we have received on all matters from the Board of Selectmen and other Town Boards and personnel. We look forward to working with members of the Swampscott town government in the future.

Respectfully submitted,
Leonard Kopelman, for the firm
of Kopelman and Paige, P.C.,
Town Counsel

EARTH REMOVAL ADVISORY COMMITTEE (ERAC)

The ERAC has continued to insist upon quarry modernization at the Aggregate Industry Operation on Danvers Road. The ERAC monitors the daily operation of the quarry in regards to all activities in the quarry. The ERAC generally handles all complaints and inquiries at the Aggregate property.

The ERAC has been working and pushing AI to update and modernize the plant and equipment at the quarry since inception of the by-law in 1994. Using a strong, but fair guiding hand over the past few years, we can report that the quarry operation has been perhaps 80% modernized with the Primary Crushing operation the last remaining piece of the puzzle. The ERAC has negotiated fairly, but firmly. Many meetings have been confrontational with neither side wanting to back down. This seems to be a common occurrence in other local communities that have quarries located in them.

Recognizing the size of the operation and understanding the complexity of replacing and modernizing a plant of such physical spanning size, the ERAC has worked with AI in directing, and sometimes selecting what was going to be done and in what order. For instance; the old secondary crusher was located right in the driveway of the old entrance. Crushing, screening, and loading of trucks were taking place just 200 feet from the entrance of the facility. Despite witnessing some valiant efforts by AI, both physically and financially to rein in the dust problem at this major section of plant, AI was unable bring dust containment down to an acceptable level. In order for the ERAC to recommend renewal of their permit AI had to relocate and upgrade this operation to an area of the quarry, which was further, back from the road, and into the upper part of the "hole." This plant has historically operated from the hours of 6:00 AM to 10:00 PM. The ERAC; in no uncertain terms has continuously informed AI that the plant and equipment should be sized properly to meet all their production needs within a 10-12 hour work day. **The ERAC has clearly informed AI that after 2004, rock crushing past 5:00 or 6:00 PM in the evening was not realistic;** and that the town and residents will not want to hear this equipment at that time of the evening and to be absolutely sure that their equipment and plant are sized to get the job done during typical construction hours. The ERAC continues to investigate some outstanding engineering questions in regards to the secondary plant but is very encouraged by the plants operation. The noise level produce by this plant is the measurement in which the ERAC shall measure against the new Primary Plant in 2004.

** The ERAC has stated that should AI be able to conduct operations that would be oblivious to the neighbors and residents of Swampscott and Salem, that we would not mind a 24-hour operation. "If we can't hear you, we will not know you're there."

Also over the past year, a modern truck wash station was constructed as agreed and operates on a daily basis. The ERAC is extremely pleased with the positive improvement to dust and dirt problems that the wash station has produced.

The primary crusher moves to the bottom by the end of 2004.

The ERAC has reached the end of a ten-year effort to modernize the operation of the quarry. The primary crusher moving to the bottom of the hole is the final piece of the puzzle. But first some background on the current primary crusher: The primary crusher is the machine that most of the town is hearing. It is a machine that has two gigantic adjustable "jaws." It is also the first piece of equipment that the blasted rock is introduced to. Ledge rock is blasted from the face of the quarry, and hauled via huge trucks to the "hopper" of the primary plant. The trucks dump directly into the hopper and the rock falls into the "jaw" of the crusher. The jaw is set to a dimension to reduce the large raw blasted boulders into smaller rocks that are then screened and conveyed onto the secondary crushing plant. The primary plant is only one crusher. The secondary plant has many smaller crushers and screens that reduce and process the finished rock product. An interesting observation of the "jaw" crusher is that it makes less noise and runs faster if the raw material being dumped in the hopper is not all large stones. Interesting because the blasting technique has a lot to do with the size of the raw material that is dumped into the hopper. A lesser and maybe weaker "blast" seems to produce much larger raw material. This larger raw material dumped into the hopper of the "jaw" make the "jaw" work that much harder, and is that much louder. Improved blasting techniques, as well as a new blasting contractor

seem to have reduced the amount of larger rocks that go through the crusher as well as the blasting readings and complaints have diminished substantially over the past 7 years.

The ERAC has worked to place the primary crusher in bottom of the hole for several reasons:

1. Noise. The hope is that noise will be reduced to the level of the secondary crushing plant. This is the standard that we have talked about for the past several years. In 1997, before the secondary plant was replaced, the ERAC, in conjunction with former superintendent Marty McKenney, and Bardon Trimount noise engineer Mike Nutting, conducted several tests at various locations. We stood at the corner of Nichols and Martin road, the top of Overhill road, and at the intersection of Eastman and Minerva.

With no measuring equipment set up, we conducted the following simple test: first we listened as the entire plant operated at full capacity. Marty then radioed the plant and had the secondary plant shut down. We noticed no change in the amount of noise. Next Marty radioed to run the secondary plant again, and this time shut down the primary plant, the "jaw." **There was virtually no noise with the secondary plant running and the primary plant off.** We performed this test at the other locations and heard the same results. **This is to be the test for the new primary plant.** In order to maintain the existing historical hours of operation, Bardon Trimount would have to reach the noise level of that when the secondary crusher is running by itself. **No measure of decibels; a simple test of the naked ear.** It is Dan Dandreo's contention that the new plant will not be able to be achieved these noise levels even with the new primary crushing plant in place, **which is why new capacity is so important.**

2. Capacity. The ERAC, concerned that noise reduction goals cannot be met, has continuously insisted that the new primary crusher is sized properly to ensure needed and contract production can be met within a 10-12 hour workday. " This plant has historically operated from the hours of 7:00 AM to 9:00 PM. The ERAC; in no uncertain terms has continuously informed AI that the plant and equipment should be sized properly to meet all their production needs within a 10-12 hour work day. The ERAC has clearly informed AI that after 2004, rock crushing past 5:00 or 6:00 PM in the evening was not realistic; and that the town and residents will not want to hear this equipment at that time of the evening and to be absolutely sure that their equipment and plant are sized to get the job done during typical construction hours.

3. Dust. The ERAC is optimistic that by placing the Primary Crusher deeper into the hole will reduce the dust from escaping the rim of the quarry because the dust will have to travel much further to leave the property. In addition, there appears to be several "foaming" products that are available that may be able to be adapted to the plant equipment to further reduce dust before it becomes airborne.

Closing thought. Moving the primary crusher to the bottom of the hole by no means guarantees that all will be well at the end of 2004. By the end of 2004-2005, it appears that the quarry operation will be fully modernized. The Town of Swampscott, the City of Salem, and the quarry may be at a crossroad. Should the quarry, after ten years of intense modernization, not be able to reduce noise, dust and truck traffic to levels which allow it to co-exist with its neighbors, and not be able to reach and follow requirements outlined under the bylaws of the Town of Swampscott, the realization that a quarry of such magnitude just cannot fit in such a tight populated area may have to be made. Perhaps a new use of the land along the lines of the now closed Rowe quarry in Revere, or the Innis quarry in Danvers may indeed be the most appropriate use of the property.

ELECTION COMMISSION

Linda J. Thompson, Chairman

Barbara Devereux

Edward Golden

Paul Debole

The Election Commission met on a regular basis for their monthly meetings. Much of the discussion was geared to the planning and scheduling of three scheduled and 1 special election. Two scheduled elections were on the State level, one scheduled Town Election and one special Town Election were also held. The first State Election was the State Primary on September 17, 2002, a total of 3,376 registered voters, 27%, voted. The results are as follows:

Democratic Primary top vote getters:

OFFICE	CANDIDATE	TOTAL VOTES
Congress	John F. Kerry	2,202
Governor	Robert B. Reich	1,011
Lieutenant Governor	John P. Slattery	833
Attorney General	Thomas F. Reilly	1,917
Secretary of State	William Francis Galvin	1,830
Treasurer	Michael P. Cahill	686
Auditor	A. Joseph DeNucci	1,719
Representative in Congress	John F. Tierney	2,086
Councilor	Mary-Ellen Manning	1,041
Senator in General Court	Thomas M. McGee	1,932
Representative in General Court	Douglas W. Petersen	1,968
District Attorney	Jonathan W. Blodgett	1,280
Register of Probate	Pamela Casey O'Brien	1,715

Republican Primary top vote getters:

Governor	Mitt Romney	663
Lieutenant Governor	Kerry Murphy Healey	495
Secretary of State	Jack E. Robinson, III	307
Treasurer	Daniel A. Grabauskas	369
Representative in Congress	Mark C. Smith	402

Green Party Primary top vote getters:

Lieutenant Governor	Anthony F. Lorenzen	2
Treasurer	James O'Keefe	2

Libertarian Primary top vote getters:

Senator in Congress	Michael E. Cloud	2
Governor	Carla A. Howell	2
Lieutenant Governor	Richard P. Aucoin	2

The State Election was held on November 5, 2003, a total of 6,548 registered voters, 66%, voted.

The results are as follows:

Senator in Congress	John F. Kerry	4,980
Governor &	Mitt Romney	
Lieutenant Governor	Kerry Murphy Healey	3,438
Attorney General	Thomas F. Reilly	4,758
Secretary of State	William Francis Galvin	4,558
Treasurer	Timothy P. Cahill	3,134
Auditor	A. Joseph DeNucci	4,561
Representative in Congress	John F. Tierney	4,774
Councilor	Mary-Ellen Manning	4,139
Senator in General Court	Thomas M. McGee	4,665
Representative in General Court	Douglas W. Petersen	4,787
District Attorney	Jonathan W. Blodgett	4,511
Register of Probate	Pamela Casey O'Brien	4,325

Newly appointed Election Commissioner Paul Debole was welcomed at the November 5, 2002 meeting. Paul was appointed to replace retired Commissioner Joseph Sinatra.

A special Election was conducted on December 10, 2002 for an override of prop 2 ½

for a new high school. The question presented to the voters was as follows:

"Shall the Town of Swampscott be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued for the purpose of planning, designing, constructing and furnishing a High School on Essex Street at the current site of Jackson park, fields and recreational facilities on the so-called "Aggregate easement" site, and fields and recreational facilities on the so-called "Tedesco easement" site. Yes No." A total of 5,462 registered voters, 55%, voted. The results were as follows: Yes 2,843 No 2,619

The annual Town Election was held on April 29, 2003. A total of 2,659 registered voters, 27%, voted. The newly elected officials are as follows:

OFFICE	CANIDATE	TOTAL VOTES
Moderator	Martin C. Goldman	1,607
Board of Selectmen	William (Bill) Hyde Sr.	1,390
School Committee	Philip Rotner	1,626
Board of Assessors	John V. Phelan III	1,616
Planning Board 5-year term	Eugene (Gene)Barden	1,571
Planning Board 1-year term	Richard McIntosh	1,511
Board of Health	Nelson Kessler	1,558
Housing Authority	Patricia Krippendorf	1,179
Library Trustee	John R. Karwowski	1,204

Thanks to the many Poll Workers, School, Church, Town Hall Custodians, and the Police Department who helped with the elections.

The annual Town Wide Census saw Swampscott with 8,802 active voters, 842 inactive voters, and 3,798 non-voters for a total of 13,442 residents.

Calendar year 2004 will bring on four scheduled elections, the Presidential Primaries, Annual Town Election, State Primary, and the General Election.

Respectfully submitted,

Linda J. Thompson

Chairman

EMERGENCY MANAGEMENT

Bruce Gordon, Director

Chief Laurence Galante, Deputy Director

Chief Ronald Madigan, Deputy Director

The Swampscott Emergency Management Agency continues to work on protecting the people and assets of Swampscott during an emergency. The role of the Agency is to bring resources into Swampscott when the capabilities of the Town have been exceeded. The Town has a Comprehensive Emergency Management Plan that is constantly being updated to keep it current.

Over the last year we were able to obtain radiological monitoring equipment to better equip our police and fire departments. We also obtained a supply of Potassium Iodide to protect our first responders in the event of an exposure. We have been working with the high school building committee to designate the new high school as our primary shelter when it is completed, making sure adequate resources will be available to us. We have attended several training conferences throughout the year. We work closely with the police, fire, dpw, health, and Selectmen to insure their needs and concerns are met whenever possible. The Agency receives constant briefings from state and federal agencies in the areas of intelligence and threats and we adjust our own response levels accordingly. The Agency received a planning grant and we will use this to further update and refine our plans.

This coming year we hope to enhance our communications capabilities by providing backup and remote site capabilities. We will continue to develop resources and enhance training throughout the Town and with our first responders. We encourage all residents to check Town Hall for a variety of publications provided by various agencies. They offer a variety of excellent information in areas such as health and preparedness.

I would like to take this opportunity to thank Chief Galante and Chief Madigan for their ongoing assistance and cooperation. I could not perform the job without it. Silvio Baruzzi and James Marrotta from DPW and Health are true professionals and provide guidance and direction as well as any assistance they and their department can provide. June Blake, our Health Nurse is a wealth of information in all health related issues we have had and makes our job much easier in assessing the various threats. I would like to thank the residents through their support at Town Meeting as well as the volunteers that have come forward to offer their assistance.

I would urge residents to prepare themselves for emergencies. Stay current with news and events. During hurricane and winter pay particular attention to the warnings issued and follow them. Maintain your own "shelter" – have extra food and water, flashlights, batteries and portable radios, warm clothing and blankets, prescriptions and gas for your car. These are common sense items that we need to have all the time because of where we live. Monitor your neighbors, especially the seniors and lend a hand when necessary.

FIRE DEPARTMENT

The mission of the fire department is to respond to the needs of the community in the areas of fire protection, emergency medical care, public assistance and code enforcement. I feel that we did an admirable job proving these services to the people of Swampscott in the past year.

During the fiscal year July 1, 2002 to June 30, 2003 we answered 1889 calls for assistance. This included 19 fires involving structures, 37 fires in buildings where the building itself was not involved and 54 fires not involving buildings. Medical assists and motor vehicle accidents with injuries accounted for 861 responses while other incidents made up the remaining 918 calls. Requests for medical assistance continue to be our single biggest response. We continually upgrade our medical equipment and training to better serve the community. Every piece of fire apparatus carries a complete array of medical equipment including state of the art defibrillators. Our Engine 21 is now a licensed non-transporting ambulance and as such carries all the same equipment as an ambulance except for the stretcher. Our cars carry medical equipment and are able to respond to medical calls along with the apparatus. I hope to add defibrillators to these vehicles in the near future.

We have a contracted ambulance service with Action Ambulance Company and they provide Advanced Life Support Ambulance service to the town under the control of the fire chief. This two-tiered system has served the community well. Our average response time to medical emergencies is still under four minutes about 90% of the time.

PERSONNEL

The past year has seen significant turnover of personnel as many of the people that were added during the expansion of the department in the early 1970's are reaching retirement age. In addition the town passed an early retirement incentive that allowed three members to retire early.

During the past year we had six members retire. They were Capt. David Lynch, and firefighters Carl Bates, C. Daniel Barry, Charles Owens, Francis Dube and Francis Delano. Firefighter Delano retired with 43 years of service.

We appointed to the department new firefighters Richard Blake, Mark Ryan, Anthony Pierro, Brian Crescenzo and Christopher Caruso. The following promotions took place:

Lt Graham Archer to Captain and assigned as Division 4 commander

Lt David Fessenden to Captain and assigned to fire prevention

Firefighter John Quinn to Lieutenant and assigned to Division 2

Firefighter Kevin Breen to Lieutenant and assigned to Training and Operations

Our number of Emergency Medical Technicians has continued to grow and currently we have 32 members who maintain this level of training

FIRE PREVENTION AND EDUCATION

We annually inspect all commercial establishments and residences of three or more families. In addition all mandatory inspections and fire drills were conducted in accordance to Massachusetts law. We also inspected all single-family homes that were either sold or subject to new mortgage, which is also a requirement of law.

The fire prevention office conducted many of these inspections and has been actively pursuing an increased level of code enforcement and public fire safety awareness. In conjunction with the fire prevention office our two Student Awareness of Fire Education (S.A.F.E.) instructors, Remo Zimbaldi and Sheila Scranton have continued to provide fire safety education in the middle school. The S.A.F.E. program is a state funded grant program and while the amount of funds has been reduced we have continued to provide this educational program. It is my intention to continue to do so regardless of funding, as I feel that the fire prevention message needs to reach our young.

This year marked our tenth year of fire prevention week open house. The event is enjoyed by kindergarten, first and second graders as well as by the firefighters who participate.

We also conducted a public safety day in conjunction with the Swampscott Police Department.

Both of these events would not be possible without the support of local merchants who donate food and supplies. We are indebted to them.

APPARATUS AND EQUIPMENT

The condition of our primary engine is excellent, however our ever-increasing call volume continues to take its toll in increased maintenance costs. Our second engine is beginning to show its 14 years of age and is scheduled for replacement in 2005. We have gone out to bid on a new aerial ladder

to replace our current 1982 vehicle and we anticipate taking delivery of a new truck in the spring of 2004. It certainly will be a timely replacement

Much of our out of date smaller tools and equipment have been replaced over the past two years thanks to grants secured from the Commonwealth. To date we have applied for and received over \$40,000 in equipment grants in the two year period. These grants have been a tremendous help in keeping our equipment state of the art.

THE FUTURE

The current fiscal climate is taking its toll of the fire service as city fire departments reduce staff. We have been fortunate in Swampscott to have avoided this for the coming fiscal year, primarily due to good fiscal management on the part of town government. Unfortunately for smaller communities we do not have the large amount of public safety resources to be able to cut staff in difficult times and still deliver services. As fire chief it is my intent to be able to always provide the community with the best possible service level.

Laurence J. Galante
Chief of Department

HARBOR ADVISORY COMMITTEE

William F. Hennessey, Chairman
Lawrence P. Bithell
Geraldyn P.M. Falco
Michael Gambale

Peter C. McCarriston
John J. O'Shea

During Swampscott's fiscal year 2003, the Harbor Advisory Committee met three times for the purpose of discussing various matters of significance to the waterfront. In contrast to the previous year, many waterfront related issues arose which, in the estimation of Harbor Advisory Committee members, merit attention and action.

In September of 2002, the fuel line extending from the foot of the Town Pier to the end of the pier used by Swampscott fishermen was condemned and shut down by the State Fire Marshal. This line, having been in place and functioning flawlessly for more than a decade, is now no longer available to our fishing fleet as a means by which to bring fuel to their vessels. The problem with the State Fire Marshal lies in the fact that the fuel line does not conform to standards recently established then codified into current Commonwealth of Massachusetts Regulations.

Because of this action, our local fishermen are now forced to implement alternatives for fueling their boats which turn out to be inefficient, environmentally tenuous, or both. Most fishermen now transport their fuel in "jerry jugs" from shore to their vessels via small prams. Alternatively, they now have to travel to marinas in Lynn or in Marblehead for fuel. This alternative adds literally hours to their work day and results in significant fuel burn just going the extra distance for fuel, then having to travel back to port here in Swampscott.

The Harbor Advisory Committee plans to work with the Swampscott Fishermen's Alliance along with the Swampscott Fire Department and other cognizant agencies with a view toward bringing the fuel line into compliance with current state regulations.

Fiscal Year 2003 saw the up cropping of several deficiencies in and around Swampscott Harbor. A total of fourteen issues were identified and called to the attention of the Town Administrator and to the Superintendent of Public Works. Priorities for remedial action were established with the anticipation that all deficiencies shall be addressed. Those specific issues, not enumerated in this report, are available in Harbor Advisory Committee Meeting Minutes from the office of the Town Clerk should citizens desire those details.

The Selectmen and the Town Administrator appointed members of the Harbor Advisory Committee for their expertise and special interest in matters associated with the waterfront. We appreciate the opportunity to serve the community in this special way, for it is our harbor, our beaches, and our boaters, both commercial and pleasure, which most greatly define the history and character of Swampscott. With open space in the town shrinking nearly by the minute, the sea offers this community its greatest measure of open space. We must therefore take special care of this precious resource to include our National Historic Landmark Fish House, which has fallen into serious disrepair in recent years. In the opinion of the Harbor Advisory Committee, the Fish House should be to Swampscott what Motif Number 1 is to Rockport, a focal point and source of pride within the community.

While the Harbor Advisory Committee does attempt to be both vigilant and proactive with respect to matters involving the waterfront, we earnestly solicit input from all citizens, for good ideas are always welcome. We are honored to serve and hope that our efforts are of benefit to our wonderful seaside community and to all of its residents.

Respectfully submitted,
William F. Hennessey
Chairman

HARBORMASTER'S DEPARTMENT

Lawrence P. Bithell-Harbormaster

Assistant Harbormasters

Roger Bruley

John Cawley

Roger Carroll

William Hennessey

Harris Tibbetts

In stark contrast to the previous year, the year 2002 season featured weekends with less than ideal boating weather. It nevertheless was successful in that there were no serious incidents involving either boaters or their vessels. This no doubt, is a corollary to proactive attention paid with respect to safety issues involving mooring equipment and the proper operation of vessels upon Swampscott waters. The goal, as always, is to assist boaters in ways that prevent difficulties from occurring in the first place.

The number of boats moored in Swampscott Harbor remained stable in 2002 at slightly in excess of two hundred. This turns out to be beneficial since, although very limited additional mooring space remains in the harbor, shore-side resources continue to be severely strained primarily due to inadequate parking in the area. In addition, decreasing depth throughout the harbor poses new problems. This is particularly limiting for large vessels especially deep-keeled sailboats. We note also that the ratio of sail to powerboats is changing with sailboats gaining in popularity. This may be reflective of the extremely high cost of fuel, personal preferences or a combination of both. Sailboats must therefore be moored farther out into the bay where they are subject to greater risk in severe storms or heavy seas. Benefits of a dredging project such as that undertaken in our harbor nine years ago are largely temporary for, at best, when a hole is dug in the ocean floor, Mother Nature seems always to want to fill the hole back in. These are but some of the realities with which you Harbormaster's Department must deal. We may thus have to deny certain vessels access to mooring space here for we shall not permit a boat to be moored in an unsafe manner or location.

The Town Pier, floats, and the launch ramp continue to serve the community well despite some maintenance issues, which must be addressed from time to time. The launch service provided by the Swampscott Yacht Club continues to permit boaters to access their vessels in a convenient and safe manner. This service, provided by the S.Y.C. to the Harbormaster and Assistant Harbormasters at no cost to the Town contributes greatly to the efficiency of the department as well. The Swampscott Yacht Club's very presence in the Fish House at the foot of the Town Pier has, for the past seventy years, been a fundamental and essential element in terms of providing viability to the area as a boating center.

In 2002, the Harbormaster's Department continued to cooperate with other Town Departments in the fulfillment of their missions. We assisted the Recreation Commission by overseeing the placement of designated swim markers along town beaches. Further assistance was extended to the Recreation Commission in the placement of moorings for the Youth Sailing Program. We provide pump-out service to the Sailing Program vessels after storms, and generally, kept an eye on the youngsters as they sail about the bay.

During the past three years, we have worked closely with the Health Agent providing him with weekly assistance by transporting him to seven town beaches for state and town mandated water purity testing. Approaching these beaches by water as opposed to the previous sampling method which involved the agent's donning cumbersome hip boots then wading out into the surf from land, saves the Health Agent a minimum of five hours per week throughout the summer and provides for a more consistent and reliable testing process. This assistance to the Health Department is provided by Assistant Harbormasters on a volunteer basis at no cost to the Town.

The town boat has achieved its twentieth year of service and is fast approaching the end of its useful life as an emergency vessel. Despite great care taken over the many years, the boat has been worked hard and is simply wearing out. It should be noted that the Harbormaster, the Assistant Harbormasters, and others have performed the preponderance of maintenance over the years on a volunteer basis on their own time at no cost to the Town. We are in the process of developing a specification for a new boat and are working with the Town Administrator and the Capital Improvement Committee with a view toward obtaining a new boat to replace the present one which has served the community so well for so long.

Your Harbormaster and Assistant Harbormasters continue to be very active in the North Shore Harbormasters Association. This organization is comprised of Harbormaster's Departments from Winthrop to Salisbury and all coastal communities in between. As in previous years, we participated in essential training programs designed to enhance our competence and readiness to better serve the boaters of Swampscott. Because of our active involvement in this organization, a Swampscott student is eligible to compete for a \$500.00 college scholarship sponsored by the North Shore Harbormasters Association. Those having internet access may wish to log on to the N.S.H.A. web site, www.harbormasters.org where the Swampscott

Harbormaster's Department maintains a page. The web site contains much valuable information for boaters navigating throughout the north shore. Of interest too might be the Swampscott Yacht Club web site, www.syccompass.com for information attuned even more locally.

The mission of the Swampscott Harbormaster's Department remains a mission totally oriented to the community. We strive to accomplish our mission in a user-friendly, professional and cost efficient manner while enforcing local, state, and federal regulations within our jurisdiction. Managing the mooring permit system remains a very important aspect of our responsibilities. The public safety aspect of our duties has, especially since 911, taken on even greater significance since Homeland Security responsibilities have greatly diminished the roll of the United States Coast Guard in some of the more routine elements of boater safety. We are the primary responders for the rescue of people and disabled vessels as these situations arise on Swampscott waters.

To be successful in accomplishing the department's mission, cooperation of many individuals, organizations, and boards is essential. We therefore extend our appreciation to Town Meeting, to the Finance Committee, to the Board of Selectmen, to the Department of Public Works, to the Police and Fire Departments, and to the Swampscott Yacht Club for the use of their launch service and other considerations. To the Town Clerk and staff for their considerable assistance, especially with the mooring permit system, thank you very much. Special appreciation is extended to the Assistant Harbormasters who devote so much time on a voluntary basis, for our mission could not be accomplished without these dedicated individuals. To the boaters whom we serve, we appreciate your cooperation and good will, for it is you who ultimately make boating such a wholesome and pleasurable pastime here in Swampscott.

Finally, we look forward to working with our new Town Administrator on matters of interest and importance to the boaters of our community for it is after all our waterfront that so greatly defines the character of Swampscott. Indeed, many have speculated that, without our waterfront, Swampscott might be just another town.

Respectfully submitted,
Lawrence P. Bithell
Swampscott Harbormaster

William F. Hennessey
Assistant Harbormaster

BOARD OF HEALTH

Nelson Kessler, Chairman of the Board of Health, July 2002 through May 2003

Dr. Larry Block, Chairman of the Board of Health, May 2003 through present.

Dr. Martha Pitman

The Board of Health has been committed to promoting health and well being for the residents of Swampscott. The Board of Health continues to value the importance of educating residents in many areas of public health and safety. As well, the Health Department works with many other departments and communities to ensure a sound environment.

TRASH & RECYCLING

Trash and recycling is the largest part of the Board of Health's day-to-day operation. The Health Department deals with multiple phone calls and complaints many of which need to be investigated before they can be resolved. This past year we focused on negotiating anew rubbish and recycling contract. Our recycling contracts, as well as the rubbish contract, will be with Northside Carting, Inc. and DeRosa Landfill Management for Schools and Municipal buildings. Recycling continues under the direction of the Recycling Committee, as well as the chairman of recycling, Nelson Kessler. This year showed an increase in recycling tonnage collected by sixty-two point thirty-five tons (62.35). The Board urges all Swampscott residents to recycle more diligently as it is beneficial to the town, both ecologically and economically.

The trash fee was eradicated with the passing of the Charter Change. As in previous years, the town's contract with Waste Management states there is a limit on the amount of trash disposed per household each week. This limit includes four (4) barrels of thirty-gallon (30) capacity or eight (8) bags also of thirty-gallon (30) capacity. Christmas trees and extra Christmas trash is included in this limit. Our trash tonnage decreased by approximately one hundred eighty point ninety-eight (180.98) tons.

Our contract with Northside Carting has provisions for increased limits and bulk items. There will be a drop-off area at the Department of Public Works yard on Paradise Road for the disposal of white goods (i.e.: washing machines, dryers, hot water heaters) and light clean iron only. This will be different from the past metal drop-off days as we will not accept mixed materials. For example: bicycles must have all rubber tires and plastic removed before disposal. We will NOT accept any refrigerators, freezers, air conditioners or microwave ovens. This is very important. Any materials that are not deemed recyclable will be returned to the Town of Swampscott and cost the taxpayers to dispose of it in an alternative way. If this system is abused it will be terminated.

In the past year, the Board of Health sponsored six (6) white metal drop-offs and one (1) Cathode Ray Tube (CRT). We collected a total of two hundred and thirty-nine (239) televisions, as well as other electronic devices. The 2003 hazardous waste drop-off was conducted with Clean Harbors for the residents of Swampscott. In 2003, hazardous waste drop-off was held in conjunction with the Nahant Board of Health for both communities. We accepted sixty-five (65) carloads of waste products. There were six (6) curbside leaf pickups. Also, the residents wishing to dispose of yard waste could buy a sticker through the Department of Public Works for twenty-five dollars (\$25.00) and bring their leaves and grass clipping up to the Northside Carting facility on Swampscott Road.

RESTAURANT INSPECTIONS

The Director of the Health Department, James Marotta hired Food Inspector, Sharon McCabe in January of 2003. Together they conduct bi-annual restaurant inspections in May and, then again, in December. This includes seventy (70) establishments in the Town of Swampscott. If a restaurant fails, Mr. Marotta or Ms. McCabe would make follow-up visits until that establishment was in compliance with the State Health and Sanitary codes. Yearly, after the May inspections, the Health Department sends out approximately three hundred (300) permits to these establishments. Each permit must be handwritten and some establishments can have as many as seven (7) permits issued.

BEACH TESTING

Beach testing is performed weekly. We have seven (7) beaches that are required to be tested throughout the summer. There were no beaches closed in 2002.

Beach testing began again on June 11, 2003. The Board of Health asked the Department of Public Works to continue to post cautionary signs at all the outflow pipes on all the beaches which read: "Caution. Water flowing from this pipe may be unsafe for human contact. Do not play or swim near out flow." The Board is concerned that the outflow water contains bacteria that could be harmful when children or pets wade or play in the shallow pools that form.

The Board of Health wants to extend its sincere appreciation to Harbormaster, Larry Bithell, and his staff for assisting the Board of Health with beach inspections.

EMERGENCY ASSISTANCE

In July of 2002, James Marotta, Director of Public Health was called by the Police Department for a possible Anthrax case. Fortunately, the material was tested at the State Laboratory and determined to be negative for anthrax.

On July 20, 2002, Mr. Marotta was called to Friendly's Ice Cream where an employee mixed chemicals in a sink and cause noxious fumes/gases (cyanide).

In January 2003, James Marotta, Director of Public Health was called by the Police Department to respond to the death of an elderly woman who froze in her own home. This tragedy prompted the implementation of a program spearheaded by the Police Department, Council on Aging, Fire Department and Action Ambulance entitled R U OK?. This system monitors the safety of the elderly citizens in Swampscott. Seniors register for the program and receive a daily phone call via computer that instructs them how to respond. If there is no response the computer calls again. The police will be dispatched if there is no response on the second call.

As a result of the publicity this program generated, many elderly citizens called the Greater Lynn Senior Services (GLSS) stating that they are going without food. This led to the formation of a committee that started a food pantry. The food is distributed monthly from various locations.

On January 27, 2003, James Marotta received a call of a sewer backup at the kitchen area of the Middle School cafeteria. When he arrived there was approximately 1/4" of water on the floor. Mr. Marotta met with Dan Cahill, Electrical Inspector, and together they waited for the plumber and ASAP Drain Company to arrive. They arrived within twenty (20) minutes and all went to room #8 where the sewer line trap is located. The gentleman from ASAP lifted the steel cover to the trap. As he removed the cap off the sewer line, water and raw sewerage came gushing out. At that point they were convinced that the water on the cafeteria floor was the same.

Mr. Marotta then ordered the school to be closed until the area was sanitized. Dr. Brian Coughlin, Superintendent of Schools, was notified. He agreed that the school should be closed. The Department of Public Works came to assist in clearing the sewer line. Andrew Maylor was also notified. On January 28, 2003, Mr. Marotta returned to the school. The DPW repaired the line that was broken. When the repair was complete the line was cleared. The school was sanitized and reopened the following day.

In June 2003, a bacterial meningitis case was reported at the preschool of the Temple Beth El. Proper procedures were followed to stop the spread of the disease. Approximately one hundred (100) people were notified of their possible exposure. No further cases transpired.

CLINICS

INFLUENZA

The Board of Health conducted three (3) public flu clinics this past year. These clinics were held at Temple Beth El (2) and Senior Center (1). Our Public Health Nurse, June Blake, R.N. along with several volunteer nurses were able to immunize approximately one thousand ninety (1090) individuals. The flu clinics were very successful due to the many volunteers that came forward to participate. We want to thank Rabbi Weinsberg and Martha Marcou for the use of their facilities. We would also like to thank June Blake, R.N. (Public Health Nurse) for preparing all flu clinics for the town of Swampscott. The public health nurse billed all senior health plans for the administration costs and collected a total of two thousand five hundred fifty-three dollars and thirty-five cents (2553.35)

The Health Department thanked the volunteers of the flu clinics with a luncheon. We appreciate their support and commitment.

BLOOD PRESSURE

As in previous years, the nurse performed twelve (12) blood pressure clinics at the Senior Center.

COMMUNICABLE DISEASE

Our Public Health Nurse tracked all communicable diseases in the town, watching closely for any clusters or outbreaks.

MENINGITIS

In the past year, the meningitis program continued for all our high school seniors. We offered meningitis shots for all seniors interested and have held our third clinic on May 14, 2003. We immunized eight (8) students and educated many more. We continue to educate individuals on the disease of and immunization for meningitis.

IMMUNIZATIONS DISPENSEMENT

Each month the public health nurse must travel to Tewksbury State Hospital for the Massachusetts Public Health Nurses meeting. At this time she also picks up any immunizations that will be needed by the doctors in the Town of Swampscott. The public health nurse logs in the lot numbers and expiration dates and dispenses the medications as needed. This includes all of the flu vaccine immunizations that the doctors are allotted by the State of Massachusetts. It is also the responsibility of the public health nurse to account for all the vaccinations that are returned by the doctors for any reason. These medications must then be returned to Tewksbury State Hospital.

HEPATITIS B

Hepatitis B vaccines continue for eligible town employees. Each new town worker for the Department of Public Works, Police Department, Fire Department and School Department may choose to be immunized against Hepatitis B. This is recommended especially for first responders who would be more at risk. Several employees were immunized in the past twelve months.

TUBERCULOSIS

Each new school employee must be tested for tuberculosis. The State of Massachusetts no longer supplies the serum; therefore, through the Public Health Nurse, the school department orders serum directly from the drug company. June Blake, RN, then plants the tests and reads the results three days later. This has been quite a convenience to the new employees who may not have the time to visit their primary care physicians.

The Public Health Nurse also tested Fifty (50) Bertram House employees. The Bertram House purchased the solution and supplies.

MELANOMA GRANT

The Health Department applied for the annual (Ban the Burn) grant offered by the State of Massachusetts. However, due to budget cuts and the fact that Swampscott has received this grant in previous years, we were denied. The Health Department, in conjunction with the parks and recreation department, were able to continue the program by providing individuals with sun safety facts when residents came in to purchase a beach sticker. We provided each resident with free literature provided by the State. We want to thank Barbara Rafferty, Bill Busch and Connie Hayes for helping out in this joint effort.

CAMP INSPECTIONS

On March 18, 2003, the Director of Public Health and the Public Health Nurse attended a camp inspection meeting in Chelsea, MA to prepare for the inspection of the summer camps. The State has changed many rules and requirements in the inspection of camps. On April 9, 2003, a meeting was held in Salem for all local camps in the surrounding towns to explain the many changes.

In June of each year, the Director and Public Health Nurse inspected seven (7) summer camps for the purpose of meeting the regulations developed by the Massachusetts Department of Public Health and local rules. This is another state required mandate that must be done for the safety of our children. This inspection included a thorough investigation of the campsite to insure that the environment was safe for the attending children.

- Safe structures and equipment
- Sanitary facilities
- Adequate supervision of the campers at all times
- Plans and protocols in place for medical emergencies, including medicine administration, natural and physical disasters
- Sufficient health care coverage
- Injury and fire prevention protocols
- CORI and SORI checks for all employees
- To ensure that there is a health supervisor on site over the age of eighteen (18) who knows first aid and CPR
- Up to date immunization records for staff and campers

A MESSAGE FROM THE BOARD OF HEALTH COLUMN

The Board of Health Nurse continues to print columns on pertinent health issues and concerns. These articles included:

- Melanoma

- Influenza
- West Nile Virus
- Osteoporosis

Dr. Block wrote a summary of the "Toxic Management: Growing Up Healthy In A Toxic World" event which appeared in the Swampscott Reporter entitled What Did We Learn?. Dr. Block is considering speaking with school officials to bring this information to the Environmental Science classes at the High School and possibly present the talk to the teachers as well. He feels that this effort will promote public awareness with the hope of developing a new Organic Pest Management Committee.

Other articles written by Dr. Lawrence S. Block for publication in the Swampscott Reporter include: Health Board favors "Organic" approach to West Nile Virus,

REGULATIONS

On May 8, 2003 the Board of Health revised the regulations for Rubbish and Recycling Collection and Disposal. These regulations were published at the end of June to coincide with the July 1, 2003 transition of the rubbish and recycling contract.

The Health Department established a proper procedure regulation to protect the public health during the demolition of buildings. This protocol is being endorsed by the Building Department as well.

The Board of Health addressed the issue of Health Insurance Portability and Accountability Act (HIPPA) regarding rights to patient privacy and has taken steps to be in compliance with the State.

LECTURES

On September 18, 2002, the Clean Air North organization asked Dr. Larry Block to be a panelist on a local cable access televised meeting to discuss the initiation of a Pesticide Awareness Committee in Salem, MA. Dr. Block saw that 46% of the State Senators are involved in the communities where Boards of Health are working for clean air and smoking bans.

Dr. Block planned two (2) forums, one on West Nile virus and the other on pesticides, to be presented in January.

The West Nile forum had speakers that represented both sides of the issue such as, Walter Montgomery of the Northeast Massachusetts Mosquito Control and Wetland Management District, along with two (2) other speakers, a Public Health official and doctor of infectious disease. These speakers received a fee to speak. There are ten (10) other Boards of Health that participated and shared the expenses

The West Nile virus forum was held at the Senior Center in Beverly, Massachusetts on January 9th, 2003.

The "Toxic Management: Growing Up Healthy In A Toxic World" seminar was very well attended with approximately two hundred (200) people present. The event was held at the Davenport Conference Center in the Salem Hospital on Thursday, January 23, 2003, in conjunction with Pesticide Awareness Committees, Health Link, the Greater Boston Physicians for Social Responsibility, the Marblehead League of Women Voters and the Pediatric Health Care Associations.

James Marotta, Director of Public Health spoke to the Manchester by the Sea Board of Health on smoking regulations. Manchester by the Sea is trying to design smoking regulations and asked Mr. Marotta for his input.

MONTHLY HEALTH EDUCATION FOR MUNICIPAL EMPLOYEES

The Swampscott Board of Health was nominated for the "most innovative town" by MIIA. Massachusetts Interlocal Insurance Association (MIIA) offers the town a budget of six thousand dollars (\$6,000.00) for health education. June Blake developed monthly health programs for municipal employees. We provided the following programs this year:

- Therapeutic Chair Massage
- Six (6) weeks yoga series
- "Get It Off-Keep It Off". An eight (8) week weight reduction and maintenance series directed by a dietitian.
- Healthy cooking program held at the Fire Department with a guest chef.
- "Avoiding the Holiday Bulge"
- Make Every Step Count" pedometer walking program
- Health 2003 a 12 month self-run exercise program

This program will continue into next year. We want to thank Jane Cassidy, RN, Nancy Lord, Personnel Manager and Claire Allemian, Wellness Director (MIIA), as well as her staff, for their assistance in this program. We would also like to thank the Fire Chief, Larry Galante and his staff for the use of their kitchen facilities.

WEST NILE VIRUS PROTOCOL

The Board of Health continues to support the West Nile protocol, which was developed in conjunction with the Pesticide Awareness Committee and North East Mosquito Control and Wetlands Management District. The Swampscott Board of Health is also investigating other methods of combating the mosquito problem that will be safe for the environment and residents of Swampscott.

ANIMAL TESTING

Periodically, the Board of Health receives telephone calls regarding dead animals. Generally, the Health Department will dispatch Philip Whitten to dispose of them. On occasions, when the species is a bird and seemingly dead less than twenty-four (24) hours, the Health Department will submit the bird to the Massachusetts State Laboratory for testing of West Nile Virus disease. In the past year, we had one (1) bird submitted for testing which had positive results for West Nile Virus. The Board would like to thank Philip Whitten for his many years of dedicated service.

The Health Department would like to welcome Isabel Lorenzo as Animal Inspector for the Town of Swampscott. Isa is a Veterinary Technician by trade. As Animal Inspector, she is responsible for all animals quarantined. This is a position that is mandated by the State of Massachusetts.

AGGREGATE INDUSTRIES QUARRY

In July of 2002, the Board of Health voted unanimously that they did not consider Aggregate Industries to be a noisome trade. At present, Aggregate Industries has installed a wheel wash system to cut down on the dust from the trucks. There are also plans to drop the rock crusher deeper into the earth to help muffle the noise caused by its operation. The Board of Health, along with the Earth Removal Advisory Committee (ERAC), will continue to monitor the situation.

NORTH SHORE WELLNESS FAIR

The North Shore Wellness Fair was a huge success. We were able to offer health screenings; educational materials, a 5k-road race, fun and entertainment go for all ages. We have already started planning next year's event

PUBLIC SAFETY DAY

For the past three years, the Public Health Nurse participated in the annual Public Safety Day held at Blodgett field. This event helps residents to become more aware about health concerns such as sun safety, helmet use, car seats, fire safety, etc. Nurse Blake gave out sun block, safety awareness activity book and informational materials.

OTHER POINTS OF INTEREST

The Swampscott Board of Health attended a primary certification program sponsored by the Massachusetts Association of Health Boards. The Board of Health is considering making this program mandatory for any incoming board members as they feel it is quite beneficial to their function as a Health Board. The Board of Health also became members of this organization.

James Marotta, Public Health Director, and Public Health Nurse, June Blake, met with the new Health Commissioner for the State of Massachusetts, Christine Ferguson. Ms. Ferguson stated that there have been many budget cuts and we will all have to adjust. Ideally, the State would like to see programs continued with local funds. This is going to be a very difficult task considering that local funding has also experienced budget cuts.

The "Ask The Nurse" program was started at the Council on Aging. Each Thursday, the Public Health Nurse is available for medical counseling to the elderly.

The Public Health Nurse is attending Salem State College to obtain her bachelor of science in nursing degree. She has also obtained American Red Cross Community Disaster Education and Health Services Certification. Her classes included: Intro to Disaster, Disaster Health Services, an overview and Disaster Health Services simulation. This course involved a three (3) day extensive session with training that will prepare our Public Health Nurse to be ready for anything, anywhere, anytime.

We are pleased to announce that we are now sponsoring a preceptor ship with Salem State College. Our first student, Nancy Colby, was present for the Winter/Spring semester. She was a huge help in planning the North Shore Wellness Fair and helping with other departmental activities. We would like to thank Nancy for her help and wish her the best in her nursing studies.

On May 27, 2003, the Health Department took part in a mock car accident held at the Swampscott High School. The accident was staged by the Fire Department to educate the students.

VITAL STATISTICS

The Town of Swampscott welcomed one hundred twenty-six (126) new residents with equal numbers of males and females, sixty-three (63) of each. Congratulations to all! This year there were one hundred fifty-seven (157) deaths in Swampscott. The leading cause of death was cardiac conditions followed by various cancer conditions.

In closing, we would like to thank all the dedicated staff and volunteers for making 2002 through June 2003 a very productive time for the Board of Health.

HISTORICAL COMMISSION

In July 2002, the Commission received word from the Department of the Interior that the Olmsted District had been placed on the National Register of Historic Places. This is a great honor for our town and reflects several years of much hard work on the commission's part. A copy of the study and application, which prompted the nomination, is on file at the Swampscott Library. The commission plans to work on signage, lighting and landscaping to further enhance the area.

The Historical Commission geared its energies this year to pass a Demolition Delay by-law at May town meeting. The article was referred back to the Commission for further study. This proposal is gaining widespread support through out the community, because residents understand that the irreplaceable loss of historic properties impacts the very character of our town, diminishes our property values, and threatens to alter our cultural landscape.

Over 100 communities in Massachusetts have already passed the by-law, including Danvers, Ipswich, Salem, Beverly, Saugus and Lynn.

A general by-law (not a zoning by-law), this local legislation prompts the local Building Inspector to notify the Historical Commission when a permit is received for the demolition of a building, which meets specific criteria.

The criteria are: that the building is 75 years of age and older. That it is listed on the National Register of Historic Places or that it is defined as importantly associated with one or more historic persons or events, or with the broad architectural cultural, political, economic or social history of Swampscott or that it is historically or architecturally significant an/or listed in the Swampscott Historical Commission Survey of 1986.

If the building meets any of these criteria, a nine-month delay on demolition is imposed during which time efforts would be made to work out both preservation of the property and the owner's objectives. A property can be preserved if the owner is willing to rehabilitate or restore it or perhaps save its historic aspects. Another owner may be willing to maintain the property rather than develop it. But, if a solution is not found during the nine-month delay period, demolition can proceed.

During this very busy year, Commission members also participated in the development of an Olmsted Walking Tour (Through the Commission's efforts, the Frederick Law Olmsted Subdivision was declared a National Historic Area in 2002). Sale of the Commission's 150th Anniversary book topped \$19,000 (funds which paid for many of the 150th Anniversary celebrations). Worked with Reinhardt Associates on the ongoing renovations to the Elihu Thomson Administration Building, paid for with a \$30,000 matching grant funded by the Massachusetts Historical Commission and the Town of Swampscott and submitted by the Commission in 2002.

We appreciate the co-operation and assistance we received from Andrew Maylor, our energetic, capable Town Manager. We are grateful to the citizens of Swampscott who have expressed their support and appreciation and who have worked with us to attain our mutual goals.

Submitted by:

Sylvia Belkin, Chair

Brian Best, Vice Chair

Douglas Maitland, Secretary

Sheila Leahy, Treasurer

Mary M. Cassidy

Angela Warren Ippolito

Jean F. Reardon

Louis A. Gallo, Associate

Rev. Louise Mann, Associate

David W. Callahan, member emeritus

HOUSING AUTHORITY

James L. Hughes, Chairman
Albert DiLisio
Barbara Eldridge

Marianne McGrath
Patricia Krippendorf

The Board of Governors appointed Donna McDonald executive director of the Swampscott Housing Authority on July 1, 2001. During the year July, 2002 through June, 2003, her second year as executive director, Donna McDonald has computerized much of the record keeping functions, many of the financial procedures, and the maintenance work-order system of the Housing Authority. Specialized software designed to meet the unique needs of small, state aided (no federal projects) authorities was developed by Sam Stone of CyberSense Training & Consulting, Inc., in collaboration with the Swampscott Housing Authority and several similarly situated, smaller housing authorities. (Sam Stone is a life-long Swampscott resident.) The development, and the regular use, of this specialized software have led to the obsolescence of much of the paperwork associated with the administration of over one hundred public housing units. Freed from a substantial amount of the prior daily routine of paper work, the Executive Director now has additional time to focus more of her attention on quality of tenant life issues and addition modernization programs.

In 2002, the Authority received word from the Massachusetts Department of Housing and Community Development of the approval and funding of two new modernization programs. One is the replacement of the boilers in the six (6) buildings at the Duncan Terrace, Program 667-1, Elderly/Handicapped community. Cronis, Liston, Nangle & White LLP did the engineering and design from Danvers, MA. Upon completion of the design phase, bids were sought for construction. In the spring of 2003, the contract in the amount of \$248,000 was awarded to Poirier & Springer, Inc., HVAC Mechanical Contractors of Billerica, MA. As of this report, construction activity is in full swing. It is anticipated that this construction project will be completed before the start of the heating season in the fall of 2003. All the heating units slated for replacement are original equipment installed in 1961. The installation of the new boilers will make a significant difference in the quality of life of the elderly/handicapped residing at Duncan Terrace by providing year round, dependable heat and hot water. The systems being replaced have been the cause of increasing concern for the Authority. During the heating season, system failures have resulted in discomfort to the tenants and the consumption of an inordinate share of maintenance time. Additional benefits of the new systems are more heat and hot water at a lower cost due to increased efficiency of the new units, and an increase in the safety of performance of maintenance by relocation and modernization of various valves in the system. The second modernization project approved and funded this year is the replacement of the roof shingles and the installation of gutters at the Doherty Circle, Program 667-2, Elderly/Handicapped Community. The asphalt shingle roofs will be replaced, and gutters will be installed on the six buildings at Doherty Circle. The roofs to be replaced are at the end of the normal life expectancy of an asphalt roof. The Doherty Circle buildings were constructed without gutters on the eaves. The installation of gutters will improve the quality of life at Doherty Circle by protecting the common ways from rainwater and snow melt from the roofs of the buildings. This project is currently in the design phase; the Massachusetts Department of Housing and Community Development in-house staff engineers are providing the design services for this project. The construction contract will be put out to bid later this year after the design specifications are completed.

Another long anticipated modernization project, new boilers and heating system upgrade in the 36 family units at the Margaret Kelly Family Housing Community, Program 200-1 Veterans Family Housing, has been put on hold by the Department of Housing and Community Development due to the Commonwealth of Massachusetts budget crisis.

During the months of March, April and May, and extending one week into June 2003, the office of A. Joseph DeNucci, Auditor of the Commonwealth, conducted an on-site, periodic audit of the Swampscott Housing Authority. This comprehensive audit, involving Housing Authority management activities from October 1, 2001 through February 28, 2003, is a routine audit required by state law and is usually conducted by the auditor every three years. Auditor DeNucci informed the Chairman of the Board of Governors on June 19, 2003, that based on a more than two-month, on-site review of procedures and records of the Authority; the Swampscott Housing Authority has maintained adequate management controls and complied with applicable laws, rules, and regulations during the review period.

In cooperation with the sponsoring churches of Swampscott and the Swampscott Senior Center, the Housing Authority has established food distribution points in Duncan Terrace and in Doherty Circle for

the residents of these communities participating in the Inter-Faith Food Pantry of Swampscott. Once a month, the Inter-Faith Food Pantry provides free food for elders and the handicapped residents of Duncan Terrace and Doherty Circle.

The Swampscott Housing Authority would like to thank Swampscott Police Patrolman, Saverio (Savy) Caruso for his assistance as the SPD liaison to the Housing Authority.

In the April, 2003 Swampscott Town Election, Patricia Krippendorf was re-elected to the Board of Governors of the Swampscott Housing Authority.

The Board of Governors, the Executive Director, and the staff of the Swampscott Housing Authority continue to be committed to providing safe, comfortable and affordable housing for qualified tenants.

Respectfully submitted,
James L. Hughes
Chairperson

PUBLIC LIBRARY

The library is a successfully functioning facility with an abundance of valuable materials. Our building is a patron friendly establishment that prides itself on being the best. We were forced to close Sundays beginning in March due to budget and we are projecting fewer hours in FY04. Our goal is to keep the doors of the library open as many hours as fiscally possible.

We have increased our circulation by over 20,000 items this year including books, magazines, CD's, videos and books on tape. We have had over 65,000 people in attendance throughout this 12-month period. We have more than 11,000 registered borrowers at the library.

The year FY03 was an extremely good year for grant writing. We received a \$12,975 grant from the Bill and Melinda Gates Foundation. This grant allowed us to add four new computers to the library. We also purchased with this grant money; a network printer, a new switch for hooking up to the Internet and rewired some of the building to accommodate new computer drops. Fleet Bank of Vinnin Square awarded us a grant of \$500 to purchase audio books for our senior citizens. WALMART granted us a \$1,000 literacy grant. This money will be used to purchase books for both the adult and children's sections of the library. The Massachusetts Board of Library Commissioners awarded us a grant of \$7,500 for customer service. A large portion of this grant went to purchasing signage throughout the library. When the addition/renovation project was completed at the library seven years ago, we didn't have funding for signs. This grant allowed us to better serve our patrons by defining sections of the library with clearly labeled signs. During this year we also replaced the windows in the Reference room. This was a project funded by Capital Improvements. The skylight in the meeting room was replaced with funding from the Friends of the Swampscott Library. We have reported to the DPW this year that the roof in the lobby area is leaking and more than likely will need to be replaced.

This year the library turned back \$5000 to the town administrator to help defray costs within the town budget and to avoid and overrun of the FY03 budget. We also contributed over \$9500 in fine money to the general fund.

The library has been extremely busy this past year. As the circulation figures attest, we have been checking out a great many items to our patrons. Our computers are in constant use throughout the day. At any hour you may find every computer station occupied, with a waiting list at the reference desk. We have opened up our computer lab two afternoons per week for the teens in town. Our new Reference Librarian Sandra Moltz, who replaced Vicky Coffin, mans this lab. By using the lab at this time, we free up the computers on the main floor so that we can accommodate more patrons. The computer lab is used during the week at other times for training and computer classes. We had received a computer-training grant in FY02 and we were committed to continue teaching classes in FY03. We rotated classes from basic computer instruction to resume writing on the computer. These classes were all well attended with waiting lists for all.

Many of the town's people have been coming to the library and availing themselves of all of our up-to-date technology. We now have more than 20 computers in the library for public use. Many of these are available for patrons to check their e-mail, do Internet searches, search magazine databases and produce word processing documents. The library's website is very active. We include all pertinent library information on it, as well as our bi-monthly newsletter, which is funded by the Friends of the Library.

The library has offered a variety of adult programs throughout the year. We host several book discussion groups, a Swampscott history discussion group, guest speakers, computer training classes, and a program called "Practically Speaking" which allows our new Russian immigrants to practice their English speaking skills. This year we also continued with our "Town-wide Read" Program. This year's book was *To Kill a Mockingbird* by Harper Lee. The idea of a town wide read is a very unifying thing for a community, especially one that declares itself a "No Place For Hate" community. The year we had book discussions on *To Kill a Mockingbird*, we screened the movie with Gregory Peck and we held a discussion of the legal aspects of the book with Attorney William Dimento.

The Children's Department had another very productive year. The librarians ran many classes for school visits, did outreach to the schools and ran a multitude of programs and activities. The

Children's room is constantly in use whether it be with the school children during school hours for class visits or after school for homework help or to pick up a good book. We encourage small mother's groups to come to the library and meet with their children. We offered story times for all ages from lap sit to programs for five-year-olds.

The Friends of the Swampscott Public Library continue to be very supportive of library activities. They have purchased numerous museum passes for our patrons' use (Children's Museum, Science Museum, Isabella Gardner Museum, John F. Kennedy Library, The Peabody/Essex Museum, and the Museum of Fine Arts, The Franklin and Stone Zoo, and Boston by foot) The Friends also support summer children's programming, teen programming, pay for the printing and postage of our newsletter, and help to defray the costs of refreshments for our programs.

The many volunteers who offer their service to the Swampscott Library continued this year. These dedicated people perform whatever tasks we assign them with great care and diligence. The library could not possibly function as well as it does without these very committed individuals.

In conclusion, it is because of the dedication of the staff, and the Board of Trustees and the Friends of the library that the Swampscott Public Library is available to the town. It is because of the support of the townspeople that the library is a success.

BOARD OF LIBRARY TRUSTEES

Carl Reardon, Chairman

John Karwowski, Vice Chair

Vacant, Secretary

LIBRARY STAFF

Alyce Deveau, Director

Sandra Moltz, Reference Librarian

Elizabeth Coughlin, Children's Librarian

Marcia Harrison, Cataloguer

Barbara Wermuth, Tech Aide

Joanne Janakas, Library Aide

Maralyn Keay, Library Aide

Cynthia Zeman, Library Aide

Marie Epstein, Library Aide

Susan Conner, Assistant Director

Maureen McCarthy, Circulation

Izraela Abrams, Children's Librarian

Ann Nechtem, Library Assistant

Dorothy Forman, Secretary

Rebecca Ingalls, Library Aide

Yelena Kuzmina, Library Aide

Sami Lawlor, Library Aide

Penny Longhurst, Library Aide

MBTA ADVISORY BOARD

Swampscott Representative

Joseph J. Balsama

The MBTA Advisory Board is made up of representatives from 175 cities and towns that are serviced by the MBTA. The office is located at 177 Tremont Street, 4th Floor, Boston, Massachusetts 02111-1020. Paul Reagan is the Executive Director. The telephone number is (617) 426-6054. Fax: (617) 451-2054. E-mail: advbrd@erols.com web site: www.mbtadvisoryboard.org

The Chairman is David Cohen, the Mayor of Newton; Vice-chairs are Barbara Marcks of Lincoln and Marcia Crowley of Wayland; Clerk, Vineet Gupta of Boston. Joe Carter is the new MBTA Police Chief. He was installed on February 6, 2003 at a ceremony at Madison Park Vocational School in Boston.

Meetings of the full Advisory Board were held on October 29, 2002, February 11, 2003, April 11, 2003 and May 29, 2003. All meetings were held on the second floor of the State Transportation Building at 10 Park Plaza in Boston.

It was voted to hire the Massachusetts Bay Commuter Railroad Company (MCBR) as of July 1, 2003 (replacing Amtrak) to run the commuter rail service. MCBR is a Boston-based company. Mr. Jack Leary is the Managing Director and the General Manager is Kevin Lydon.

Because of declining revenues and decrease in ridership, there will be a 25 percent fare increase effective on January 1, 2004. Also, in danger of being cut is the weekend "Night Owl Service", which began in September of 2001. This extended weekend service on Friday and Saturday Nights up to 2:30 A.M. On February 11th, the MBTA Advisory Board recommended that it be extended to June 30, 2003. What happens after that will depend on available funding. The Airport station on the Blue Line is in the process of being moved closer to the Wood Island station.

The MBTA services the Town of Swampscott directly through buses and commuter rail, and indirectly by the Blue Line, when commuters drive to Revere and park and board the Blue Line trains for Boston. There are plans to extend the Blue Line to Lynn and perhaps other North Shore Communities. The latest train and bus schedules, which change about twice a year, are available at Fiory's Variety Store, the Town Clerk's Office, the Swampscott Public Library and several other places around town. You can buy commuter rail tickets at Fiory's. The Greater Lynn Senior Services, Inc. (GLSS), 105 Summit Drive, Peabody, MA 01960 administer THE RIDE (the MBTA's paratransit service), which transports people with disabilities. The telephone number is (978) 573-9300. More information can be obtained from the Swampscott Council on aging (781) 596-8866.

METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council is the regional planning and economic development district representing 101 cities and towns in metropolitan Boston. In addition, the Council shares oversight responsibility for the region's federally funded transportation program as one of 14 members of the Boston Metropolitan Planning Organization. The Council's legislative mandate is to provide technical and professional resources to improve the physical, social and economic condition of its district, and to develop sound responses to issues of regional significance. The Council provides research, studies, publications, facilitation and technical assistance in the areas of land use and the environment, housing, transportation, water resources management, economic development, demographic and socioeconomic data, legislative policy and interlocal partnerships that strengthen the operation of local governments.

The Council is governed by 101 municipal government representatives, 21 gubernatorial appointees, and 10 state and 3 city of Boston officials. An Executive Committee composed of 25 members oversees agency operations and appoints an executive director. The agency employs approximately 30 professional and administrative staff. Funding for Council activities is derived from contracts with government agencies and private entities, foundation grants, and a per-capita assessment charged to municipalities within the district.

In the past year, the Council has focused on initiatives that respond to regional challenges, some of which include:

- **Municipal planning:** working with more than 25 communities under the Executive Order 418 program. EO 418 provides communities with up to \$30,000 in state funding to undertake overall visioning on local planning issues, including housing, economic development, natural resources, and transportation.
- **Bringing advanced technology to cities and towns in the region:** a contract with Pictometry International will provide aerial photographic images that municipal departments, including police and fire, can utilize to improve service delivery.
- **Adoption of smart growth principles:** MAPC developed and adopted principles of good planning practice that will encourage sustainable patterns of growth to benefit people living throughout the metro Boston region. MAPC is also a founding member of the Massachusetts Smart Growth Alliance.
- **Metro Data Center:** The Center is an official US Census affiliate, helping to distribute demographic data throughout the region, including demographic, economic, and housing profiles for all 101 communities in metro Boston.
- **Transportation planning:** as vice chair of the Boston Metropolitan Planning Organization, MAPC worked to develop the 25-year Regional Transportation Plan as well as the annual Transportation Improvement Program, including transportation spending priorities for the region. We also spearheaded development of transportation spending criteria, taking into account environmental, economic, and equity considerations.
- **Metropolitan Highway System Advisory Board:** MAPC staffs this board, established in 1997 by the Commonwealth to advise the Massachusetts Turnpike Authority on issues relative to land use, air rights, zoning, and environmental impacts associated with development of land owned by the authority.
- **Regional Services Consortia:** The four regional consortia established by MAPC collectively purchased \$18 million in office supplies and highway maintenance services for its 31 member municipalities. The project also facilitates collegial forums among members' chief administrative officers focused on collaborative problem solving and resource sharing.
- **Metro Mayors Coalition:** Working with the mayors and city managers of 10 municipalities in the urban core on issues such as group purchasing, employee health insurance, security and emergency coordination, and municipal relief legislation.
- **Homeland security:** addressing homeland security issues by facilitating cross-municipal partnerships between police, fire, and emergency management departments to acquire and share equipment, and more generally to plan for emergencies involving multiple municipalities.
- **Hazard mitigation:** initiating a federally-funded partnership to produce a hazard mitigation plan to protect nine coastal communities in the event of natural disasters, including flood, winter storm, wind, fire, and geologic hazards.

Please visit our website, www.mapc.org, for more details about these and other activities.

Metrofuture: Making A Greater Boston Region

MAPC has launched a new civic process, called MetroFuture, to create an updated regional vision and growth strategy for metropolitan Boston. MetroFuture engages city and town governments, state agencies, non-profits, business, labor and academic groups in this planning process. The outcome will be a vision and growth strategy that puts the region on a sustainable path in terms of land use, economic, environmental and social issues. MAPC will need the support of a broad range of organizations in the region to help plan, fund and implement this new framework for addressing the challenges facing metropolitan Boston.

The effort to create this new strategy was launched on October 29, 2003 at a Boston College Citizens Seminar. More than 400 citizens from a wide range of local and regional groups attended the event, and expressed their opinions on the region's resources and challenges as well as their own visions for the future. This input will be critical as we move to the next phase of this exciting multi-year project. Please visit the project web site, www.metrofuture.org, for more information.

North Shore Task Force (Beverly, Danvers, Essex, Gloucester, Ipswich, Manchester by the Sea, Marblehead, Middleton, Peabody, Rowley, Salem, Swampscott, Topsfield, Wenham)

During the past year the members of the North Shore Task Force took part in a variety of activities, including the following: learned about the availability of obtaining environmental technical resources through Coastal Zone Management and the Massachusetts Bays Program; learned about Pictometry from MAPC staff; took part in a Transportation Improvement Program criteria session with MAPC and the Central Transportation Planning Staff (CTPS); was presented MAPC's Decade of Change presentation by MAPC staff outlining demographic changes gleaned from the 2000 census; offered comments to and heard presentation from CTPS staff on operational improvements planned for Route 128 from Beverly to Gloucester; learned about the Ipswich River Watershed Management Plan and how they could contribute to it; heard from MAPC staff on how to take advantage of savings offered under the MAPC Regional Services Consortium; took part in a presentation and commented on proposed changes to MGL 40A under the Land Use Reform Act; in conjunction with CTPS staff, helped to develop and then review final results of the North Shore Congested Signalized Intersection Study; commented on the Metropolitan Planning Organization Transportation Plan and Unified Planning Work Program, began to learn how North Shore area municipalities can learn more about alternative energy options from the Massachusetts Technology Collaborative and actively participated in developing a participation strategy for the North Shore region for the "Visions Across the Region" Regional Vision and Growth Strategy.

North Shore Regional Vocational School District School Committee

Mary Marrs -- Swampscott Representative
Amelia P. O'Malley, Superintendent-Director
North Shore Regional Vocational School District

Merger Study

On December 4, 2002 legislation calling for the Merger of Essex Agricultural Institute and North Shore Technical High School was filed by Senator Frederick Berry. The legislation calls for a Feasibility Study before approval of the request of the project is put to a vote by the cities and towns that make up the North Shore Regional Vocational School District.

Enrollment

Student enrollment as of October 1, 2002 was 443.

Curriculum

All students are enrolled in at least Introductory Algebra in the 9th grade, with most students taking Algebra I, Accelerated Algebra or College Geometry. The mathematics program extends through Algebra II, Pre-Calculus, and Calculus in the upper grades. Plans exist for the addition of an 11th grade course in Integrated Mathematics and a 12th grade course in Discrete Mathematics for college preparatory students who choose not to take Pre-Calculus.

MCAS scores continue to improve in mathematics. Last spring's 10th graders achieved a passing rate of 68% on their first attempt at the test. An increased number of students are passing at the Proficient and Advanced levels.

Essential Strategies, formerly called MCAS Prep, are required classes for all ninth and tenth graders not taking Spanish. This ensures that all students receive adequate preparation for the state test. The results from the 2002 test saw an increase, from 65% to 85%, for NSTHS students who passed the English portion of the test.

The Social Studies Department will begin work on the new standards for their discipline. This will involve an analysis of the new guidelines, an examination of current curriculum, and discussions on how best to integrate the two.

The foreign language component continues to be a popular elective for students. Because of the increase in demand, two sections of Spanish I and two sections of Spanish II were offered this year. More students who come to North Shore Tech want the option of continuing their education after high school, and this elective provides for that option.

The Technical Writing Program continues to be upgraded. This year one English teacher, with an extensive background in business, has been assigned to help vocational instructors develop relevant writing assignments. A new grading rubric was designed to ensure consistency throughout the program. The foundation of the Title I program is a fifteen (15) station computer lab dedicated to helping students to improve in spelling, reading comprehension, vocabulary, and writing skills. Students also strive to improve basic mathematical skills and concepts.

MCAS Review

Students who have been identified as needing to re-take the MCAS have been enrolled in an after school program.

School Council

The School Council, which consists of faculty members, parents, business people and a student, meets monthly with the Principal. In addition to reviewing the budget and updating the handbook, the Council advises the Principal on the curriculum and other program changes. The School Council is working on a second "Up All Night" graduation celebration for June 2002.

General and Program Advisory Committees

In two (2) meetings this year the program and general advisory committee met and continue to aid in upgrading curriculum to industry standards.

Vocational -- Service Cluster

The Vocational areas are developing not only technical skills but are also learning workplace skills such as professionalism, communication skills and teamwork. Students from different shops are working together in many areas drawing on each other's expertise to complete different tasks. Commercial Art and Graphics combined their skills to create the school's holiday card while Culinary and Marketing work

together in operating the Log Bridge Inn. This sense of camaraderie goes beyond the service cluster and can be found when we see Carpentry and Machine Tech helping create a sign for the Log Bridge Inn, Masonry lending their expertise in helping design a more appealing side entrance to the building. School wide initiatives have been ongoing and the implementation of the student portfolio at the tenth grade level this year, both in shop and academic, has added the valuable form of authentic assessment for the students to validate their successes.

Cosmetology

Students in the cosmetology program continue to perfect their skill by attending the New England Expo Hair Show in Boston where they were exposed to current ideas, new equipment, techniques and new product knowledge that further their education in the field of cosmetology. In addition to hair, nails and skin they are also gaining knowledge in client management using technology and performing skin care in the new facial area with an enhanced lighting system. Every graduating senior that took the state boards last year passed and received their state cosmetology license.

Culinary Arts

The renovations made to the Log Bridge Inn this fall will allow the students to service customers in an elegant restaurant environment. Students are completing quarterly projects that incorporate both tech writing and portfolios, which allows them the opportunity to evaluate their individual progress.

Commercial Art

Students are learning the new technology that was purchased last year. Quarterly projects have been developed that allow students to draw, paint and write.

The addition of a new sign-making machine is allowing students to use technology in creating signs. Commercial Art students are currently making signs for all shop doors in the building. In addition, we will be naming hallways and the students will create street signs.

Graphics Arts

The addition of a new Docucolor 12 has given students exposure to the latest technology in digital printing. In the offset area the new two-color press has allowed student to produce quality work on equipment they will be using in the field.

Health Tech

The Health Tech Program has received its Department of Public Health provider number allowing us to train Certified Nursing Assistants. We are currently awaiting approval from the Department of Education. In addition a new entry-level Mental Health training has been coordinated with Hogan. The program is currently planning on expanding into training students in the area of EKG and phlebotomy. Students are currently receiving certificates in CPR and First Aid.

Marketing

The addition of a school store/bakery/copy center to the marketing shop is allowing students to develop a better understanding how the retail industry operates.

Students currently are actively involved in creating the layout for this year's yearbook giving them exposure to the PageMaker program. New technology applications to the shop last year allow students to improve their basic knowledge of the Microsoft Office Package into marketable skills.

Vocational – Technical Cluster

Carpentry/Masonry

Junior and senior carpentry and masonry students are currently working on several off-campus projects.

The carpentry crews have recently completed a handicap ramp for the town of Essex at the Town Hall/Library building. The next project on the list is an 18'x17' sunroom addition at 10 Bradford Avenue in Danvers.

The masonry crews have completed a brick walkway and brick stairs in Boxford, repairs on a retaining wall in Nahant, and are currently working on a stone retaining wall in Middleton.

Automotive/Collision Repair

These shops provide a service to residents of the community while teaching trade skills and competencies to their students.

Reorganization of the automotive shop has been completed. A classroom has been relocated to the front of the shop. In addition, the masonry students erected a half wall in the automotive shop; this created a safe walkway to the Collision Repair and Machine Tech shops.

Collision Repair received their initial NATEF certification. The shop has been improved in several areas, as recommended through the Program Advisory and NATEF.

The shop has been improved in several areas, as recommended through the Program Advisory and NATEF.

Machine Technology

Improvements to the machine shop continue this year with the creation of new teacher area and reconfiguration of machine layout.

Information Systems Technology

This year the Information Systems Technology (hereinafter I.S.T.) department continues with curriculum development to train students for A+ and Cisco certification. The I.S.T. lab has been relocated to the first floor. The sophomore year curriculum concentrates on preparation for the A+ certification test and an introduction to first semester Cisco network training.

The goal for the junior year is to complete the Cisco curriculum training allowing the senior year to be devoted to preparation and successful completion of the A+, Net Plus, and Cisco CCNA certifications.

In addition to this, an I.S.T. "Help Desk" has been established. Junior and senior I.S.T. students offer "in house" trouble shooting, repair, and service computer hard and software.

Technology

Network drops are in all the classrooms and office areas; the District is 100% network connected, including thirteen (13) networked printers.

Our Proxy Server was replaced with a Linux based JoeBox firewall, which provides Internet filtering and security, this device is maintained via an annual contract with our Internet Service Provider, MecNet. This device enables us to be compliant to CIPA.

Approximately two hundred (200) personal computers are in use in the District. One hundred and forty one (141) are used for instruction and fifty-nine (59) by the Administration/Faculty. The Student to Computer Ratio as reported to the Department of Education is 3.09, well within the 5.0 requirements by 2003 from Department of Education. Currently we meet all the major "Local Technology Plan Benchmark Standards for Year 2003" from the Department of Education.

School Year 2001-2002 was our first full year using the MMS Administrative Software. We are in a "learning curve" mode and continue to become more proficient using the system.

We purchased four (4) Smart boards, several are permanently mounted in computer labs and several are mobile. These Smart Boards facilitate computer lab instruction and enhance presentation skills.

Technology continues to be integrated into the curriculum vocationally and academically. We use the Office 2000 Suite, (Word, Excel, PowerPoint, and Access) to develop writing, spreadsheet, data base management and presentation skills. We upgraded to Auto Cad 2000 and the latest MasterCam update. The faculty/staff continues to use a vast array of specialty software applications.

Professional Development

Two graduate courses were offered on site and were filled to capacity:

Administration and Assessment of Tests used to Determine Student Disabilities.

Using Technology to develop Curriculum Projects

Several administrators and teachers completed *Research for Better Teaching* courses.

Through the ***High Schools That Work*** initiative, faculty members have visited other vocational high schools and have shared "best practices." Fourteen (14) teachers and administrators attended the national conference in Louisville, Kentucky.

Special Education Department

There are approximately 185 students at North Shore Technical High School who have been identified as having special needs; they represent 41% of the general student population.

The special education program is inclusive in nature. Inclusion classes are offered in all grades and in every major academic subject area. In conjunction with this, many special needs students receive academic support services in the Tutoring Center, under the direction of the Special Education Coordinator.

There is a self-contained program for students with special needs who are developing skills for competitive employment.

Teachers certified in Wilson Reading provide individual tutorials in the Wilson methods to those students with significant reading deficits, in compliance with their IEPs. Our Speech and Language Pathologist provides both individual and small group instruction in the area of communication, including receptive and expressive language skills (both oral and written), reading, vocabulary, phonological processing, usage, social language and articulation.

Through our special education Program Improvement Grant, members of the special education department have formed study groups to learn more about certain types of disabilities. This year, they are studying Neurological Impairment, Emotional Impairment, Communication Impairment and disabilities in the Autism Spectrum.

Every year an independent evaluator visits the district, observes some of the components of the special education program, and interviews parents, students, teachers and administrators. The evaluation was done by Dr. Susan E. Gately. She commended the special education department for its overall compliance with PL 94-142 (IDEA) and Chapter 766 regulations, commenting that, "Parents are ensured due process rights and overall special education programs fulfill requirements of state and federal laws." The Department was also commended for "its commitment for providing appropriate access to the general education curriculum." The Department was further commended for its excellent relationships with parents.

Athletic Department

The 2001-2002 Basketball season saw great improvement for the girl's team. The boy's basketball team had a very difficult season.

Spring of 2002 brought a renewed life to the athletic program as the students turned out in record numbers for baseball and softball. Both teams second place in their divisions and qualified for the State Vocational Tournaments and the MIAA State Tournament.

Over seventy (70) students participated in football over the season, and we fielded three (3) full teams, freshman, Junior Varsity, and Varsity. The team finished with a 6 – 5 record and finished in 2nd place in the division.

The girl's volleyball team won the League Championship and advanced to the quarterfinals of the State Tournament before being eliminated.

The soccer team, under the direction of new head coach Mr. Bob Parsons, was in a rebuilding year after graduating nine (9) seniors. Despite that fact the team was very competitive and the turnout was great.

The cheering squad was so large this fall that we had to have tryouts for the competition squad. The squad competed in several competitions and advanced to the State Regionals before being eliminated.

Two North Shore students participated with the Essex Aggie Cross Country team this fall.

Although un-funded, we are starting an Indoor Track program this fall and hope to fund raise enough to cover all expenses.

Locker room space continues to be an issue in the afternoon.

The Co-op program with Essex Aggie has been very successful. I am recommending the continuation of the fall programs and have already been given approval by the State to pursue co-op programs in the spring with baseball and softball.

Career Exploration

The focus of the career exploratory program is to familiarize all 9th grade students with North Shore Technical High Schools vocational/technical areas. The exploratory has been modified in the last two years so that students spend four (4) periods in shop and four (4) in academics. The students will have completed their exploratory in the early spring and will then re-explore three (3) shops before making their final shop selection.

During December, guidance will administer the CDM Interest Inventory to all freshmen. This is a tool used to assist the students in choosing their program and a springboard for discussion about post secondary plans.

School-to-Work/Placement

In the 2001-02 school year over seventy (70) students participated in the Cooperative Education Program. Each of these students worked during school time in their vocational/technical area on the job gaining experience and school credit. North Shore Tech is using the modified Massachusetts Worked-Based Learning Plan developed by the Eastern Massachusetts Cooperative Coordinators to evaluate the students' progress in the following areas: communication, problem solving, professionalism and interaction with co-workers.

The class of 2002 saw 43% of the graduates matriculate at two or four year post-secondary institutions, 54% were placed in jobs related to their vocational/technical program and 3% began a full-time military commitment. North Shore Technical High School continues to offer permanent placement service including career guidance to all graduates.

Tech Prep

North Shore Technical High School is participating in the Tech Prep Program in a number of vocational/technical areas. Programs of study that have articulation agreements with the Tech Prep frameworks include Marketing & Information Technology, Health & Science Technology, and the Culinary Arts Department.

Specific course articulation agreements that presently exist or are currently pending have been established with North Shore Community College. The courses that are covered via articulation agreements include Death & Dying Seminar, The Body in Health & Disease, Basic Culinary Techniques, Food Fabrication & Production, and Marketing I.

The above-mentioned articulation agreements provide North Shore Technical High School students with an opportunity to earn college credit at North Shore Community College while enrolled as students at the high school. Each program has been reviewed by the post secondary schools professional staff and been deemed to meet the criteria of coursework at the college level at North Shore Community College.

School Social Worker

Students serviced by the School Social Worker present with a wide range of social, emotional and mental health issues such as: depression, anxiety disorders, current and/or past trauma (including child abuse and/or neglect, sexual assault, domestic violence), family disturbance and/or crises (e.g. divorce, death, out-of home placement, homelessness, unemployment of parent), anger management difficulties, teen pregnancy, substance abuse, relationship issues, identity issues, conflicts with peers and/or adults. The School Social Worker is able to make mental health assessments and provide crisis intervention, in-school counseling and monitoring and/or refer to various social service agencies outside the school when necessary and appropriate.

The School Social Worker is available to teachers and parents for consultation regarding various students' behaviors and mental health issues.

The School Social Worker is the coordinator and supervisor of a Peer Mediation Program at North Shore Tech, now into its third year.

Health Office - School Nurse

There were 3,512 student visits to the health office during the 2001-2002 school year. Over one thousand of these visits were for the complaint of headache. A headache assessment tool was used to evaluate this problem. Upon assessment of this complaint most students do not eat breakfast, get enough sleep, or drink an adequate amount of non-caffeinated beverages. Students are encouraged to eat breakfast before leaving home or on arrival at school. Students are able to have water with them in classes.

Students receiving daily medications at school remained consistent with the 2001-2002 school year with sixteen (16) students per day.

The school nurse continued her involvement in the Enhanced School Health Grant through the School Health Division of the Department of Public Health. The grant has awarded \$6485 for use in the relocation and furnishing of the new health office planned for the 2002-2003 school year.

Building and Grounds

During the last year many modifications and upgrades were made to the facility.

The Information Systems Technology lab was moved to the first floor in room 140. The lab was converted into two (2) classrooms.

The nurses' office was relocated from room 154 to room 127.

The restaurant, Log Bridge Inn, was repainted and new lighting was installed.

A room was added to the marketing area to create a combination bakery, school store and copy center. In the cafeteria a new and efficient serving line was installed.

Transportation Department

The Transportation Department has a fleet consisting of sixteen (16) buses. The Transportation Department provided transportation to and from school on a daily basis for approximately 418 students. The number of students involved in sports, MCAS Prep, driver's education, Drama Club, and other after school activities continues to increase, therefore the number of students using the late buses and sports buses has increased again this year. We are almost to the point of adding a fifth bus.

The Transportation Department provided transportation for the summer MCAS program.

The bus garage is staffed with two mechanics, which work full time to keep the fleet running in top condition.

Adult Education

Adult Evening Education at North Shore is a self-supporting program that offers more than fifty-seven (57) vocational-technical classes that enhance the professional and personal lives of the adult members of our community. The Program serves nearly one thousand adult students participating in a wide variety of courses. A number of courses have state approval for professional and trade license preparation.

As part of our on-going effort to provide competitive and progressive programming greater than fifty percent (50%) of our course offerings are either new or greatly modified during the past five (5) years.

Business Office

The Business Office consists of a Business Manager, an Assistant Procurement Officer, an Accounting Clerk and a part time Treasurer.

Direct deposit is up and running. Approximately 75% of our full time employees have opted to have their entire or a portion of their paycheck direct deposited.

Our next goal will be to comply with GASB 34. We are confident the district will be in compliance on or before July 1, 2003.

The Department of Revenue has certified the amount in our excess and deficiency account as of July 1, 2002 at \$381,914. We will be reducing our fiscal year 2003 community assessments by \$6,821. The final invoice in March 2003 will reflect the reduction.

The audit report should be issued by mid February 2003.

North Shore Regional Vocational School District Committee

Beverly	Paul F. McDonald
Boxford	
Danvers	T. Frank Tyrrell, Jr., Parliamentarian
Essex	George R. Harvey, Secretary
Gloucester	Paula Evans
Hamilton	David W. Ketcham
Lynnfield	Paul Anderson
Manchester-by-the-Sea	Joseph Sabella
Marblehead	Marcia Sweeney
Middleton	Roger Drysdale, Vice Chairman
Nahant	Thomas F. Johnson
Rockport	G. Stanley Patey, III
Salem	Thomas St. Pierre
Swampscott	Mary Marrs, Chairman
Topsfield	Richard Darrah
Wenham	William O. Nichols

PERSONNEL BOARD

Gene Nigrelli, Chair
Peter C. McCarriston
David S. Van Dam
Mike Tumulty
Debbie Friedlander
Nancy A. Lord, Ex-Officio

The Personnel Board itself experienced many changes in the past year. Long time employee, Patricia George, became the Town's first Personnel Director before her retirement from the Town in December. Although Ms. George's tenure as Personnel Director was brief, the Board would like to thank Ms. George for her wisdom, dedication and commitment to the Board as well as the Town. In February, Nancy Lord transitioned from her position as Administrative Assistant to the Board of Selectmen to the position of Personnel Manager and Ex-Officio member of the Personnel Board. Ms. Lord is looking forward to her new position and familiarizing herself with the many facets of Personnel.

Early in the year, Town Administrator Andrew W. Maylor and Nancy Lord began working on a policy to replace the existing, antiquated Personnel Board Bylaws. Upon completion, the "Personnel Policy Governing Compensation and Employment Benefits" was presented to the Personnel Board for its suggestions, comments and review. In May, the Personnel Board voted unanimously to approve the new policy with some minor changes and to present it to Town Meeting for a formal vote. The policy was adopted by Town Meeting on May 19, 2003. This policy applies to all full-time and part-time employees who work at least 20 hours per week and who are not covered by a collective bargaining agreement or an individual employee contract allowable per the provisions of MGL Ch 41 § 108. This policy is a much-needed move into the future.

In June, the Board said good-bye to long time member Gene Nigrelli. Gene served on the Board for many years, most recently as Chair. The Board would like to take the opportunity to thank Mr. Nigrelli for all the time and effort that was given to Town service. Resident, Debbie Friedlander was appointed to the Board to replace Mr. Nigrelli. The Board welcomes Ms. Friedlander and looks forward to serving with her.

With the adoption of the Town Charter, and the creation of the Town Administrator's position, the Personnel Board's role has been somewhat transformed. The five-member board will be responsible for advising the Town Administrator with regard to the administration of the newly adopted Personnel Policy Governing Compensation and Employment Benefits. The Board looks forward to working with Mr. Maylor and the employees covered by the agreement.

As always, the Board would like to take this opportunity to express its utmost appreciation to all the department heads for their continued cooperation and support.

PLANNING BOARD

The Planning Board held nineteen (19) meetings during the year from July 1, 2002 through June 30, 2003 to review and to provide approval action on various plans submitted to it under the Massachusetts Subdivision Control law, and on-site plans submitted to it in accordance with Swampscott Town By-Laws. Discussions were held with Swampscott residents, developers, contractors, architects and engineers regarding these matters to provide guidance and to assure compliance with Town By-Laws and regulations. Approval action was taken on fifty-three (53) subdivision and street plans and site plan review applications after Board members had made site inspections and discussed statutory and community considerations with the applicants and their representatives, and received opinions from abutting neighbors and other town residents. This number of plans and site plan review applications is a significant increase from the fifteen (15) per year average that occurred in recent years. While most of the site plans pertained to additions to residential dwellings, approval actions also included subdivision plans and construction of street extensions.

The Board monitored existing and recently approved projects for compliance with stipulated conditions and Planning Board Rules and Regulations.

Five (5) public hearings were held by the Planning Board regarding proposed amendments to the Swampscott Zoning By-Law prior to Planning Board submittal of recommendations to Town Meeting adoption of various zoning by-law amendments.

Planning Board representatives attended meetings of the Zoning Board of Appeals to provide information regarding the status of Planning Board actions that inter-related with ZBA petitions.

The following officers were re-elected to serve the Board:

Eugene Barden, Chairman, John Phelan, Vice-Chairman, and Veeder Nellis, Clerk.

The Planning Board wishes to express its appreciation to other Town Boards and officials for their cooperation in helping to promote the Town's interests and welfare.

Respectfully submitted,

Eugene Barden, Chairman

Jeffrey Blonder

Richard McIntosh

Veeder Nellis

John Phelan

POLICE DEPARTMENT

Mission Statement

The Swampscott Police Department is a community-oriented police department, committed to excellence in response to the needs of all our citizens. This commitment extends to all who are challenged by physical, emotional, or health considerations, all that have chosen an alternative lifestyle, all religions, ages, races, colors, creeds, and nationalities. This Department does not tolerate discrimination toward any person or group in any form. All persons have value and dignity. We exist to serve all people with respect, fairness and compassion. While all are required equally to obey the law, all shall receive equal protection of the law.

With community service as our foundation, we strive to enhance the quality of life in Swampscott. We are committed to a proactive approach to policing through problem solving. Working in concert with the citizens of Swampscott we seek to identify and solve the root causes of problems in the community rather than merely responding to individual incidents. It is our goal to eliminate the opportunities for crime and disorder in the community and to enhance the sense of security and safety of the public.

We are committed to the prevention of crime and the protection of life and property, the preservation of peace, order and safety. It is our duty to uphold the laws of the Town of Swampscott, the Commonwealth of Massachusetts, and the United States of America. We consider the safeguarding of Constitutional guarantees paramount among our duties.

We nurture public trust by holding ourselves to the highest standards of performance and ethics. The Swampscott Police Department is dedicated to the development of its members through effective training and leadership and to providing a quality work environment.

We endeavor to fulfill our mission in the most effective and efficient manner, fully aware of our fiduciary responsibility as trustees of public funds.

The Threat of Terrorism

The Country continues to be confronted with a general threat of terrorist attack. Twice during the past year the terrorist threat level was elevated due to an increased likelihood of terrorist attack. The Police Department, continues to work with the Fire Department, the Town's Emergency Management Director, the Health Department as well as other departments in Town government to identify the needs of the community and to engage in emergency pre planning.

Sergeant Gary Lord was assigned as the Terrorism Officer with the responsibility of ensuring the timely exchange of terrorist related intelligence information.

In May of 2003 all ranking officers participated in three days of Incident Command Systems training. The training, which was provided at no cost through a grant obtained through the Boston Area Police Radio Network (BAPERN), was hosted by the Swampscott Police Department and attended by ranking officers from Marblehead and Lynn Police Department. This training was designed to improve our response to an emergency while enhancing our ability to provide and receive mutual aid between departments.

In September of 2002 thirteen North Shore Police Departments were the targeted via the mail with a white powder substance purported to be Anthrax. This Department was fortunate that our mail was delayed. When other Departments received the envelopes we were able to intercept the substance intended for this Department at the Post Office, transporting it to immediately to the State Lab for testing. There the powder was determined to be common baking soda. No suspect has been identified as of this writing.

This incident illustrates the challenges facing Police Departments in this era of ongoing terrorist threat. While the heightened state of alert under which the Police Department now operates requires that all officers be watchful for suspicious persons or activities in the community we must remain cognizant of the constitutional rights of all people.

Community Policing

The Swampscott Police Department has adopted as a philosophy the principles of Community Policing. Community Policing redefines the police mission to focus on solving problems rather than simply responding to calls for service. It requires that in addition to responding to individual incidents, that we examine series of calls to determine if a problem exists. The Police Department has worked to achieve relationships with a variety of public agencies, community organizations and citizens to allow us to work together to develop strategies to solve many of the problems, which affect the safety and quality of life in Swampscott. The

objective of Community Policing is to increase the ability of the citizens of Swampscott to control the opportunities for crime and disorder to occur in their community.

In 2003 the Police Department conducted a variety of community programs supported by grants from the Massachusetts Executive Office of Public Safety and the United States Department of Justice as well as contributions from businesses and citizens in the Town.

During the period covered by this report Community Policing funds were used for programs involving the Bike Patrol Unit, the School Resource Officers and the Traffic Unit. Officers were able to participate in many youth events, providing opportunities for officers and the children in Town to interact in positive ways. The Police Department and the Fire Department hosted a Public Safety Day event, which was well attended by the public.

Bike Patrol officers conducted several bike safety presentations during this time. With an emphasis on safety, officers gave out coupons for a free ice cream to children that they observed wearing a helmet while biking or skating. The ice-cream coupons were donated by the Red Rock Bistro and are intended to reward and reinforce this safe behavior. Officers provided free bike helmets to children who did not have one.

Officers attended a variety of community meetings for the purpose of addressing public concerns about problems such as traffic and crime. These meetings enhanced our ability to identify the root causes of problems and to design solutions, which often required the contribution of multiple agencies and the community to solve.

Supervising Officers of this Department met with the new District Attorney Jon Blodget and members of his staff to address the matter of underage drinking, house parties and the fact that this conduct is occasionally condoned and even aided by parents in the mistaken belief that if kids are allowed to drink in the home that they will be safer. We received complete support from the District Attorney for our enforcement efforts and our position that underage drinking is against the law and will not be tolerated by this Police Department.

Elder Outreach

This past winter officers responded to a tragic incident in which an elderly woman died and her husband was hospitalized with hypothermia when their furnace broke down during a particularly cold spell of weather. This incident illustrated the needs of a growing portion of the population who desire to live independently yet often fail to take advantage of available assistance. As a result of this tragedy the Police Department and the Swampscott Council on Aging determined that there was a need to increase communication between the two departments as well as other agencies that provide services to elders. We recognize that the Police are uniquely positioned to identify people in need in the community and that it is vital that we refer those people to community resources. We now meet weekly with Martha Marcou the Executive Director of The Council on Aging to exchange information. Furthermore the Department Liaison meets monthly With the Executive Director, the Chairman of the Board of Selectmen Marc Paster, the Town Board of Health and representative from Greater Lynn Senior Services (GLSS). These meetings are designed to provide opportunities to exchange information and to improve the services to Town residents.

We partnered with the Town of Nahant to provide the services of the **Are You O K** system for elders who are living alone and are at risk of becoming injured and thus being unable to summon help. The Are You OK System, located in Nahant Police Station, automatically dials the home telephones some 35 Swampscott residents at a predetermined time every day. If the resident fails to answer the phone a Swampscott Police Officer is dispatched to the home to check on their well-being. It is our goal to obtain our own system in FY04.

We recognize the need to educate seniors in crime prevention techniques to help them reduce the chances of becoming the victim of a crime. We introduced the **D.E.C.I.D.E (Developing Elder's Choices in Defensive Education)** program to address this need. Two officers, Jay Locke and Candace Doyle were trained to present the program which provides seniors with risk reducing strategies using crime prevention techniques to enhance their personal safety both at home and in public.

Bike Patrol Unit

With grant funds the Police Department was able to maintain the Bike Patrol Unit. The Unit is supervised by Sergeant William Waters and staffed by a total of ten officers who have

been trained in the use of mountain bikes on patrol. The bike officers patrolled areas in the Town that are not easily accessible to traditional methods of patrol and were used in our continuing effort to address problems of under age drinking at night in the Town's parks and beaches. Additionally the bike officers were used to patrol many events such as the Town's fireworks display, parades, outdoor concerts and road races. Mountain bike officers have proven to be generally more approachable than officers patrolling in police cars and enjoy opportunities to interact more frequently and in positive ways with the public.

D.A.R.E. Drug Abuse Resistance Education

The Swampscott D.A.R.E. program is a collaborative effort by D.A.R.E. certified law enforcement officers, educators, students, parents and the community to offer an educational program in the classroom to prevent or reduce drug abuse and violence among children and youth. The emphasis of D.A.R.E. is to help students recognize and resist the many direct and subtle pressures that influence them to experiment with alcohol, tobacco, marijuana, inhalants, or other drugs or to engage in violence.

The classroom teacher organizes the program content for D.A.R.E. into seventeen 45 to 60 minute lessons taught with extended activities integrated into other instruction. The Swampscott Police D.A.R.E. Officer Rich Cassidy conducted weekly lessons for all students in grade 5. The Swampscott D.A.R.E. program has been supported in part through public donations.

In addition to the D.A.R.E. curriculum the Police Department has provided students with many positive alternative activities. Twenty Swampscott students went to the D.A.R.E. summer camp sponsored by the Police Department. The camp is attended by about four hundred students from area communities and is coordinated by the Essex County District Attorneys Office. D.A.R.E. Officer Cassidy along with several other officers participated in the fifth grade field day and a Friday night basketball league for grades 6,7, and 8.

R.A.D. Rape Aggression Defense Classes

The crime of rape is reported so infrequently that society in general is unaware of its magnitude.

The R.A.D. system is designed to equip woman to defend themselves in situations where their life is in jeopardy or they are at risk of serious bodily harm. The R.A.D. System offers basic education in confrontation principals and personal defense. Our program ranges from awareness, risk reduction and avoidance to basic physical and verbal self-defense methods. Thus far thirty women have participated in the program.

Officers Jonathan Locke, Candace Doyle and Rose Cheever are the Department's certified R.A.D.instructors. All three attended a demanding one-week training course to attain that certification.

School Resource Officers

In FY 03 the Police Department assigned two officers to the schools full time. Officer Jay Locke completed his second year at the schools while Officer Candace Doyle was assigned in January after Tom Hennessey resumed patrol duties. This program has been possible as a result of grants received from the U.S. Department of Justice. The program is a cooperative effort between the Swampscott Police and School Department to put police officers in school settings. The officers work to promote a positive relationship with the school community and provide opportunities for interaction between police and students. The officer's presence acts as a deterrent to crime and provides a degree of security and safety for the school's students, faculty, and visitors.

One of the more challenging situations, which the officers contended with this school year, was a pair of death threats targeting the school population. One message written into a file in a graphic calculator specified the date of the prom as the day in which students would die. The second message written on a desk also threatened that students would die. In an era where school shootings have occurred across the nation, we considered these as serious threats and responded immediately. The investigation involved interviewing over one hundred students as well as faculty, in an effort to identify the writer or writers, determine if they were related incidents and assess the true nature of the threat. Police worked together with the school to ensure that the Prom went on as scheduled however despite the concerted effort to allay fear at the school,

student attendance was extremely low on the date in which the threat was to be carried out. That date passed without incident. At this writing this case remains open and under investigation.

The School Resource Officers investigated any criminal activity that occurred in or around all school properties. The School Officers also followed up on cases involving students that occurred outside of school as well, in that many incidents carry over into the school setting. Officers addressed issues such as aggressive bullying behavior by students and worked to promote teen conflict resolution.

Along with these duties the officers also provided classroom instruction on criminal law and other law enforcement topics. The officers presented a classroom program to Middle School students that illustrated the dangers of drinking and driving. Through the use of special goggles students were able to see with the vision of a person with an elevated blood alcohol level. The School Officer also presented a program dubbed D.A.T.E. (Defensive aggression tactic education). This program, presented to female students on a voluntary basis, is a modification of the Department's R.A.D. program.

The School Officers along with the Lynn Juvenile Probation Department conducted curfew checks of juvenile residents who were on probation.

The School Resource Officers in collaboration with the school community will continue to work to ensure that all students may receive an education in an environment free from harassment or threat of crime.

Traffic Division

The Traffic Division worked with the community to identify and address needs and problems concerning vehicle traffic and parking. All traffic related issues were forwarded to Captain Brian Chadwell and Sergeant Behen as the officers in charge of the unit. In an effort to solve traffic problems in the Town officers frequently met with community groups, individual residents and government officials.

During the period of this report Officers worked to address neighborhood complaints throughout the Town. Selective Enforcement Patrols, which focused on violations perceived to have the greatest adverse impact upon the area, were regularly assigned to Essex Street. Special attention was given to vehicle speed and equipment violations. Twelve Officers, assigned to conduct this enforcement, received two days of specialized training with the State Police in the use of portable scales needed to detect overweight trucks and to cite for violations.

Through a grant from The Governors Highway Safety Bureau the Police Department conducted five mobilizations, totaling forty-one patrols, targeting impaired drivers and seatbelt violations. These patrols were conducted on the main streets of Town and focused on other moving violations such as speeding and failure to obey stop signs and lights as well.

All Sergeants were trained as instructors with the Department's laser speed unit. The unit accomplished the same purpose as the traditional radar gun with the ability to precisely distinguish which vehicle is committing the speeding offense.

This department continued to selectively place the speed signboard on streets to monitor speed around Town. This equipment enables us to measure traffic volume, vehicle types and vehicle speeds at a given location. In addition the board prominently displays the speed of approaching vehicles thus providing an effective reminder for operators to obey the posted speed limits.

Detective Division

The Detective Division is comprised of Detective Sergeant Gary Lord and two detectives. In FY 2003 Detectives Timothy Cassidy and Ted Delano were assigned. Upon the promotion of Detective Cassidy to Sergeant and his subsequent return to the Patrol Division, Officer Jay Locke was assigned as a Detective.

Many crimes that occur in Swampscott involve multiple jurisdictions and require that the Detectives maintain a relationship with the Federal, State and local law enforcement agencies.

The Detectives were responsible for following up on a variety of crimes that ranged from annoying telephone calls and credit card offences to burglaries, robberies and rapes. Detective Delano was designated as the **Family Services Officer**. In this capacity he monitored the status of forty-eight 209-A restraining orders. He maintained contact with victims, followed the progress of domestic court cases and ensured that the Patrol Division was kept aware of situations in which the victim might be at particular risk. During this period the Department filed thirty-two 51-A

child abuse reports with the Department of Social Services. This division oversaw the handling of the ninety-nine domestic dispute calls received by the Department.

Detectives conducted several undercover drug investigations along with area police departments and the Essex County Drug task force. As a result ten individuals known to be dealing drugs in Town were arrested in separate investigations.

Animal Control Officer

Officer Rich Cassidy is assigned as the Animal Control Officer. Officer Cassidy is a regular member of the Department who attends to animal related complaints in addition to his regular duties. The elimination of the former full time animal control position and the assignment of the animal control function to the Police Department were undertaken as a cost reducing measure for the Town. There were 401 animal related calls in FY03.

Emergency Medical Training

During this period training was provided to officers in CPR, First Responder and AED (Automated External Defibrillator). This training allowed officers to obtain or maintain their certification in each of these categories. Training was conducted by primarily by Lieutenant Jean Butler.

In July 2002 thirty-three officers were re-certified in by the Northeast EMS Region III in the use of the AED.

In June 2003, five officers obtained their initial AED certification and authorization from the Northeast EMS Region III.

In December 2002 twenty-eight Regular officers and four Special officers were re-certified in CPR.

In the fall of 2002 twenty-eight regular officers and four Special officers received first responder training in order to maintain their mandated certification.

The Department received two new AED units at no cost through a State grant.

Breath Alcohol Testing Unit (BATS)

In May of 2003 the Department received new breath alcohol testing (BATS) unit. The unit, which was provided at no cost to the town by the Massachusetts Office of Alcohol Testing (OAT), is valued at \$9,800 per unit. This unit is hardwired to the CJIS/LEAPS computer. The new BATS streamlines the testing and reporting of an operating under the influence (OUI) arrest. The attached laser scanner allows for the driver's license information to be entered automatically into the instrument. The information is then transferred on line to the Office of Alcohol Testing (OAT) and from there to the Registry of Motor Vehicles. Twenty-four officers were certified to perform breath alcohol tests with the unit.

Firearms and Use of Force Training

Department Instructor Officer John R. Dube conducted firearms training. Officer Dube is certified as an instructor by the Massachusetts Criminal Justice Training Council (MCJTC), Federal Bureau of Investigation (FBI) and Sigarms in Exeter, NH in the use of the AR-15 Patrol Rifle, Shotgun, Revolver, Semi-Auto Pistol, as well as the use of Chemical Agents, Handgun Retention and Patrol Baton.

Officer Jim Schultz became a certified firearms instructor and assisted in this period's training. Training for all officers included annual re-qualification in the use of service pistols under guidelines set forth by the Criminal Justice Training Council and re-qualification training with the Department's Remington 12 Gauge patrol shotguns.

All Officers received additional qualification training in the use of "less lethal weapons" that are in the Department's arsenal. One such weapon is the "Pepper ball" gun which is essentially a paintball gun used to fire a ball containing incapacitating Oleo Capsicum or pepper powder. Another is a special shotgun, which delivers "Kinetic Impact Round" resembling a small beanbag containing lead shot, which delivers a debilitating blow. These weapons systems are designed to disable a threatening person providing an alternative to the use of deadly force.

All Officers received eight hours of crisis negotiation training with the State Police. The class provided officers with skills designed to deescalate situations involving emotional disturbed persons under potentially lethal circumstances.

In-Service Training

All officers are required to attend three days of In-Service Training every two years. The training is held at the Massachusetts Criminal Justice Training Council Academy in Reading, MA.

During FY03 eleven officers attended in-service which consisted of one day of legal updates, a day of lessons in "verbal judo" and substance abuse, and a day of officer survival training.

Awards

Officer John R. Cassidy and Lieutenant Paul Bartram were awarded the Police Department's Police Star medal for their actions surrounding a police shooting in 1993.

Department Statistics- July 01, 2002 to June 30, 2003

Some of the more serious offenses reported during this period included:

- 4 Reported Rapes
- 2 Indecent Assault & Batteries
- 4 Robberies
- 39 Breaking & Entering residential or commercial properties
- 57 vehicle break-ins
- 18 Motor Vehicles were stolen.
- 177 larcenies
- 99 Domestic Disputes

The Police Department had 208 arrests.

Officers wrote 2,457 Citation with a fine value of \$45,610

Warnings 1129

Civil 850

Criminal 325

Arrest 137

Voids 16

Incident Type	Total		Incident Type	Total
Assist the elderly	57		Open and Gross Lewdness	1
Are you OK check	34		Parking Complaint	298
Attempted B&E	1		Power Failure	26
Accident under \$1000	203		Property Damage	14
Accident Over \$1000	143		Protective Custody	6
Accident with personal injury	53		911 Hang Up	310
Hit & Run MV accident	79		Recovered Property	33
Hit & Run MV accident w/injury	2		Recovered Stolen Vehicle	7
Alarm	1,330		Rape	4
Annoying Calls	38		Robbery	4
Assist Fire Department	47		Stolen License Plate	4
Assault	28		Stolen Motor Vehicle	18
Assault & Battery	13		Service Call	190
Assist other Police Depts.	71		Serve Court Papers	83
Break & Entering	39		Shoplifting	30
B&E Motor Vehicle	57		Sudden Death	5
Building Check	4,004		Suicide Attempt	3
Bomb Threat	3		Suspicious Motor Vehicle	134
Civil Matter	42		Suspicious Act	520
Complaint	424		Threats	25
Disturbance	60		Towed Motor Vehicle	25
Domestic Dispute	99		Tree Limb Down	16
DPW Notification	140		Traffic Investigation	17
Drug Offense	4		Trespassing	8
Erratic Operation	62		Truants	7
Fire Alarm	70		Vandalism	120

Forgery	3	Violating 209A	6
Found Property	58	Warrant Arrest	19
Fireworks Complaint	23	Wire Down	32
Fire	60	Youth Loitering	26
Hate Crime	3	Noisy Group Inside	9
Hazardous Conditions	126	Noisy Group Outside	64
Indecent Assault & Battery	2	Drinking Indoors	4
Larceny	177	Drinking Outdoors	6
Lockout	27	Skate board/Rollerblade	8
Lost Property	41	Youth Drinking Indoors	2
Loud Music/Party	96	Youth Drinking Outdoors	6
Medical Aid	127	Youth Disturbance	91
Missing Person	6	Youth Trespassing	6
Disabled Motor Vehicle	59	Youth Vandalism/Graffiti	6
Motor Vehicle Stop	2,529	Groups Dispersed	150
Notification	119		
Open Door/Window	103		
Animal Control			
Dog Bite	5		
Wildlife	57		
Loose/Stray Dog	47		
Injured Dog or Cat	14		
Deceased Animal	83		
Barking Dog	39		
Animal Complaint	156		
		Total	13406

Personnel Changes

- August 2002 Officer Chris Falasca resigned upon being dismissed from the Police Academy.
- August 2002 Officer Richard Blake Transferred to the Fire Department and reverted to Reserve Status with the Police Department.
- October 2002 Officers Steven Luck and Matthew MacDonald were appointed and attended 23 weeks of Police Academy training in Weymouth.
- November 2002 Sergeant Anthony M. Pizzi retired.
- December 2002 Officers George Gately and David Matherson retired.
- January 2003 Officers Thomas Lucas, Todd Pierce and Michael Serino were appointed and attended 23 weeks of Police Academy training in Reading.
- April 2003 Timothy Cassidy was promoted to the rank of Sergeant.

Respectfully Submitted,
Ronald J. Madigan
Chief of Police

BOARD OF PUBLIC WORKS

It was again another busy year for the Department. It continues to work cooperatively with other Boards, Committees, Commissions, Town Departments and residents and would like to thank them for all their assistance during the past year.

For the twelfth year, the Department was a recipient of the "Tree City USA" award. The Department applied for and received a Mass Relief Grant which enabled it to plant 22 trees.

The Department continues with its annual paving, sidewalk repair, pump station maintenance and repairs, street line painting, grass cutting, flower and tree planting, as well as its day to day work including street sweeping, pruning, meter replacement and repair, water testing, low water pressure, painting, litter control, beach maintenance, sewer backups, drain and catch basin maintenance, signs, park maintenance and hydrant flushing. The Department also maintains the Town's cemetery and provides in house engineering services.

The Department worked closely with the Historical Commission and Selectmen's Office to facilitate a grant for the Town Administration Building. In addition, the Department worked with the Recreation Commission in procuring an architect for the Field House Addition and is now in the design phase.

The Department of Public Works spent a great deal of time and effort plowing snow and sanding streets during this winter. Although personnel and equipment were severely tested the Department did a commendable job of keeping the roads open and drivable. The Department also continues to answer all emergency calls for water and sewer.

The Department of Public Works has been functioning for a complete year under the enterprise fund system. This year the water fund and sewer fund both earned more than they spent. This will prevent the Town General Fund from subsidizing the water and sewer accounts. The Department of Public Works office has relocated to the second story of the Town Hall. The Department is also working on improving the handicap accessibility at Town Hall.

The office staff continues to provide ongoing dedication and services to the Town residents. The Board appreciates their efforts.

Respectfully submitted

Lawrence F. Picariello, Chairman

Robert Ward, Member

Milton S. Fistel, Member

Silvio J. Baruzzi, P.E.

Superintendent of Public Works

Town Engineer

RECREATION COMMISSION

Paul J. Gorman, Chairman

David Whelan, Vice Chairman
Eve Gambale
Andrew B. Holmes
Leslie Kiely
John Hughes
Mary Ellen Fletcher

William Bush, Director
Barbara Rafferty, Secretary

The policy of the Recreation Commission is to provide worthwhile leisure time activities for all age groups in the community. We continue to improve the areas and programs sponsored directly by the Commission which include parking areas, beaches and lifeguards, adult and youth tennis, teen fitness and conditioning, street hockey, playground activities, youth and teen sailing, track and field, youth and adult basketball, and a field house recreation center. We also provide both beach and railroad parking stickers for a fee.

Participation in our programs continues to increase and we continue to try to minimize costs. The collected fees turned in to the Town General Fund for the period January 2002 through June 2003 totaled \$38,680.

The Commission received the next phase of funding from Town Meeting to begin the field house expansion project to provide women's locker rooms, rest rooms and coaches offices. We have had representation and provided input on several proposed projects including new field space to be built with the new High School, the planned Ice Arena, and Rail Trail project.

The Commission is working closely with the Town Administrator to develop a Master Plan that involves maintenance of all fields and playgrounds, capital expenses items, scheduling development of new programs and collaboration with all youth sports camps. In our ongoing effort to keep our sports facilities up to date, we have had tennis and basketball courts repaired and relined and several park fences replaced.

The Commission wishes to thank the Board of Public Works, The Department of Public Works and their staff for the maintenance of equipment in our facilities. The Commission also wishes to thank the School Administration for use of their facilities. We also extend our thanks to the volunteer personnel needed to conduct our programs.

CONTRIBUTORY RETIREMENT SYSTEM

John T. Kiely, Jr., Chairman

David Castellarin, Ex-Officio

John F. Behen Jr. Elected

Christopher Thomson, Elected

Thomas H. Driscoll, Jr. Appointed

Richard P. DiPesa, Esq., Retirement Administrator

Established in 1937, the Swampscott Contributory Retirement System is administered by a five-member Retirement Board and one full-time staff employee and one part-time employee. The Board is governed by Chapter 32 of the Massachusetts General Laws and by the Public Employee Retirement Administration Commission, a state agency that provides guidance and oversight for 106 Massachusetts Retirement Boards. Membership in the plan is mandatory immediately upon commencement of employment for all permanent employees. The plan is a contributory defined benefit plan covering all Town employees deemed eligible by the Retirement Board, with the exception of schoolteachers, who contribute to the Massachusetts Teachers' Retirement Board.

The System provides for retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. Benefit payments are based upon a member's age, length of creditable service, salary and group classification. Members become vested after ten years of service. For certain hazardous duty and public safety positions, maximum retirement is at age 65. A retirement allowance consists of an annuity, which represents members' accumulated total deductions including interest and a pension portion, which is funded by the Town. The average retirement benefit is 80-85% pension 15-20% annuity.

Active members contribute either 5,7,8 or 9% of their gross regular compensation to the Retirement System, determined by the date upon which the employee enters the service of the town. Any member hired after January 1, 1979 contributes an additional 2% on wages over \$ 30,000.00.

As mandated by law, the Retirement Board has a fiduciary responsibility to the members and retirees of the system and to properly invest the fund's assets, totaling \$23.46M. In order to properly invest the system's assets, the Retirement Board engages the service of an asset consultant, Segal Advisors and six investment managers, Chase Investment Counsel (large cap equities), State Street Global Advisors (international funds) and Wells Capital Management (fixed income securities), Gabelli Asset Management (small and mid-cap equities), Fox Asset Management (large cap equities) and a real estate manager, Intercontinental Real Estate Corporation. The Board also has an actuarial valuation performed every other year, the most recent being as of January 1, 2002. According to the January 1, 2002 valuation, the Retirement System is 61.5% funded vs. 66.3% as of January 1, 2000. The Unfunded Actuarial Liability is \$18.4M. The System will be fully funded by the year 2028.

During the period July 1, 2002-June 30, 2003, the Swampscott Retirement Board further diversified the management of the fund's assets by replacing State Street Global Advisors with Invesco of Atlanta, GA and Arnold S. Bleichroder of New York as international value and growth equities managers.

In October 2002, an election was held, and the incumbent Board Member, John F. Behen, Jr. was re-elected by the members of the retirement system to serve until December 11, 2005. In January 2003, the Retirement Board Members reappointed John T. Kiely, Jr., as Chair until January 2004. During the year 2002, the Contributory Retirement System ranked 19th out of 106th in total return on investment of all of the Commonwealth's Contributory Retirement Systems. During the period July 1, 2002-June 30, 2003, a total of 27 Members retired, 22 of who elected to retire pursuant to the provisions of the Early Retirement Incentive Law. In addition, during this period, the Retirement System mourned the passing of eight of our Retirees, or their surviving spouses.

Respectfully submitted,

John T. Kiely, Jr.,
Chairman

**PUBLIC SCHOOLS
SCHOOL COMMITTEE
July 1, 2002 – June 30, 2003**

Chairman, Ms. Mary DeChillo

Vice Chair, Mr. Arthur Goldberg

Regular meetings, second and fourth Thursday of each month.

Public is welcome.

Dr. Brian C. Coughlin, Superintendent of Schools 596-8800

Maureen Szymczak, Director of Pupil Personnel Services 596-8805

Kevin Oliver, Asst. Supt for Business & Personnel 596-8802

The office of the Superintendent of Schools, located at 207 Forest Avenue, is open every weekday from 8:00 a.m. to 4:00 p.m.

SCHOOL PRINCIPALS

Peter B. Sack High School 596-8830

Ronald Landman, Ed.D. Middle School 596-8820

Carolyn Murphy Clarke School 596-8812

Lois Longin Hadley School 596-8847

Kevin Cushman Machon School 596-8835

Carla Guamieri Stanley School 596-8837

REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the members of the Swampscott School Committee and to the citizens of Swampscott: I take great pleasure and genuine pride in presenting the Annual Report to the Town of Swampscott.

I am proud to serve the Town of Swampscott and its most precious resource – the children. It is the Mission of the Swampscott Public Schools to promote excellence by providing a viable and comprehensive instructional program pre-kindergarten through grade twelve leading to the attainment of knowledge, competencies, and skills which, upon completion, will enable each student to function as a maximally competent citizen, worker and self-fulfilling individual.

I would also like to take this opportunity to thank the citizens of Swampscott for the support they have shown regarding the new Swampscott High School building project. When the new school is completed, it will be a reflection of the desire of the citizenry of this town to provide the best for its children. The school will represent a new beacon of learning which will make us all proud.

PERSONNEL

Listed below are the personnel changes that have taken place during the period 7/1/02 – 6/30/03. To those who have either resigned or retired, we would like to extend our sincere appreciation for their outstanding years of dedicated service to the children of Swampscott and to wish them much success in their future endeavors.

CENTRAL OFFICE:

SYSTEM WIDE:

New Appointments:

Mr. Valdimir Akim Ms. Meredith Greco Ms. Nancy Jo Kelly Ms. Laurie Mulsman

Retirements:

Mr. Richard McQuade Ms. Jane Watts

Resignations:

None

Leaves of Absence:

Ms. Luz Quirk

HIGH SCHOOL:

New Appointments:

Ms. Tracy Raposa	Mr. Bernard Kravitz	Ms. Martha Kellerher	Ms. Denise Meyer
Ms. Holly Tatum	Ms. Marisa Jackson	Ms. Carolyn Labuda	Ms. Jennifer McManus
Ms. Lisa Kovacs	Mr. Kenneth Rideout	Ms. Karin Orbon	Ms. Maryellen Schepsis
Ms. Lisa Rapisarda	Ms. Kristen Inforzato	Ms. Jennifer Selvo	Ms. Terri Donovan
Ms. Samantha Collins	Ms. Michele Demiere	Ms. Marilyn Evans	Ms. Barbara Hanko
Ms. Sheri McDermott	Ms. Jill Simmons		

Resignations:

Ms. Holly Brennan	Ms. Kimberly Sokop	Mr. Wilbur Higgins	Ms. Lorraine Hodin
Mr. Scott Kaplan	Ms. Sarah Meier	Mr. Bryan Paquette	Ms. Jami Mock

Transfers:

Ms. Josephine Uminski

Retirements:

Mr. Thomas Maccarone	Mr. Donald Streeter	Ms. Susan Kalloch	Ms. Evelyn O'Connor
Mr. Frank Grasso	Ms. Mildred Cheever	Ms. Patricia Maitland	Ms. Mary Spagnoli

New ESP

Ms. Barbara Hanco	Mr. Mark Schwartz	Ms. Marilyn Evans	Mr. Matthew Landman
Ms. Carol King	Ms. Carol King	Ms. Ancrea Katz	Ms. Jessica Maher
Ms. Brenda Samiljan	Ms. Keelyn Welch	Ms. Argy Pappas	

Resignations ESP

Mr. Steven Schwartz	Ms. Carol King	Ms. Jessica Maher	Ms. Nancy O'Brien
Mr. Christopher Balliro			

Transfers

Mr. Brian Crescenzo	Mr. Jack Delaney
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Leaves of Absence

Ms. Sara Meier

MIDDLE SCHOOL

New Appointments

Ms. Judith Peitscher	Mr. Kevin Rogers	Ms. Lytania Mackey	Ms. Penny Munro
Ms. Lynn O'Donnell	Ms. Jan Rushton	Mr. Todd Brown	Ms. Mary Brown
Ms. Cari Correnti-Wood	Mr. Owen Hartnett	Ms. Lisa Oppenheim	

Resignations:

Ms. Judith Peitscher	Ms. Julie Walker	Ms. Donna Friedrich
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Retirements:

Ms. Susan Garcelon	Ms. Kathy Wrynn	Ms. Kathy Urban
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Leaves of Absence:

Ms. Stacy Gauthier	Ms. Cheryl Kirkpatrick
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Transfers:

Ms. Mary Lisa Brown	Ms. Jan Rushton	Mr. Todd Brown
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New ESP's:

Mr. Owen Hartnett	Ms. Mary Lisa Brown	Ms. Cari Correnti-Wood
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Guidance Office Secy:

Ms. Mary Lisa Brown

CLARKE SCHOOL

New Appointments:

Ms. Gina Cobbett	Ms. Karen Hallion	Ms. Emily Moore	Ms. Leslie Kiely
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Resignation:

Ms. Ann Bowen

New ESP's:

Ms. Heidi Legere

HADLEY SCHOOL

New Appointments:

Ms. Bonnie Balzotti	Ms. Jenna Bergman	Ms. Linda Burke	Ms. Philip Clain
Ms. Valerie Grimes	Ms. Deborah Hart	Ms. Beth Karas	Ms. Elizabeth Landry
Ms. Tara McTernan-Coyle			

Leaves of Absence:

Ms. Bridgett Barr	Mr. Timothy Dewing	Ms. Kelly Howells	Ms. Kathleen Pigeon
Ms. Lisa Bruhm			

Resignations:

Ms. Anne Bowen

Retirements:

Ms. Susan Berry	Ms. Janice Salemi
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Transfers:

None

MACHON SCHOOL

New Appointments:

Ms. Nicole Leclerc Ms. Virginia Lubrano Ms. Christine Morgan

Leaves of Absence:

None

Retirements:

None

Resignations

Ms. Mayumi Kato

STANLEY SCHOOL

New Appointments:

Ms. Linda Coviello	Ms. Allison Cohen	Ms. Melissa DeMarsico	Ms. Catherine Hainsworth
Ms. Pamela Heller	Ms. Celina Meilak	Ms. Mary Mihovan	Mr. Stephen O'Connell
Ms. Laura Reis	Ms. Jennifer Riebe	Ms. Haera Tocco	

Retirements:

Ms. Bettie Lou Popp

Resignations:

Ms. Jennifer Riebe

Transfers:

None

Leaves of Absence

Ms. Canice Thynne

INSTRUCTION

Some of the highlights for 2002-2003 in each school are as follows:

HIGH SCHOOL

MAJOR CHANGES

Special Education Changes: Swampscott High School continues to focus its attention on students with specific learning disabilities. In order to maintain appropriate class sizes, we have added an additional Resource Room to the already existing moderate special needs classrooms within our school. These three moderate special needs classrooms combine with our Life Skills Program, our Learning Center and our Language Based classroom, to further meet the needs of our special education population.

In addition to the creation of a sixth resource room at SHS, the SHS administration has requested, and the School Committee has supported, the hiring of three additional ESP's to be used in regular classrooms at SHS. We have hired three ESP's who will work within the areas of English, Science and Social Studies to address the educational needs of students in the mainstream classroom. These ESP's are primarily assigned to classes in which there are a large number of students with IEP's in an attempt to meet their needs and modify instruction in concert with their IEP's.

Again this year, for the second year, each of our special education teachers are co-teaching English, Mathematics, Science and Social Studies alongside a regular education teacher to assist our students in courses with large numbers of special need students.

A New Rotating Schedule: Students and teachers returned to school to a dramatically different Rotating Schedule. Unlike its predecessor that had a clearly defined morning, lunch and afternoon three-part rotation, the new schedule offers a rotation that is far more dramatic. At the request of most faculty, we have made every effort to provide a more dynamic rotation that has students and teachers meeting at different times of the day. Please note that the length of the day and lengths of the periods have not changed, but the order of the periods and the times that they occur throughout the day is significantly different.

New Courses: Swampscott High School is pleased to announce the addition of the following courses to the High School Program of Studies. These courses are available to students on an elective basis. They are: **ENGLISH:** Creative Writing, Expository Writing; **SOCIAL STUDIES:** Social Issues and the Law; **SCIENCE:** Environmental Science, Astronomy; **MUSIC:** Piano Lab, American Music.

Interdisciplinary Courses: In an attempt to more successfully meet the needs of students in 2-level English and Social Studies courses, new interdisciplinary courses have been created for 2-level students in English and Global Studies, Grade 9; English and Modern History, Grade 10; and English and United States History; Grade 11.

The National Honor Society Qualifying Average: The National Honor Society Faculty Council voted to raise the National Honor Society qualifying average for the 2002-2003 school year to an unweighted cumulative grade point average of 90 or higher. In addition to having to maintain a higher GPA, students are also evaluated on the basis of character, leadership and service; the other three criteria considered essential

for induction in the National Honor Society.

School Council Initiatives: The SHS School Improvement Plan for 2002 focused on six specific goals:

Communication:

- With respect to issues that may relate to broad educational policy, input should be sought from the faculty as a whole. Therefore, the School Council recommends the formation of a Faculty Forum, which would be comprised of one elected representative from each department. This Faculty Forum will meet monthly during the academic year and will meet with the high school principal at the end of each term. The principal will report the substance of these meetings to the School Council. The School Council recommends the formation of this body by September 30, 2002.
- The School Council welcomes and encourages the active dialogue that exists with the Parent Teacher Forum, and would like to encourage and welcome the participation of other independent groups, effective immediately.
- The School Council recommends that a person be appointed for the ongoing updating and maintenance of the high school website to make it a useful, viable tool of communication – to be completed by September 30, 2002.

Space:

- As a result of ongoing School Council meetings, it has been determined that there is a critical shortage of instructional space at the high school; therefore, the School Council recommends the formation of a School Committee Task Force to determine what actions should be taken to resolve this crisis. Task Force to be formed by September 30, 2002. Task Force report to be completed by the end of the 2002-2003 school year.

Technology:

- The School Council recommends that steps be taken to increase the inclusion of technology into the instructional process; therefore, the School Council suggests that the principal schedule mandatory in-service training for high school faculty specifically related to technology inclusion. It is also recommended that the training be structured to allow teachers to accumulate Professional Development Points (PDP's). To be completed during the 2002-2003 school year.

Principal Search Committee:

- The School Council recommends that a search committee be formed, including parents, teachers, students and community representatives who are viewed by the community as independent voices and as advocates for the high school's improvement, to search and select a new principal. The School Council feels strongly that the aforementioned committee be involved in the entire search process. To be accomplished in a timely fashion to ensure the high quality of potential applicants.

MCAS Remediation:

- To ensure optimal student performance, the School Council recommends that the MCAS Strategies classes (Math and English) be moved from first semester to second semester to provide sophomores with instruction up to the date of the test. To be implemented for the 2002-2003 school year.

Achievement Awards:

- The School Council recognizes the importance of honoring students for outstanding effort or improvement, as well as outstanding or unique achievement. The School Council recommends that a system be put in place whereby the principal will circulate a nomination form to administrators and faculty at the end of each quarter to nominate potential recipients for such an award. To be initiated at the beginning of the 2002-2003 school year.
- Building Improvements

School Council Initiatives: The Swampscott High School Improvement Plan for the year 2002-2003:

MIDDLE SCHOOL

School Council Goals:

The Swampscott Middle School Council's goals for the 2003-2004 school year respond to the commitment to improve academic achievement, to provide support services, and to enrich the school community. This year's goals include the emphasis on study skills, increasing technology for instruction and communication with parents, mentor program, curriculum assessment and MCAS support.

Key Points for 2001-2002 School Council Plan

Areas addressed through the 2001-2002 School Council Plan included improving communication between school and home through technology, initiating electronic grading, offering after-school programs, preparing students for MCAS, and identifying the instructional accommodations in the facility.

Each of these goals was addressed with specific strategy. In response to the commitment of improving communication between school and home, the Swampscott Middle School now has a website

(swampscottms.net) and a database for assignments and announcements (homeworknow.com). Another goal was met as the teachers electronically transferred their grades to the school's mainframe. The third goal of offering an after-school program was realized with an eight-week program offering sixteen activities. In addition, the goal to prepare students for MCAS resulted in presenting testing strategies, purchasing relevant materials, and reviewing previous test items. The final goal of identifying the facility's ability to accommodate the current educational demands constant assessment and requests.

Curriculum and Staff Development Programs:

Anxiety or rejection is the greatest obstacle for change and progress. To relieve these issues among the faculty, Dr. Spencer Johnson's Who Moved My Cheese? was a recommended reading and frequently discussed at faculty meetings.

This laid the groundwork for continuing to integrate technology in the classrooms and school. Offerings included "Hodge Podge of Technology in the Classroom," Power Point instruction and Grade Quick. Teachers also participated in workshops for improving communication and behavior, behavioral and medication interventions, classroom management, student assessment, strengthening English and Social Studies instruction, and Technology Education instruction.

Student Programs and Activities

The addition of the eight-week after-school program provided students an opportunity to increase academic, physical and social participation. Students also participated in programs to cultivate a commitment to charity as they raised funds and contributions for can food drive during Thanksgiving, Toys for Local Tots, Pennies for Patients, clothing for abused woman/children, and supplies for the troops in Iraq. In addition, the students enjoyed educational enrichment from trips to numerous cultural and educational sites, e.g. the aquarium, releasing salmon fry into a New Hampshire river, and George's Island in Boston Harbor.

PTO Activities

The Swampscott Middle School PTO hosts seven meetings during the school year. Each meeting presents an invited guest speaker to discuss topics relevant to parents and community members. For example, this year's guests included the town manager, the school's guidance counselors, and school's food service manager. In addition, the PTO contributes funding for assemblies; field trips and staff team building events that are advantageous to the students' learning experience. Two examples of their contributions are the assemblies by an actress being Emily Dickinson and the play "Justice at War." Finally, the PTO also provides the "Sixth Grade Fun Night: and the Sunday morning "Family Breakfast."

CLARKE SCHOOL

GOALS OF SCHOOL COUNCIL

The School Council will develop a needs assessment survey to receive valuable input to help write the next school improvement plan for 2003-2004. The assessment was done in the spring of 2003. The Clarke School Improvement Plan will be a collaborative effort among the staff, school council, parents, student and the principal that reflects the needs of our school as a result of surveys, interviews, test results, work samples and observations.

KEY POINTS IN SCHOOL IMPROVEMENT PLAN

The 2002-2003 Plan focused on the following five goals:

- Staff will continue to teach students to write well-organized, fully developed compositions with comprehensive supporting details and a clear focus to help meet the state standards across the curriculum with an emphasis on content areas.
- Staff will continue to teach students to use problem solving, communicating, reasoning and connecting to explore, develop, investigate, and know: number sense; patterns, relations and functions; geometry and measurements; and statistics and probability to meet the demands of MCAS testing.
- Use of technology as an essential teaching tool across the curriculum
- The building and grounds will continue to be repaired to reflect pride in our school
- Clarke students will continue to exhibit age appropriate social and conflict resolution skills that demonstrate an increased understanding and respect for diversity.

MAJOR SCHOOL PROGRAMS AND ACTIVITIES

Clarke School is on-line (11/02) thanks to Sarah Zam, librarian/media specialist. She designed our web page and continues to update it. Third grade students continue to coordinate and implement our weekly recycling program. Recess Walking Club was organized and run. Pictures for school-wide yearbook were taken during the year. Kindergarten teachers held a "Popsicles in the Park (8/02) for incoming students and parents as an orientation. Kindergarten classes visited Brooksby Farms (9/02) as part of their social studies program. They also visited the fire station (10/02). The 14th Annual thanksgiving Feast for the entire school was held on 11/19. It was a success and represented Clarke School's family spirit. The school community

had a food and clothing drive to benefit My Brother's Table in Lynn and "The Inn Between" in Peabody. Clarke School Curriculum Night was held and well attended (9/02). Grades 3-5 went to the Tsongas Center (10/02) as part of their social studies curriculum. Grade 3 went to the Peabody Essex Museum (11/02) to supplement their social studies curriculum. Grade 5 Leaders' Club participated in Toys for Local Children. They collected money and toys, helped shop for toys and helped to wrap and deliver them (12/02).

Skills for Life program continues to part of the Clarke School culture. Emphasis is placed on using self-control to "I will wait my turn to speak." Also, the daily pledge and self-control times are part of our daily routine. Community Service Learning Projects were done. A Book Brigade (11/02) was held and books collected and donated to Lynn Community Health Center. Socks were collected for the Bridge House in Lynn (a family shelter). Our Open House, "Bring Your Family Back to School Night" (1/03) presented a display of children's accomplishments. Families visited all classrooms and met the staff. Grades 4 and 5 participated in the National Geography Bee (1/03). Grade 1 (2/03) performed the play, "Penguins on Parade" in conjunction with their science and language arts curriculum. Grade 5 Leaders' Club continues to run our after-school Homework Club three days a week. Clarke School participated in the SEABOARD fundraiser. Jake McDougall, grade 4, represented Clarke School (3/03) at the Annual Lynn Daily Item's Spelling Bee. Grades 3 and 4 participated in keyboarding classes. Kindergarten teachers organized and ran Kindergarten Orientation and Visitation Day for parents and children (5/03). Grade 5 participated in the DARE Program (5/03). Kindergarten presented the show (4/03) "Our World of Color." Readiness skills were reinforced.

Grade 3 performed (4/03) in the production of "Mastering Massachusetts." This was part of the curriculum frameworks. Grade 5 went on a whale watch (5/03) as part of their end of the year program. They also toured Town Hall. Grade 2 visited The Butterfly Place (6/03) as part of their science curriculum studies. The Clarke School Science Fair for Grades 3-5 was held. Students shared projects with other students, parents, and staff. Clarke fifth graders again participated in Student/Staff Switch Day (6/03). The Annual Awards Assembly for grades 4-5 was held. The elementary advanced band performed their concert (6/03). Grade 5 students presented an outstanding Moving On Program for their parents and grade 4 students (6/03).

Clarke School's Extended Day/After School and Early Morning Programs continue to grow. Kindergarten classes and grade 3, 4, and 5 classes have collaborated to form "Learning Buddies" for math and reading. A SUCCESS grant was awarded to grade one teachers for "Poetry Across the Curriculum." SUCCESS also awarded all four elementary schools a \$10,000 grant for the Guided Reading Grant. An All School Farewell Assembly was held on the last day of school.

PTA ACTIVITIES

PTA Playground Committee met and began fund raising to refurbish Abbott Park Playground during the school year. Julia Thacker was poet in residence in 10/02 and 5/03. The PTA Cultural Arts funded a performance of Gabriela Mistral, and Hispanic poet who won the Nobel Prize for literature in 1945. Clarke School Halloween party was held on 10/02 at SHS. The PTA ran a gift wrap fundraiser (10/02). The PTA sponsored a Chess Club for grades 4 and 5. Clarke School held its Book Fair in 11/02. The PTA sponsored the Holiday Fair (12/02). An Art Appreciation Program was given by local artist, Karin Doben (2/03). The PTA funded an after school course to strengthen math and test taking skills needed to improve MCAS performance. The PTA again sponsored the Cow Plop Country Fair (5/03) and raised a great deal of money. David Darling, cellist, visited the Clarke School. The PTA sponsored the Annual Beach Day picnic (6/03). Clarke School participated in the annual July 4th Parade (7/02). The PTA continues to run after school classes and activities. The PTA established the first Clarke PTA Scholarship for a graduating senior who attended Clarke. The scholarship is for \$1200.

CURRICULUM AND STAFF DEVELOPMENT PROGRAMS

Elementary staff participated in our Early Release Day Program for Staff Development. PROJECT READ, Enhancing Writing Instruction, STC science kits, technology, special education topics and hands-on math strategies were covered. Ann Bowen, art specialist, coordinated and ran staff development for the elementary art program. The group revised the elementary K-5 art curriculum to align with state curriculum frameworks. Carolyn Murphy attended the MESPA Spring Conference (5/03) where Dr. Douglas Reeves was the keynote speaker. Other staff members attended summer technology courses, reading recovery workshops, etc. Several primary teachers participated in study groups during the 2002-2003 school year. They included Assistive Technology, Social Studies Curriculum Revision and ESP Handbook. Many teachers participated in Summer Institutes 2003.

HADLEY SCHOOL

GOALS OF SCHOOL COUNCIL

To provide a range of perspectives on challenges facing the schools as well as advise and collaborate with the principal in developing and implementing the School Improvement Plan.

SCHOOL IMPROVEMENT PLAN GOALS

To provide for student wellness by enhancing current curriculum with increased integration of art, music and physical education.

To build and/or strengthen alliances between the Hadley School Community and the community at large and outside agencies.

To address children's learning styles and developmental needs through a variety of teaching techniques and provide children with the opportunity to reach their highest level of achievement

To maintain and repair the facility and enhance the appearance of Hadley School to reflect an atmosphere that is conducive to excellence in learning.

CURRICULUM AND STAFF DEVELOPMENT PROGRAMS

Continued training of Project Read – Written Expression Grade K-2

Writing Training for grade 3 teachers

Study Group aligning state Language Arts Frameworks with Swampscott Public Schools curriculum

Study Group aligning state Social Studies Frameworks with Swampscott Public Schools curriculum

Grade level meetings to discuss grade level issues

Classroom management training

Monthly Character Value Adoption

Hadley Shine

STUDENT PROGRAMS AND ACTIVITIES

Student Council, Chorus, D.A.R.E., Basketball, Recycling, Reading Buddies, Homework Club, K-Door Greeters, Grade Level Community Service, School Store, Halloween Parade, Enrichment Classes, Thanksgiving feast, field trips, Literacy Celebration, Grade Level Student Performances, Donations to NSCH, Swampscott Council on Aging, Troop's Overseas, Hadley "Hoop-it-Up" Science Fair, Geography Bee, Battle of the Books, Spelling Bee, 100th Day Celebration, Salvation Army Food Drive, Fun Field Day, Clean-Up Fall and Spring, Student Council activities, Jump Rope for Heart, Pennies for Leukemia, Hadley Shine Committee, Decorations Committee, TLC.

PTA ACTIVITIES

Kindergarten Picnic, Halloween Haunt, Book Fair, Holiday Fair, Magazine Drive, Wrapping Paper Drive, Yearbook, PTA Dinner, Parent Place, After School Programs, Teacher Wish List, Hadley Hoop-it-Up, Playground Fund, Volunteer Program, Hadley Gardening Club, Spring Clean-Up, Spring Arts Festival, Phone Pals, A+ America, Box Tops for Education, Hadley Shine Committee, S.A.I.L., Continental Math League, Hadley Herald.

ENRICHMENT

Bay Colony Educators, Odyssey Live, Native American Perspectives, Art Quest, Puppeteer, Museum of Fine Arts, Museum of Science, Family Ties, Semenya McCord Gospel Program, Audubon, Nahant Marine Biological Center, Lydia Pinkham, Kids on the Block, and Giles La Roche.

MACHON SCHOOL

Curriculum and Program Highlights:

Reading and writing curriculum continues to be the major curriculum focus at Machon. Teachers share pedagogical philosophies, teaching strategies and materials. There is a school wide initiative towards improved reading scores and practical, everyday usage. Specific reading services begin in the classroom with teacher directed group lessons tailored to meet individual skill acquisitions. Elementary staff has received training in the "Project Read" methodology. Some support staff services have been reviewed and re-coordinated to better meet the needs of those children who display reading skills acquisition challenges. Throughout the school year staff has met to create an outcome based systemic approach to writing skills. Adjustments have been made to ensure the writing continuum makes sense and that there are no gaps from grade to grade.

Mathematics represents one of Machon School's priorities. Teachers utilize a "maintenance" approach to daily homework in order to avoid the "We never learned that" response. Teachers also incorporate a "math minute fact test" drill each day. This mechanism, coupled with math fact review at home will assist students with the fact families. Teachers in grades 1-5 now employ daily timed math fact tests. Marked improvement in algorithmic work has been noted due to math fact development.

Machon School has continued integrating technology into our curricula. Students in grades 3-5 work to produce quality PowerPoint presentations reflecting the MASS S.S. Frameworks. Students investigated national monuments, explorers and personalities from the American Revolution, synthesizing what they learned and extrapolated that into PowerPoint presentations. Staff also employed technology for writing. This powerful teaching tool has significantly improved student writing at Machon.

2002-2003 THEMES: "PRACTICE RANDOM ACTS OF KINDNESS AND CHARACTER"

SCHOOL COUNCIL GOALS:

This year the School Council will focus on school budget and will look at the bullying issue. Over the last 12 months the Council has generated a student survey on conflict resolution. This year the Council examined communication and the bullying issue. Support materials for teachers have been added to our inventory. Our adjustment counselor works with individual classes to discuss social issues.

KEY POINTS OF SCHOOL IMPROVEMENT PLAN – Six Primary Goals

Curricular: Reading instruction – review and adapt current reading instruction to better meet the needs of Machon students. Expand reading instruction time. Expand the selection of books in the Machon Library. Use of technology to improve skills. MCAS improvement.

General: Improve/enhance community involvement at Machon

CURRICULUM & STAFF INVOLVEMENT:

Reading and writing instruction has to be addressed both through faculty meetings and ongoing discussions. The staff created a K-5 continuum. Machon staff participated in many professional development opportunities offered by the system. Staff are also attending commercial conferences on a host of topics ranging from dealing with difficult students to the use of graphic organizers throughout the curricula. Machon staff has participated in "Project Read" training. Additionally, Machon staff will participate in a study group that will attempt to familiarize them with Network Administrator, computer lab management software. Selected staff will also participate in discipline/restraint training.

STUDENT PROGRAMS AND ACTIVITIES

Machon Student Council is an enthusiastic group of involved students. They hosted two bake sales and are working on a school-wide time capsule. Machon's "Before School Program" offers parents and children with alternatives to day care. Machon School initiated a School Breakfast Program. The program's success is heartening. Machon children and staff communicate student progress and classroom initiatives with the monthly newsletter, "The Machon Messenger." Machon students participated in a summer long Reading Olympics. Collectively, students read almost 2,000 hours and raised more than \$2000 for the school. Due to their efforts the school received a 27" TV, monitor, a VCR, a TV cart and a computer.

PTA ACTIVITIES

The Machon PTA is an active and supportive arm of the school. The PTA offers many enrichment programs to the Machon students. This year the Machon PTA increased their allotments for cultural/enrichment programs by three-fold. A total of \$3500 will be earmarked for these enrichment programs. The PTA sponsored a number of Cultural Arts assemblies. They included Irish music performance, the life of Helen Keller, Opera to Go, Science Isn't Pretty, Storytellers, Bay Colony Players, Hampstead Players, Pizza & Movie Nights, Kids on the Block, Audubon Arc, and Native American Perspectives.

STANLEY SCHOOL

SCHOOL THEME

Learning and Caring Count at Stanley continues to be our theme. Students continue to commit random acts of kindness and many other organized community service activities were planned for student participation and fundraising. Students in Grades 1-5 participated in the St. Jude Hospital Math-A-Thon. Students also raised money for Cystic Fibrosis and for the Lymphoma Society. An after-school foreign language program has been begun as an enhancement to our Enrichment Program, which is sponsored by the PTA. Global Child – a foreign language instruction program for students began in 3/03 and ran through 5/03. Students in K-3 participated. The program will run again in 9/03 and it will be opened to students from all of the elementary schools. We continued our Homework Club. Grade 1 students conducted their annual canned food drive at Thanksgiving and donated proceeds to a food pantry. They collected linens and clothing for the homeless. Gift certificates to Johnnie's Foodmaster were purchased for senior citizens. Many other community fund raising projects were accomplished through students' efforts. Grade 5 students walk to the Swampscott Cemetery each May and place flags on veterans' graves. Grade 5 Leaders continue to be role models who demonstrate leadership and service while developing personal attributes. Leaders assume various responsibilities over the course of the year.

STANLEY SCHOOL COUNCIL

The Council meets throughout the year to assess needs of the school community and to establish a plan of action for school improvement. The Council developed a Needs Assessment and a Plan for School Improvement for 2002-2003, which included the following goals: Utilize technological tools to enhance teacher effectiveness and learning for each student. Utilize a variety of instructional strategies in order to address the needs of students so that each may achieve his/her potential. Upgrade, maintain and repair the Stanley school to maximize usable space in a facility, which is a safe, clean and pleasant working environment. Provide resources and support to parents. Shape and define the Stanley School Culture. We continue to work toward these identified long-term goals.

Programs, which enhance our schools, include: SPIRIT – Stanley Parents Inspire, Reinforce, Teach. This program was begun to organize parent volunteers for various activities. SPECIAL PROGRAMS – BEFORE SCHOOL RUN BY VOLUNTEERS. Parent volunteer coaches, teachers and the principal meet one morning a week to assist learning in the Continental Math League. One hundred and twenty students participate. NEWSPAPER CLUB: This before school program involves 45 students and many parents are involved. TECHNOLOGY UPDATE: Work continues to enhance our computer lab and to provide technological resources within the classroom setting. GRANT FUNDED PROGRAMS THAT ENHANCE OUR EDUCATIONAL EXPERIENCE: Family Math and Science Night at Johnnie's Foodmaster were partially funded through a grant. Over 250 students participated in grades K-3. This is a successful town-wide event. Community Service Learning funds for Earth Week activities in April 2003 were obtained. Eisenhower funds provided training in math and science. The principal and one grade 3 teacher attended an NCTM Regional Conference in Montreal in 2002.

CURRICULUM AND STAFF DEVELOPMENT PROGRAMS

Teachers continue to be involved in various professional development activities. Teachers were trained in Project READ. Staff members take advantage of all professional development opportunities offered through the School Department and they participate in workshops and conferences held out of the district. One Stanley teacher sits on a state DOE MCAS committee and is correcting grade 4 tests and setting standards for the future. Teachers have been trained in the areas of Assessment, The Writing Process, and the Utilization of technology to enhance instruction

STUDENT PROGRAMS AND ACTIVITIES. Foodmaster K-3 Math and Science Night, Curriculum Night, Bring Your Parents Back to School Night, Incoming Grade 1 and K student and parent orientation, Geography Bee, Spelling Bee, DARE Graduation, Ranger Day Grade 5, Portfolio Sharing for Parents, Authors' Teas, Battle of the Books, Book Swap, Field Trips, Music Dept. concerts. Activities for Grade 5 Leader's Club, which included placement of flags on veterans' graves, TLC fund raising, Bake Sale, etc. PTA Activities included Pot Luck Dinner and Talent show, book fair, Holiday Fair, Annual Carnival, Clothing Drive, Grounds Beautification program, After School Enrichment Program, Walk-a-thon for Lymphoma. Cultural Arts/Enrichment Programs were also conducted.

GUIDANCE DEPARTMENT

At the beginning of the year counselors were primarily involved in resolving scheduling conflicts, college counseling, personal counseling, distribution of 504n Accommodation Plans and supervision of SAT and PSAT.

During November and December the Guidance Department processed early decision and early applications and applications with an early January deadline. Approximately 40 college admission counselors visited SHS and met with students. The department hosted a financial aid seminar. MCAS retest was given and the ASVAB military test. "Freshman Experience" saw a record number of underclassmen attend.

In January and February, college application process work continued. The department was involved with the new building plans and the new principal search process.

In March and April scheduling and course selection work began. The MCAS Long Composition was scheduled and coordination and distribution of tests was carried out. College Fair invitations were mailed to 325 colleges.

The final two months of the year brought with them the main MCAS testing period, SAT and AP testing and college counseling with the juniors. The department was actively involved in seeing students and dealing with the many issues that occur each day in the lives of the student body.

SPECIAL SERVICES DEPARTMENT

The Department of Special Services provides ancillary and support services to the students within the Swampscott Public School System. These services include special education, screening and English as a Second Language.

Special Education: While students were being supported in Swampscott, changes continued to occur at the State Department of Education. The Student Information Management System (SIMS) report required by the state replaced the October 1 Report in 2001. According to the December 1, 2001 head count of special education students, 258 resident student in Swampscott received some form of special education services. This represents 15.2% of all Swampscott students and 12.9% of the school-age population attending schools in the Swampscott School System. These numbers reflect a decrease of 15 students from the previous year's December 1 headcount. Swampscott's percentage of special needs students remains below the state average.

Most of the special needs students receive their instruction in the mainstream general education program. This is accomplished by providing support services within the regular classroom through the use of aides and services. Frequently, special educators and aides provide direct support services in the regular education

classroom. Other students have their needs met through accommodations and modifications of the general curriculum and/or environment. Other students attend resource rooms that are available in all of our schools. The school system has several Learning Center Programs. These are located from the elementary through the high school levels and meet the identified needs of students who require a more substantive amount of their instruction within a special education setting. The new Language Based Learning Center that opened at SHS in September 2001 has a special education teacher, an educational support professional and a part time speech and language pathologist who provides direct educational support services to identified students. Two new Communication and Social Skills programs that opened at the Hadley and Stanley schools have been designed to serve students identified with autism spectrum disorders. Students are mainstreamed to the greatest extent possible based upon their IEP's. Support services have enabled the school system to retain students within the district.

The Life Skills Class at SHS is expanding. Students receive functional academics, vocational training and experiences and practical life skills education. Students are mainstreamed into academic classes and electives as appropriate. The new school store, developed through the award of a SUCCESS grant was opened. A Life Skills Scholarship, using school store proceeds, will be given for the first time this year to a deserving graduating senior who plans to enter the field of education. Swampscott supports an integrated preschool program. This program is located at SHS and provides direct support services to students aged 3 - 5. In February 2003 a second integrated preschool classroom was approved and opened at SHS.

Currently, 28 students or 1.2% of the total school population are placed in programs outside of Swampscott since their special needs warrant more specialized programming than is available within the district. Most of these students are children with multiple handicaps, serious emotional/behavioral disturbances, brain injury and severe autism. Swampscott is keeping pace with the state and national trend of serving more students with more significant disabilities. The greatest barrier at present is the lack of space available for program development within our school buildings.

The year 2000 brought about significant change to the state laws governing special education and 603CMR 28.00 is now the special education law of Massachusetts, replacing Chapter 766. The 1997 reauthorization of the Individuals with Disabilities Act focused on four main areas: (1) strengthening parental participation in the education process, (2) accountability for student participation and success in the general education curriculum and mastery of IEP goals and objectives, (3) remediation and disciplinary actions addressing behavior problems at school and in the classroom, and (4) responding to the needs of a more diverse society. Some of the highlights of the MA changes are as follows: (1) a new individualized education program (IEP) has been adopted and implemented (2) eligibility for special education has been more clearly defined. For the first time, students must be identified with a specific disability to be eligible for special education, Disability categories include: autism, developmental delay, intellectual, sensory: hearing, vision or deaf-blind, neurological, emotional, communication, physical, specific learning disability or health. Categories are the same as the federal definitions for disabilities; (3) as a result of the disability, the student must require specialized instruction not available within the general education classroom.

A sliding fee scale has been established for parents who seek public funding for independent educational services. There is a change in the MA standard from "maximum possible development" to "Free and appropriate public education" reflecting federal language. The law requires the district to develop a "Curriculum Accommodation Plan" in an effort to ensure all efforts have been made to meet students' needs within the general education environment. The law mandates no child be exempt from assessment programs. The Alternate Assessment for MCAS has been designed at the state level and is in use again this year.

Teachers and administrators of the school system continue to be supportive of the inclusion of children with special needs in the school and in the classrooms. Ongoing training efforts in Autism/PDD were expanded and provided to staff across the system as this population continues to increase locally.

In May 2002 the school system underwent a Coordinated Program Review from the State Department of Education. A team of five State Department of Education employees visited our schools for eight days. They observed programs, reviewed records and interviewed teachers, parents, educational support professionals, speech and language therapists, occupational and physical therapists, school psychologists and administrators.

Grants To supplement the local budget, the Special Education Department applied for and received four noncompetitive grant allocations. EARLY CHILDHOOD SPECIAL EDUCATION ALLOCATION GRANT: \$18,659. This grant has allowed Swampscott to continue its integration efforts at the preschool level. IDEA - Special Education Entitlement: \$342,348. This federal entitlement was used to fund a full time school psychologist position and eighteen educational support professionals. Consultants, workshops and conferences were also funded through this grant. SPED Professional Development: \$25,267. Funds were used to purchase training supplies, to provide consultants and speakers and for staff and administrators'

attendance at workshops and conferences. **EARLY CHILDHOOD TRAINING:** Curriculum and IEP Study Groups: \$3,000. This grant provided funding for stipends for study group participants, supplies and teaching resources and materials to coordinate the Massachusetts Curriculum Frameworks at the preschool level in science and history.

English as a Second Language: ESL is required in the public schools for students whose native language is other than English and who have yet to demonstrate English language proficiency to the level necessary for independent academic success. Swampscott has offered ESL tutoring for the past 13 years.

Screening: This is required for all entering kindergarten children. It is a brief assessment of developmental skills. The purpose of the screening is to identify the possible presence of special needs. Areas screened include articulation, language, auditory perception, visual perception, vision and hearing acuity, fine motor, gross motor and visual motor. According to special education laws, early childhood screening is available to three and four year old children whose parents suspect the presence of a special need in any of the areas listed above. Any parent who suspects his/her child has a special need and wishes to have their child screened should contact the Special Services Office to schedule an appointment.

HEALTH AND PHYSICAL EDUCATION

Health The Health Education Department of the Swampscott Public Schools provides students with a comprehensive K-12 health curriculum taught by certified health educators. At the elementary level, a health educator provides health education classes to students in grades K-5 visiting classrooms on a biweekly basis. Grade 5 classes also have DARE classes taught by the Police Department's DARE officer. Elementary school nurses also provide educational instruction including co-taught programs such as the puberty program in grades four and five. The middle school has a comprehensive health education curriculum for students in grades 6-8 on an eighteen-day specialist rotation. At the high school students are required to take one semester of health in their freshman or sophomore years and another semester of Lifetime Health and Fitness in either their junior or senior years. The junior/senior wellness course integrates health and physical education curriculum and is co-taught by a health and physical education instructor.

In addition to health educators, school nurses are valuable resources who provide medical attention and individualized educational services to students and staff. They conduct vision, hearing and scoliosis screenings, immunizations, medical record keeping, referrals, special education home assessments, and direct medical services to students and staff. The nurses are also critical components of each school's Crisis Response Team and work with school administrators and guidance to provide socio-emotional support to students as they transition through the school system.

The Health Education Department actively pursues and receives grant support through state and federal programs. These programs are developed and administered with direction from the Swampscott Health Advisory Board. The board met quarterly this year and has recently assessed program needs through the administration of the Youth Risk Behavior Survey in June 2003. The results will be available in the fall and will be used to monitor trends in student risk behaviors, adjust curriculum emphasis and provide quantitative data for future grant proposals.

ATHLETIC DEPARTMENT

The Athletic Department coordinated 18 varsity teams as well as 20 sub-varsity and freshman teams at SHS this year. A new era in Athletics began with the combined Marblehead/Swampscott Wrestling Team. The MIAA approved this merger, which may lead to other combined programs between the school systems. A cooperative gymnastic team with Marblehead was formed this year along with a Girls' Club Lacrosse Team.

Accomplishments during the year included Northeast Conference Championships in Football, Boys' Basketball and Co-ed Swimming and seven of the varsity athletic teams qualified for state tournament play. A Northeast Conference showed a record of six SHS students named Northeast Conference Most Valuable Player of the Year. The Varsity Basketball Cheerleaders were crowned Conference Champions.

The middle school athletic program includes soccer, cross country, track, boys' and girls' basketball, field hockey, ice hockey and softball.

Many of our coaches and athletes received special recognition. Two coaches received Coach of the Year Awards. The Athletic Department sponsored a cookout for all athletes and their parents to begin the school year. All rules, regulations and expectations are reviewed at this time.

PHYSICAL EDUCATION DEPARTMENT

The Physical Education Department continues to provide a comprehensive program to all students grades Pre-K through 12. We continue to update and to adapt our Physical Education and Project Adventure curriculum to meet the changing needs and interests of our students and to support the development of healthy attitudes toward their physical, social, emotional and mental wellness. Highlights of 2002-2003 include having staff member, Kathy Pacitto, named Educator of the Year by the SEA and sending out all Presidents' Challenge Physical Fitness scores home to parents of children in grades 4 – 11. The result sheet also

included comments on how each area of fitness could be improved.

SWAMPSCOTT BUILDINGS AND GROUNDS ANNUAL REPORT

Overall Maintenance of the Buildings: Over this past year over 20,000 sq. ft. of ceiling tiles were installed throughout the school system. More than 400 new energy efficient fixtures were installed and more than 1500 energy efficient ballasts were installed. This will help lower the cost of electricity. Mass Electric and the DOE helped to defray the cost of the replacement of the fixtures and ballast. Mass Electric also agreed to pay for the disposal of the old ballasts. Steam traps were replaced at many of the buildings. This will help to reduce heating costs. The buildings in the school system are very old and maintenance workers work very hard to keep these buildings up to par. Boilers at the Middle, Machon and Clarke Schools are more than 50 years old and it is a large undertaking to keep them running. In spite of this, over the last five years not one day of school has been lost due to heating problems. New boilers have been installed at the Hadley, Stanley and High School. Roofs on the various buildings have had major repairs over the past five years.

Stanley School: Replaced portions of hung ceiling in basement; pulled out rug in computer room and replaced with tile floor; installed new air conditioners; removed dead trees from rear of the building; pointed stairs; repaired outside bulkhead; replaced gutters and facial boards; worked on swing sets in the rear of the school; changed steam traps.

Machon School: Painted classrooms; new ceilings in lobby, kindergarten, bathrooms and teachers' lunch room, principal's office, nurse's office, copying room, and secretaries office; new parabolic efficient lights were installed in these rooms with new energy efficient ballast in corridors; new parabolic energy efficient fixtures in all corridors and stairways in old wing and energy efficient ballast in basement, boiler room and library; removed asbestos from areas of old wing; replaced hot water heater in portable classroom; new sump pump installed in boiler room; sealed off boiler room from rest of the building.

High School: installation of new ceilings and energy efficient lights in first floor of the Shaw Wing, cafeteria, teachers' room, and English office; refurbished graphic arts room to make a pre-school room and moved graphic arts to industrial arts area; repaired roof leaks; created new closet under stairway in new wing; 400 new energy efficient ballasts installed; 50 new parabolic fixtures installed; teachers' room, English department and parts of the library repaired after flood.

Middle School: Areas in this building range from 70 years of age to 100 years of age and work is constantly being done to keep the building open and functioning. Energy efficient lights and ballasts have been installed; work has been done on the boilers, etc.

Clarke School: Removed all asbestos from boilers and boiler room; installed new sections in boilers; installed over 10,000 sq. ft. of new ceilings in all classrooms; installed energy efficient fixtures in all classrooms; removed oil piping in boiler room; painted five classrooms; installed new safety controls on boilers; removed carpets and installed new tile floors in portable classrooms; installed new air conditioners, installed new handicapped ramp to portable classrooms; installed new floor in reading room; repaired six classroom floors; changed 95% of steam traps.

Hadley School: Installed energy efficient lights and ballasts in classrooms and offices; painted corridors; installed new ceilings in cafeteria, principal's office, nurse's office, secretary's storage rooms in main building; installed new ceiling in basement annex, first grade sped room and corridor; repaired water leak under floor in annex; installed new exhaust system in old wing; installed new exhaust grates in classrooms; changed steam traps in basements of old building and annex.

DATE 1/2/03 ENROLLMENT
SWAMPSCOTT PUBLIC SCHOOLS

	K	1	2	3	4	5	TOTAL
CLARKE	20/20	20/19	17/16	19/18	15/17	21/20	222
HADLEY	20/20	18/19/20	16/17/16	25/24	17/17	18/18/16	281
Metco			(1)		(1)	(1)	
MACHON	20	17/18	15/15	21/20	16/17	19/19	197
STANLEY	22/23/23	15/16/16	19/19/20	20/20	21/21	18/18/20	311
Metco			(2)	(1)		(1)	
TOTAL	168	178	170	167	141	187	1011

MIDDLE SCH	SWAMPSCOTT	NAHANT	METCO	TUITION	TOTAL
GRADE 6	176		3		179
GRADE 7	179	29	2		210
GRADE 8	190	32	4		226
TOTAL	545	61	9		615
HIGH SCHOOL	SWAMPSCOTT	NAHANT	METCO	TUITION	TOTAL
GRADE 9	146	34	2		182
GRADE 10	127	29	3		159
GRADE 11	174	34			208
GRADE 12	149	32	3		184
TOTAL	596	129	8		733

ENROLLMENT: HS 733 MIDDLE SCH 615 ELEM 1011 SYSTEM TOTAL 2359
(Elementary METCO #'s not added separately...already in total. Separated for information purposes.)

TECHNOLOGY DEPARTMENT

This year in has been one of great improvements within the technology department. Our town fiber network is now in place and being utilized by our Town Hall, Fire Department, Police Department, Library, Senior Center, High School and our Town Hall Annex. The sharing of files and databases are only some of the benefits that we are now able to utilize. Internet access Email is available and being used more everyday. Our first public use PC has been installed into our Senior Center and should prove to be a valuable resource for the Senior Citizens of Swampscott. The benefits from improved communications within our departments will have positive effects in streamlining our day-to-day operations. Our Munis system has undergone 2 major software revisions, which has improved usability for our employees. We are in the process of implementing our GEOTMS software that will serve our DPW, Health, Fire, and Assessing departments. The software will handle all building permits, fire permits, and complaint tracking as well as a host of other services. This will be a vast improvement over the older more traditional methods for handling our data as well as cutting down on the amount of paper we use. Our Fire Department has gone live with its own website. This site provides information on fire logs and current news/events within the department. We have improved our Town Website by changing hosting providers. This change has given us a new support level for our site and has given us the ability to provide more information online. Forms, calendars, bylaw and warrant information, as well as public bulletin boards are just some of the new information being provided online. We have also made strides to audit every piece of technology equipment down to the very last printer. This is an ongoing process that in the end will provide a way to gauge where upgrades are needed most as well a means to track trends in system failures so we can take advantage of existing warranties.

For the year to come our plans include building an exchange server for improvements in communications and our "POP3" email method we are currently using. We will have the ability to use a real time calendars and secure instant messaging. This proves valuable in keeping users on the same page throughout the town. We plan to implement Munis terminals in our remote locations to help those departments track budgets more efficiently. Our Fire Department will be seeing vast improvements in their inspection process with the implementation of handheld PDA devices. These devices will be able to interface with, and upload inspection forms to our GEOTMS database. Engine 22 will be receiving a hardened laptop to serve up data on structures and hydrant locations in real time. This will involve taking existing assessing and inspection info provided on our map plates and modifying them for use within the Fire Department. This info is crucial to our officers when planning how attack fires and needs to be delivered in a speedier fashion than outdated paper book methods. This will set a new standard in safety that Swampscott provides to its firemen. Though in the infancy stages, there are plans to implement this technology on existing systems within our Police Department. The Fire Department website will be providing forms and information on inspections in the future as well. Our next initiative of the year is to upgrade existing server and desktop operating systems to a minimum of Windows 2000 Professional (desktop) and Windows Server 2003 (servers). In turn this will provide enhanced security, scalability, and less down time to our network. The end result is a 99.5 % "uptime" for desktops and 99.9% for servers as certified by Microsoft. At some point this year depending on the feedback I receive, I would also like to hold a few classroom dates for town employees and the public as well. This would consist of Q&A to help folks with any issues they may have with PC's either in the office or home. In turn this could provide a great resource for learning how to our people more efficient through the use of technology.

Respectfully Submitted,
Michael Donovan
Network Specialist

TRAFFIC STUDY COMMITTEE

The Traffic Study Committee from July 1, 2002 through June 30, 2003 held ten (10) meetings.

During the aforementioned, we discussed many requests from residents such as:

Speeding, parking, stop signs and dead-end signs.

The areas involved were the streets they lived on, to business areas, to the rail station section. All these problems were discussed with the people requesting changes. Some were approved, some were not. Others were recommended at Selectmen's meetings and public meeting were held to discuss the changes.

Meetings were also held with several Boards; however, the committee would request to be made aware of any parking problems that could arise in a more timely fashion.

We are available to consult with any and all residents, Boards, etc. at any time.

Respectfully submitted,
Sid Novak, Chairperson

OFFICE OF VETERANS SERVICES

The Office of Veterans Services was established and mandated by the Massachusetts Legislature under Massachusetts General Law Chapter 115. This office was established to provide any and all assistance to veterans and their families and to assure that they receive all benefits that they may be entitled to, either through the Massachusetts Department of Veterans Services, the United States Veterans Administration, the Social Security Administration and any other Governmental agency or private organization designed to provide assistance to our veterans. All financial aid disbursements from this office to needy veterans and their families are eligible for a 75% reimbursement from the Commonwealth of Massachusetts providing the proper monthly application has been made. Since taking this post in September of 1993 I have aggressively pursued reimbursement of the funds which we are entitled to receive and we currently stand at 100%. One of the most sought after benefits is for Military Honors at a veteran's funeral. We are losing an average of over 1000 veterans a day in the United States, and with a vast majority of our active and reserve servicemen and women currently serving overseas in Iraq we have had to work closely with the local veteran organizations and the funeral homes, who are also well prepared for this request, to ensure that a veterans last request is honored. We have been relatively fortunate regarding the number of residents seeking assistance, however with the war on terrorism and the war in Iraq still very active the number of veterans will increase drastically as our servicemen and women return home.

VETERANS AFFAIRS COMMITTEE

The Veterans Affairs Committee was formed as a vehicle to keep the veteran and their deeds to preserve our freedoms at a heightened state of awareness. To achieve this goal the committee has held numerous Armed Forces Day parades with many notable participants including The 2nd Marine Division Band, General John J. Sheehan, Supreme Allied Commander of NATO Atlantic forces, General Butch Neal, Assistant Commandant of the Marine Corps, Medal of Honor recipient Mr. Raymond Clausen, Retired General and Swampscott Native Paul Gorman to name a few. Swampscott has been visited by two naval ships over the past few years as well as numerous military vehicles and aircraft, this is all done through the Veterans Affairs Committee and made possible by the generous donations of the residents of Swampscott. One of the bigger projects of the committee was to replace the vandalized Vietnam Veterans Honor Roll. On this past Veterans Day, 11 November 2002, that goal came to fruition as a black granite honor roll was unveiled on Monument Avenue directly behind the World War I Honor Roll and large flagpole. Our happiness was short-lived as a hit and run motor vehicle struck the monument on 15 August 2003 and damaged it beyond repair. The committee is currently working on several fund raisers in order to replace the monument and hopes to have it back in place by Memorial Day 2004 or Veterans Day 2004 at the latest. The Committee is made up of representatives from the Swampscott Veterans of Foreign Wars, the Swampscott American Legion and the North Shore Detachment of the Marine Corps League all of which are located in Swampscott.

MEMORIAL DAY

As has been the tradition for the past several years, the Principal of the Stanley School Ms. Carla Guarnieri and several of the 5th grade teachers brought volunteers from Stanley School two weeks prior to Memorial Day to place U.S. flags on the graves of veterans at Swampscott Cemetery. Also assisting with this task is the local troop of the Boy Scouts, overseeing this arduous and very time consuming task was Cemetery Superintendent Mr. Robert Vernava. The groups along with several other volunteers placed well over 1000 flags. We could never express our appreciation enough for the selfless task these youngsters and adults perform on an annual basis. Their desire to "remember" our veterans in this truly special way is heart warming and greatly appreciated. On Memorial Day St. Johns the Baptist Church held a 10:00 AM Mass followed by a wreath laying at the flagpole overlooking Swampscott harbor in the lot at St. Johns. The wreath laying served as a reminder and also to honor all those who have been lost at sea. At 12:00 Noon members of the Swampscott Police Department raised the flag at the Swampscott Cemetery veterans plot to full staff to signify the commencement of the towns ceremonies. Color Guards representing the VFW, American Legion the Marine Corps League and the Swampscott Police Department were on hand. The service was officiated by Reverend Dean Petersen of the First Church of Swampscott. The ceremony was well attended by many members of the Board of Selectmen as well as other town officials and numerous town residents. Following the remarks of Reverend Petersen a rifle salute was performed, taps was sounded and a bagpipe performance concluded the ceremony. Their is

no doubt that the recent concluded conflict in Iraq and the fact that many other men and women from Swampscott are still in harms prompted many residents to come to this years event, we can only hope that this will be more than a one time event. This ceremony is open to all and all are encouraged to attend.

VETERANS DAY

On the 11th day of the 11th month at 11 AM the traditional observance of Veterans Day begins. This year was a special year as we were unveiling a new Vietnam Veterans Honor Roll. A larger than usual crowd formed and Color Guards representing the Swampscott Police Department, the Swampscott Fire Department, the Swampscott VFW, American Legion and the Marine Corps League marched into place at Thompson Circle on Monument Avenue. Officiating the event was the Reverend Dean Petersen of the First Church in Swampscott who reminded us that it is incumbent upon all of us to remember our veterans and the sacrifices they have made to ensure our freedoms. Guests, who included members of the Board of Selectmen, Town Administrator as well as other officials, honored and prayed for our servicemen and women who are currently serving in harms way. Following the service a rifle salute was fired followed by taps with a bagpipe rendition of Amazing Grace concluding the ceremony. Immediately following the ceremony the new Swampscott Vietnam Veterans Honor Roll was unveiled by Reverend Petersen and myself and was met by much enthusiasm and gratitude by the veterans and residents who were in attendance.

Respectfully submitted,
H. Jim Schultz, Veterans Officer

WAR MEMORIAL SCHOLARSHIP FUND

Trustees

Joseph J. Balsama, Chairman
Eileen Ventresca, Secretary
Thomas B. White, Jr., James H. Lilly
Ida S. Pinto, Hugh (Jim) Shultz
Jean F. Reardon, Paul E. Garland
Barbara F. Eldridge

General Information

A \$10,000 scholarship fund was established by vote of Town Meeting on March 28, 1950 as a perpetual memorial to those who served in the Military Service defending our freedom. The first scholarship was awarded in 1951 for \$250. In 1964, the Town Meeting appropriated an additional \$10,000. Since that time, gifts have been received from numerous individual and organization in memory of loved relatives and friends. To date 263 Swampscott High School students have been awarded scholarships totaling \$95,650.

Changes In Personnel

In July of 2002, Angelo Losano resigned as a trustee of the Swampscott War Memorial Scholarship Fund. Barbara F. Eldridge was appointed by the selectmen in the fall of 2003 to be a member of the Board of Trustees. Eileen Ventresca, our long-time secretary, resigned from the Board on May 21, 2003. Paul E. Garland also resigned on May 21, 2003. Both of these resignations were effective on July 1, 2003. Jean F. Reardon was elected secretary on May 21, effective July 1, 2003. The remaining trustees wish to thank the outgoing ones for their many years of dedicated service.

Detail Of Changes In The Fund Balance

Balance as of 7/1/02	\$122,676.98
Donations (7/1/02-6/30/03)	\$1,495.00
Interest (7/02-6/30/03)	\$3,273.92
<hr/> TOTAL	<hr/>
Scholarships awarded July 1, 2002	\$4,400.00
Balance June 30, 2003	\$123,045.90

Six Scholarships Totaling \$4,400 were awarded in July 2002 as follows:

\$1000	Vera Skuratousky (Ernest Manchin Memorial Scholarship)	Binghamton University
\$1000	Maura Fields	Arizona State University
\$700	Jared Jaffe	Washington University of St. Louis
\$700	Lindsay Perry	Stonehill College
\$500	Inna Furman	Northeastern University
\$500	Rebecca Welch	Brandeis University

The trustees wish to thank everyone, who mad donations to the Swampscott War Memorial Scholarship Fund. Through your generosity, we are able to build up equity in the fund, thereby providing the opportunity for additional income from which the awards are granted. Each year a few Swampscott High School graduates, who continue on to higher education, will receive some financial assistance.

Honor Roll of Current Donors (July 1, 2002 to June 30, 2003)

Mr. & Mrs. Joseph J. Balsama, Sylvia Drais, William H. Kelly, Natalie Leuzzi, Mr. & Mrs. Angelo Losano, Mary Lutz, Joseph Pinto, Josephine Redford, Adele Ruthman, Wayfarers Lodge A.F. & A.M.

From July 1, 2002 to June 30, 2003 Donations Were Made In Memory Of:

Tex Herbert Baldwin, John Brotherhood, Frances Brown, Charles F. Buckland, Luther B. Campbell, John J. Cordero, Patricia F. Cudmore, John (Jackie) Doucette, Julia Fielding, Daniel A. Floro, Jean Francesconi, Emma Grant, Elmer Z. Haggman, Kimberly Lisa Hayes, Wendell J. Hennessy, George E. Higgins, Theresa Kenneally, Thomas F. Kiley, Francis N. Lang, Victor Leone, Joseph A Levesque, Leo Limberti, Hayward C. MacWhinnie, Brock Maher, Mary & Ernest Manchin, Theresa M. Mayo, Aileen S. Michaels, Abraham John Moore, Robert P. Newell, Sr., Marie Nickerson, Louis Parziali, Charles A. Prescott, Anna C. Price, Carole Quint, Scott D. Riley,

Peter A. Sawin, John W. Standish, Albion Perley Mason Starbard, Francis E. Surette, Everett A. Taylor, Guy Herbert Wayne, Jr., Thaddeus S. Wezdicki and David W. Wormwood, Jr.

Wayfarer Lodge of Mason Memorial (July 1, 2002 to June 30, 2003) Donations are in Memory Of:

Tex Herbert Baldwin, Luther B. Campbell, Elmer Z. Haggman, Hayward C. MacWhinnie, Abram John Moore, Charles A. Prescott, Peter A Sawin, John W. Standish, Albion Perley Mason Starbard, Everett A. Taylor, Guy Herbert Wayne, Jr., and David W. Wormwood, Jr.

Special Donation:

William H. Kelly made a special donation in appreciation of the Wayfarers Lodge A.F. & A.M. for presiding at his installation as Master.

DEPARTMENT OF WEIGHTS & MEASURES

10-8-2002 TO 6-30-2003

I was appointed as Sealer of Weights and Measure replacing John O'Hare who was the Sealer for over 30 years. The following is a report based on the past 8 months.

In accordance with the Massachusetts State Laws pertaining to the Division of Standards there are several inspections that must be held. These inspections are done with certified equipment by the State of Massachusetts and maintained by the Town of Swampscott. During the year several meetings are required to maintain certification. There are over 86 scanner verifications, 65 scales and 135 gas station meters along with 3 pharmacy weights to be inspected. There are follow up inspections and complaints to be answered.

As this is only an eight-month report, the above inspections have not all been completed in the past fiscal year.

During this season I have completed 62 scales \$372.00, 45 scanners for \$800.00, 18 gas meters \$144.00, and 28 pharmacy scales \$520.00 for a total of \$1368.00.

I would like to thank the Town Administrator and Selectmen for their support for this past season.

Respectfully submitted,
Francis Corcoran

RETIREMENTS

Babcock, Donald	July 1, 2002	Public Schools
Baldacci, Frances M.	December 31, 2002	Public Works
Barry, Cornelius D.	December 31, 2002	Fire
Bates, Carl W.	July 14, 2002	Fire
Bickford, Barbara	December 31, 2002	Treasurer
Bradbury, Maria	July 9, 2002	Public Schools
Cheever, Mildred M.	December 31, 2002	Public Schools
Collins, Helen M.	December 31, 2002	Building
Delano, Francis E.	March 1, 2003	Fire
Dineen, Eileen M.	January 17, 2003	Public Schools
Dube, Francis A.	September 20, 2002	Fire
Garcelon, Susan C.	December 31, 2002	Public Schools
Gately, George M.	December 31, 2002	Police
George, Patricia E.	December 31, 2002	Selectmen's Office
Gilbert, Elizabeth	July 1, 2002	Public Schools
Grasso, Frank R.	December 31, 2002	Public Schools
Hopkins, Warren R.	December 31, 2002	Senior Center
Kane, Michael	August 2, 2002	Public Schools
Lynch, David F.	July 15, 2002	Fire
Maccarone, Thomas	July 1, 2002	Public Schools
Maher, Margaret A.	October 18, 2002	Public Schools
Maitland, Patricia A.	December 31, 2002	Public Schools
Matherson, David P.	December 31, 2002	Police
McQuade, Richard J.	December 31, 2002	Public Schools
Nelson, Corinne	August 16, 2002	Public Schools
O'Connor, Evelyn J.	December 31, 2002	Public Schools
Owens, Charles F.	October 14, 2002	Fire
Pizzi, Anthony M.	November 30, 2002	Police
Popp Bettie Lou	December 31, 2002	Public Schools
Savino, William D.	October 31, 2002	Public Works
Shapiro, Allen	July 1, 2002	Public Schools
Smith, Eleanor	July 1, 2002	Public Schools
Spagnoli, Mary J.	December 31, 2002	Public Schools
Streeter, Donald	July 1, 2002	Public Schools
Thomas, Mark Noel	September 30, 2002	Housing Authority
Watts, Jane Carter	June 30, 2003	Public Schools

SERVICE TO THE TOWN

On behalf of the citizens of Swampscott, the Board of Selectmen would like to take this opportunity to express its appreciation to the many wonderful employees for their dedication and commitment in providing quality services to the Town. The Board would also like to express gratitude to those who have served and those who continue to serve on the various Town Boards, Committees and Commissions. The Board recognizes the time and effort that is given to Town service and wish to thank you for your knowledge, support and interest in the Town.

IN MEMORIAM

Wendell J. Hennessey

Retired from Public Schools

Died: August 16, 2002

Ruth A. Lougee

Retired from Police Department

Died: September 4, 2002

Theresa F. Kenneally

Retired from Public Library

Died: September 1, 2002

James M. Gilroy

Retired from Police Department

Died: June 5, 2003

Aileen S. Michaels

Retired from Public Schools

Died July 25, 2002

Virginia Earle

Retired from Public Schools

August 1, 2002

Stephen Tacelli

Retired from Public Schools

Died August 25, 2002

Brock Maher

Retired from Public Schools

Died October 17, 2002

Marguerite M. Condon

Retired from Public Schools

November 29, 2002

Warren A. Stromberg

Retired from Public Schools

Died December 5, 2002

Mary E. Selvage

Retired from Public Schools

February 23, 2003

Joan DiMeno

Retired from Public Schools

Died April 25, 2003

FOR YOUR CONVENIENCE

EMERGENCY NUMBERS	FOR EMERGENCIES ONLY	911
	POLICE-Business	781-595-1111
	FIRE-Business	781-595-4050
INFORMATION ABOUT:	CALL:	
Town Administrator	Administrative Assistant	781-596-8850
Assessments	Assessors	781-596-8858
Benefits (Employee Insurance)	Assistant Treasurer	781-596-8852
Bicycle Licenses	Police	781-595-1111
Bills & Accounts	Town Accountant	781-596-8811
Birth Certificates	Town Clerk	781-596-8856
Board of Appeals	Secretary	781-536-8858
Board of Selectmen	Administrative Assistant	781-596-8850
Building Permits	Building Inspector	781-596-8857
Burial Permits	Health Department	781-596-8864
Cemetery	Cemetery	781-596-8863
Checks	Town Treasurer	781-596-9553
Conservation	Commission	781-596-7512
Council on Aging	Council on Aging	781-596-8866
Death Certificates	Town Clerk	781-596-8856
Dog Licenses	Town Clerk	781-596-8856
Dogs-Lost & Found	Animal Control Officer	781-595-1111
Elections	Commissioners	781-596-8855
Engineering	Public Works	781-596-8860
Entertainment Licenses	Selectmen	781-596-8850
Fire Permits	Fire Department	781-595-4050
Gas Permits	Building Department	781-596-8857
Housing Authority	Executive Director	781-593-5516
Library	Public Library	781-596-8868
Lights (Street)	Selectmen	781-596-8850
Liquor Licenses	Selectmen	781-596-8850
Marriage Certificates	Town Clerk	781-596-8856
Milk Inspection	Health Department	781-596-8864
Parking Tickets	Commissioner	508-473-9660
Parks & Playgrounds	Public Works	781-596-8860
Plumbing Permits	Building Department	781-596-8857
Public Housing	Housing Authority	781-593-5516
Recreation	Commission	781-596-8854
Schools	School Department	781-596-8802
Sewers & Streets	Public Works	781-596-8860
Tax Collections	Tax Collector	781-596-8856
Tennis Permits	Recreation	781-596-8854
Trash/Recyclable Collection	Health Department	781-596-8864
Trees	Public Works	781-596-8860
UCC Filings	Town Clerk	781-596-8856
Veteran's Benefits	Veteran's Services	781-596-8853
Voter Registration	Election Office	781-596-8855
Water	Public Works	781-596-8860
Weights & Measures	Selectmen (Info only)	781-596-8850
Wiring Permits	Building Department	781-596-8857
Worker's Compensation	Administrator	781-596-9553
Yard Sale Permits	Police	781-595-1111
Zoning	Secretary	781-596-8858

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Animal Control Officer	5
Assistant Engineer	5
Assistant Graves Officer	5
Assistant Harbormasters	5
Assistant Plumbing Inspector	5
Assistant Shellfish Constables	5
Assistant Town Accountant	5
Assistant Town Clerks	5
Assistant Treasurer	5
Assistant Veterans' Agent	5
Assistant Wire Inspector	5
Burial Agent	5
Chief of Fire Department & Forest Warden	5
Chief of Police & Keeper of the Lockup	5
Clerk/Collector	5
Constables for Serving Civil Process	5
Constables to Post Warrants & Other Similar Work	5
Director of Emergency Management	5
Fence Viewers	5
Gas & Plumbing Inspector	5
Graves Officer	5
Harbormaster	5
Health Officer	5
Inspector of Buildings & Smoke	5
Junior Custodian	5
Local Inspector	5
Network Specialist	5
Personnel Manager	5
Public Health Nurse	5
Senior Building Custodian	5
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Town Administrator	5
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